R 011930Z MAY 01 ZYB MIN ZYW
FM CNO WASHINGTON DC//N09B//
TO NAVADMIN
BT
UNCLAS
NAVADMIN 100/01
MSGID/GENADMIN/CNO WASHINGTON DC//
SUBJ/AWARDS MANUAL CHANGE FOR OTHER SERVICE PERSONNEL//
REF/A/DOC/SECNAV/28MAR2001/NOTAL//
REF/B/DOC/SECNAV/08AUG1991//
NARR/REF A IS SECNAV LTR AUTH CHG TO POLICY FOR AWARDS ISSUED TO OTHER SERVICE PERSONNEL. REF B IS THE AWARDS MANUAL SECNAVINST 1650.1F.//
RMKS/1. PER REF A, THE FOLLOWING CHANGE HAS BEEN APPROVED TO REF B: SECNAV HAS AUTHORIZED THE DELEGATION OF APPROVAL AUTHORITY OF SPECIFIC NAVY AND MARINE CORPS AWARDS TO OTHER SERVICE PERSONNEL WITHOUT CONCURRENCE BY THE SERVICE CHIEF.
2. SPECIFICALLY, THIS AUTHORITY MAY ONLY BE DELEGATED WITHIN THE FOLLOWING GUIDELINES:
A. THIS DELEGATED AUTHORITY CANNOT EXCEED THE CURRENT AWARD AUTHORITY OF THE COMMANDER AND IS LIMITED TO MERITORIOUS SERVICE MEDALS AND BELOW.
B. THE LEGION OF MERIT AUTHORITY REMAINS AT THE SERVICE CHIEF'S LEVEL; CONCURRENCE FROM THE OTHER SERVICE CHIEF IS STILL REQUIRED PRIOR TO APPROVAL.
C. THIS DELEGATED AUTHORITY IS NOT EXTENDED TO COMBAT AWARDS OR THE COMBAT DISTINGUISHING DEVICE, INCLUDING AIR MEDALS FOR COMBAT SERVICE; ALL COMBAT AWARDS REMAIN STRICTLY UNDER THE AUTHORITY OF THE PARENT SERVICE.
D. THIS AUTHORITY EXTENDS ONLY TO OTHER SERVICE PERSONNEL THAT ARE ASSIGNED FULL-TIME TO NAVY AND MARINE CORPS UNITS; TEMPORARY PERSONNEL (TAD, TEMDU, ETC) CAN ONLY RECEIVE A RECOMMENDATION FORWARDED TO THE PARENT SERVICE FOR ACTION.
3. REF B WILL BE CHANGED UPON UPDATE TO REFLECT THIS DECISION.
4. RELEASED BY RDML G. L. TALBOT JR, DIRECTOR NAVY STAFF.//
BT
#0157

DEPARTMENT OF THE NAVY
Office of the Secretary
Washington, DC 20350-1000

With CHANGE 1 of 25 February 1992 incorporated
SECNAVINST 1650.1F
OP-09B33
8 August 1991

SECNAV INSTRUCTION 1650.1F

From: Secretary of the Navy
To: All Ships and Stations

Subj: NAVY AND MARINE CORPS AWARDS MANUAL

1. **Purpose.** To provide information and regulations concerning awards available to individuals and units in the naval service.

2. **Cancellation**

a. SECNAVINST 1650.1E (Navy and Marine Corps Awards Manual).

b. SECNAVINST 1650.30B (Decorations and Medals Records System) (NOTAL).

c. OPNAVINST 1650.19A (Navy Achievement Medal (NAM); delegation of authority to award).

d. SECNAVINST 1650.35 (Sea Service Deployment Ribbon).

e. SECNAVINST 1650.36A (Navy Fleet Marine Force Ribbon).

f. SECNAVINST 1650.39 (Navy Recruiting Service Ribbon).

3. **Points of Contact.** Questions on awards can be answered by:

a. Navy Department Board of Decorations and Medals: Commercial (703) 325-8770, AUTOVON 221-8770.

b. Chief of Naval Operations (CNO) (OP-09B33), Commercial (703) 695-4123, 4135; AUTOVON 225-4123, 4135.

c. Commandant of the Marine Corps (CMC) (Code MHM), Commercial (703) 614-5329; AUTOVON 224-5329

4. **Summary of Changes.** The following major changes are incorporated into this revision:

a. New awards established since November 1976.

(1) Defense Meritorious Service Medal
(2) Joint Service Achievement Medal
(3) Joint Meritorious Unit Award
(4) Navy "E" Ribbon
(5) Prisoner of War Medal
(6) Navy Fleet Marine Force Ribbon
(7) Southwest Asia Service Medal
(8) Humanitarian Service Medal
(9) Sea Service Deployment Ribbon
(10) Arctic Service Ribbon
(11) Naval Reserve Sea Service Ribbon
(12) Navy and Marine Corps Overseas Service Ribbon
(13) Navy Recruiting Service Ribbon
(14) Multinational Force and Observers Medal (for Sinai Desert)
(15) Inter-American Defense Board Ribbon
(16) Combat Distinguishing Service "V" for the Navy Achievement Medal

b. Changes precedence of awards.

c. Provides specific information on "Delegated Authorities."

d. Provides specific information on presentation of awards.

e. Adds information on issuance of certificates by delegated authorities.

f. Provides specific instructions on transmittal of approved awards.

g. Adds chapter on Marksmanship Awards.

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h. Incorporates changes in Good Conduct Medal, Naval Reserve Meritorious Service Medal, and Selected Marine Corps Reserve Medal.

i. Updates listing of operations approved for the Navy Expeditionary/Marine Corps Expeditionary Medals and Armed Forces Expeditionary Medal.

j. Incorporates DOD 1348.33-M of July 1990, Manual of Military Decorations and Awards (NOTAL).

5. **Forms and Reports**

a. Forms and binders authorized for use by this Manual are listed in Appendix A to Chapter 1.

b. The reporting requirements contained in Chapter 7 are assigned symbol 0216-DOS-AN(1650) and is approved for 3 years from the date of this instruction.

H. LAWRENCE GARRETT, III
Secretary of the Navy

Distribution:
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NAVY AND MARINE CORPS AWARDS MANUAL

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CHAPTER 1 - GENERAL INFORMATION

Section 1. - GENERAL

110. PURPOSE OF THE NAVY AND MARINE CORPS AWARDS MANUAL

1. This manual provides information, guidance and regulations concerning awards available to individuals and units in the naval service. Information and regulations concerning Defense Awards and those issued by other services are issued by other directives.

2. Although the words "he," "him," and "his" are used sparingly in this manual to enhance communication, they are not intended to be gender driven nor to affront or discriminate against anyone reading this instruction.

111. POLICY CONSIDERATIONS

1. Awards are important symbols of recognition, and a means of publicly recognizing and rewarding extraordinary, exceptionally meritorious, or conspicuously outstanding acts of heroism and other acts or services which are above and beyond that normally expected and which distinguish the individual or unit among those performing similar acts or services.

2. Awards are intended to recognize truly exceptional performance and valor. The value of an award is that it is given in cases only where it is clearly deserved.

3. Awards recognizing specific acts should be bestowed as soon as possible after the act occurred, with due consideration given to security requirements, the time required to properly investigate the event, validate the facts and process the award.

4. Recognition of sustained superior performance should normally be accorded an individual at the termination of the period during which that person demonstrated that performance, such as at the end of the assigned tour of duty. A routine end of tour award is not an integral part of the awards system.

5. The Department of Defense (DOD) has personal awards equivalent to the Navy's Distinguished Service Medal, Legion of Merit, Meritorious Service Medal, Navy Commendation Medal and Navy Achievement Medal. When Department of the Navy (DON)

members serve in a DoD agency, activity, or a joint, unified or specified command, recognition by a DoD award may be appropriate.

6. For DON personnel serving their last tour of duty with another service, it is preferred that the Navy award an appropriate decoration if recognition is deemed necessary.

7. The fact that a unit receives a unit award in no way limits the awarding of personal decorations to individuals of that unit.

8. As a general rule only one award will be made for the same act, achievement, or period of meritorious service. However, an award of a decoration for heroism or specific achievement performed within a period of meritorious service is not considered duplication. (The citation issued for the meritorious service should not mention the heroic service or the specific achievement previously recognized.)

112. AUTHORITY TO ESTABLISH AWARDS. Awards may be established by laws passed by Congress, by Executive Orders issued by the President, or by directives issued by Secretary of the Navy. All recommendations for the establishment of any new award must be addressed via the chain of command to SECNAV and contain full justification for the new award, proposed criteria, eligible personnel and a design for the award.

113. DELEGATION OF AUTHORITY. SECNAV has delegated the authority to approve the Purple Heart, Meritorious Service Medal, Navy Commendation Medal and the Navy Achievement Medal in certain situations. Appendix B to Chapter 1 provides a listing of those delegations.

114. PERSONNEL ELIGIBLE

1. Awards to U.S. Navy and Marine Corps personnel

a. The terms "naval service" and "serving in any capacity with the U.S. Navy," as used in this instruction include service in the U.S. Marine Corps, in reserve components, and in the U.S. Coast Guard when the Coast Guard or units thereof operate under the control of the Navy.

b. Anyone who meets the eligibility criteria for an award may be recommended for it by any commissioned officer senior to the individual being recommended.

c. U.S. Naval Academy midshipmen are eligible for those awards for which they may qualify.

d. Naval Reserve Officer Training Corp (NROTC) midshipmen are eligible for awards for which they may qualify when serving on active duty but not for periods spent as full-time college students.

e. Subject to concurrence by the Chief of Naval Operations (CNO) or Commandant of the Marine Corps (CMC), naval personnel are eligible to receive any awards tendered by other U.S. Armed Forces and the Coast Guard. Concurrence will not be granted to accept awards from other U.S. Armed Forces for acts which have already been recognized by a DON award.

2. Awards to U.S. Army, U.S. Air Force, and U.S. Coast Guard personnel

a. Recommendations for naval decorations to Army, Air Force and Coast Guard personnel will be submitted to SECNAV via the chain of command. The CNO or CMC will obtain concurrence from the parent service before forwarding to SECNAV.

b. Limitations

(1) Armed forces personnel are eligible to receive from the DON any of the military decorations listed here except the Medal of Honor and the Combat Action Ribbon.

(2) Armed forces personnel will not be awarded a meritorious naval award unless they are actually attached to a unit of the naval service. When attached to a command of their parent service, armed forces personnel who perform meritorious service for the DON should be recommended to their commanding officer for an Army or Air Force award. This does not preclude the awarding of a naval decoration for single acts of heroism.

(3) Naval decorations will not be awarded for services which have already been recognized by an Army, Air Force, or Coast Guard decoration.

3. U.S. awards to foreign personnel. See chapter 6.

4. Foreign awards to U.S. personnel. See chapter 7.

5. Military awards to civilians

a. Recommendations will be forwarded to SECCNAV via the CNO or CMC, as appropriate.

b. Limitations

(1) Civilians are not normally awarded military decorations. In most cases, non-military decorations are available for specific services rendered and are considered the more appropriate award than military decorations.

(2) The laws, executive orders and other directives state that certain decorations shall be awarded to any person who, while serving in any capacity with the naval service qualifies for the award. This may include civilians. By such criteria, the following are decorations for which civilians could qualify: Navy Cross, Distinguished Service Medal, Silver Star, Distinguished Flying Cross, Navy and Marine Corps Medal, Bronze Star Medal, Air Medal, Navy Commendation Medal and Purple Heart.

115. REQUIREMENT FOR HONORABLE SERVICE

1. 10 U.S.C. 6249 provides that no medal, cross, or bar, or associated emblem or insignia may be awarded or presented to any person or representative if his service after he distinguished himself has not been honorable.

2. Any award for a distinguished act, achievement, or service may be revoked before presentation by the approval authority, or after presentation by SECNAV, if facts subsequently determined would have prevented the original approval of the award, or if the awardee's service after the distinguishing act, achievement, or service has not been honorable.

3. If the awardee's honorable service is questioned after presentation of the award, forward the entire case to the Navy Department Board of Decorations and Medals (NDBDM) via CNO/CMC as appropriate for a determination and final disposition.

Section 2. - MISCELLANEOUS.

120. PRECEDENCE OF AWARDS. The precedence of U.S. military and non-military decorations, medals, ribbons and badges authorized for personnel of the Navy and Marine Corps is listed in Appendix C of this chapter.

121. WEARING OF AWARDS. Active duty, retired, and discharged personnel are authorized to wear awards as prescribed by the provisions of this instruction and the applicable provisions of the U.S. Navy Uniform Regulations or Marine Corps Uniform Regulations, as appropriate.

122. ATTACHMENTS TO BE WORN ON RIBBONS AND MEDALS

1. Stars. All stars will be worn with two points (rays) pointing down. The larger size (5/16 inch for naval military decorations and 3/16 inch for unit, campaign and service awards, with the exception of the Navy "E" Ribbon) is worn on the suspension ribbon of the large medal and service ribbon or ribbon bar to denote subsequent awards received. The smaller size (1/8 inch) is worn on miniature medals. For personal naval military decorations, gold stars are used for the 2nd through the 5th, 7th through 10th, and so forth. For unit, campaign and service awards, with the exception of the Navy "E" Ribbon, bronze stars are used for the 2nd through the 5th, 7th through 10th, and so forth. Silver stars are used for the 6th, 11th, and so forth, in lieu of five gold or bronze stars.

2. Letter Devices

a. Silver "E" (1/8 inch) is authorized for wear on the Navy "E" Ribbon for first, second and third awards. For four or more awards one wreathed "E" centered on the ribbon bar is authorized.

b. Silver "E" (1/4 inch block letter) is authorized for wear on the ribbon bar of the Expert Rifleman and Expert Pistol Shot Medals.

c. Gold Block Letter "N" is authorized for wear on the Presidential Unit Citation ribbon bar by those personnel who served on USS NAUTILUS (SSN 571) from 22 July to 5 August 1958.

d. Bronze "S" (1/4 inch block) is authorized for wear on the Navy Rifle/Pistol Marksmanship ribbon bar for those who qualify as sharpshooter. (A

e. Bronze "V" (Combat Distinguishing Device). Prior to 4 April 1974 the "V'' could be authorized for wear on the Legion of Merit, Bronze Star Medal, Joint Service Commendation Medal, Navy Commendation Medal and Navy Achievement Medal. Subsequent to 4 April 1974 the "V" may be authorized for wear on
D) the following combat decorations: Legion of Merit, Distinguished Flying Cross, Bronze Star Medal, Air Medal, Joint Service Commendation Medal, Navy Commendation Medal and Navy Achievement Medal. The "V" is authorized for wear on these decorations if the award is for acts or services involving direct participation
A) in combat operations. In all cases, the Combat Distinguishing Device may only be worn if specifically authorized in the citation. Eligibility for the Combat Distinguishing Device shall be based solely on acts or services by individuals who are exposed to personal hazard due to direct hostile actions, and not upon the geographical area in which the acts or services are
A) performed. Each case must be judged by its own merits.

3. Miscellaneous Devices

a. Fleet Marine Force Combat Operation Insignia is a miniature bronze Marine Corps emblem and is authorized for Navy personnel who have served on duty with and have been attached to FMF units in active combat with an armed enemy beginning with World War II. The Insignia will be worn centered on the suspension ribbon and ribbon bar of World War II area campaign medals, Korean Service Medal, Armed Forces Expeditionary Medal, Vietnam Service Medal, Southwest Asia Service Medal and upon approval of SECNAV, on other appropriate medals authorized for any future wars, conflicts or insurrections. This authorization applies to Navy personnel attached to and operating with FMF units, and Navy personnel attached to Navy units operating with FMF units and under FMF operational control. Attachment to or operations with a Marine unit is not sufficient to establish eligibility for this insignia. The Marine unit must be or have been engaged in actual combat action during the period of the individual's service with the unit.

b. Bronze Arabic Numerals (5/16 inch) are authorized for wear on the Air Medal to denote total number of Strike/Flight awards.

c. Oak-Leaf Cluster. The oak-leaf cluster is only worn on the service and suspension ribbon of all Defense decorations and the Joint Meritorious Unit Award. The larger size (13/32 inch) is worn on the suspension ribbon of the medal and the smaller size (5/16 inch) on the service ribbon or ribbon bar. The bronze oak-leaf cluster is used for the 2nd through 5th, 7th through 10th, and so forth. A silver oak-leaf cluster is

used for the 6th, 11th and so forth, entitlement or award, or in lieu of five bronze oak-leaf clusters.

d. Additional attachments which have limited application are listed with the awards to which they apply.

123. MAINTENANCE OF RECORDS

1. The Navy Department Board of Decorations and Medals (NDBDM) maintains the master list of military decorations awarded by all awarding authorities.

2. Each delegated awarding authority will maintain permanent records of awards processed.

3. Each activity holding individual service records will make appropriate entries on unit awards, campaign and service medals.

124. AWARDS INQUIRIES-PRIOR SERVICE

1. Inquiries regarding prior service awards shall be initiated by the individual's commanding officer and forwarded directly to that service as shown below:

National Personnel Records Center
Military Personnel Records (Indicate (Army) (Navy) (Marine Corps) (Air Force) (Coast Guard))
9700 Page Blvd.
St. Louis, MO 63132-5100

2. Include the following prior service data in each request:

a. Full name, grade/rate at time of discharge.

b. Service number (if service before 1972) and social security number.

c. Periods of service - indicate periods of active duty/reserve duty.

d. Date of last discharge.

e. Organization: Regiment, battalion, etc., during period for which inquiry is made.

f. Date and place of birth.
g. Address at time of last discharge.

125. PUBLIC DISPLAY OF MEDALS AND RIBBONS

1. Government Agencies. Medals and ribbons for official display may be provided to major military or headquarters of other government agencies having facilities for attractive, dignified and secure display. One set may be furnished on a no-cost basis by the CNO or CMC.

2. Civilian Institutions. Medals and ribbons may be furnished at cost price (including cost of engraving, packing, and shipping) to museums, libraries, and to national headquarters of historical, numismatic and military societies, and to institutions of such public nature as will assure an opportunity for the public to view the exhibits under circumstances beneficial to the DON.

3. Display Sets. Sets of display medals and ribbons will consist of currently issued personal decorations, unit awards and those service/campaign medals for World War II and subsequent periods. Medals for service prior to World War II will not be furnished since only minimum essential quantities are available for issue to authorized recipients. Decorations furnished for display will be engraved with the word "Display."

4. Security of Display. All displays must be placed in secure areas in locked cases.

5. Requests for Display. Requests for display medals should be addressed to the CNO (OP-09B33) or CMC (Code MHM), as appropriate. The following information must be included:

a. Manner of display.

b. Description of security measures for display area.

c. Number of visitors per year.

d. Cost of admission fee, if any.

e. Any other pertinent information that will assist in reaching a decision.

126. THE NAVY DEPARTMENT BOARD OF DECORATIONS AND MEDALS

1. The Navy Department Board of Decorations and Medals (NDBDM) was established in 1919 by the Secretary of the Navy to provide assistance and advice in all matters of policy, procedures and administration with regard to decorations and medals in the DON. The Board is guided by laws, executive orders, and SECNAV policy. The Board:

a. Reviews and recommends appropriate action on awards submitted to SECNAV for approval.

b. Reviews the awards issued by all delegated authorities to ensure that such awards are in consonance with SECNAV policy.

c. Recommends policy and procedures for awards and related subjects to SECNAV to maintain and preserve the high standards and integrity of the DON awards system.

d. Reviews correspondence, instructions, and directives regarding awards prior to approval by SECNAV.

e. Maintains close liaison with the CNO, the CMC and the commanders with delegated award authority on all matters pertaining to awards.

f. Maintains liaison with the other services to exchange information on award policy and procedures.

g. Maintains the master file of military decorations awarded to Navy and Marine Corps personnel.

127. THE CNO AND CMC AWARDS BRANCH. The CNO Awards and Special Projects Branch (OP-09B33) and the CMC Awards Branch (MHM) have the following specific responsibilities:

1. Provides advice and assistance to the CNO/CMC.

2. Initiates and implements policies and regulations for the military awards program.

3. Maintains close liaison with the NDBDM, the award branches of the other services, Office of the Joint Chiefs of Staff and DOD.

4. Responsible for transmittal of all awards approved by the CNO or CMC.

5. Responsible for processing awards to foreign nationals.

6. Responsible for obtaining concurrences from other services for Navy awards to members of the other service.

7. Responsible for processing awards and gifts of more than minimal value from foreign governments to U.S. Navy and Marine Corps personnel and preparation of the yearly report of such gifts to the Secretary of State.

8. Responsible for control and sale of medals for display purposes.

9. Responsible for preparation of notices and instructions for guidance to commands in awarding military decorations, campaign/service medals and unit awards.

10. Provides technical guidance and assistance to delegated awarding authorities and the National Personnel Records Center in St. Louis, Missouri.

11. Responsible for maintaining the master list of ships and units which qualify for unit awards, campaign and service medals.

12. Maintains the Navy and Marine Corps Awards Manual.

FORMS AND BINDERS

1. The following forms are available in the Navy supply system and may be requisitioned per NAVSUP P-2002D:

a. OPNAV 1650/3 (3-76), Personal Awards Recommendation, S/N 0107-LF-016-5015

b. OPNAV 1650/6 (2-79), Naval Reserve Meritorious Service Medal Certificate, S/N 0107-LF-016-5031

c. OPNAV 1650/9 (11-81), Navy Commendation Medal Certificate, S/N 0107-LF-016-5045 (for issue only by those commanders with authority to award the medal)

d. OPNAV 1650/10 (11-81), Navy Achievement Medal Certificate, S/N 0107-LF-016-5050 (for issue only by those commanders/commanding officers with authority to award the medal)

e. NAVPERS 1650/1 (6-81), Good Conduct Medal Certificate, S/N 0106-LF-016-5006

2. The following forms are authorized for use by the Commander in Chief, U.S. Atlantic Fleet (CINCLANTFLT), Commander in Chief, U.S. Pacific Fleet (CINCPACFLT), and Commander in Chief, U.S. Naval Forces, Europe (CINCUSNAVEUR), and are available from CNO (OP-09B33):

a. NAVSO 1650/9 (11-81), Air Medal Award

b. NAVSO 1650/10 (11-81), Meritorious Service Medal Certificate

3. The following binders may be requisitioned through the General Services Administration using the GSA Catalog:

a. Navy Certificate Binders (Blue), S/N 7510-00-482-2994

b. Marine Corps Certificate Binders (Red), S/N 7510-01-056-1927

STOCK NUMBERS FOR MEDALS AND RIBBON BARS

MEDAL	FSN
Medal of Honor	Can only be ordered by CNO (OP-09B33) and CMC (MHM)
Navy Cross	8455-00-680-0705
Distinguished Service Medal	8455-00-680-0703
Silver Star	8455-00-269-5758
Legion of Merit	8455-00-262-3469
Distinguished Flying Cross	8455-00-269-5748
Navy & Marine Corps Medal	8455-00-817-0305
Bronze Star Medal	8455-00-269-5749
Purple Heart	8455-00-269-5757
Meritorious Service Medal	8455-00-450-3728
Air Medal	8455-00-269-5747
Navy Commendation Medal	8455-00-680-0617
Navy Achievement Medal	8455-00-926-6784
Combat Action Ribbon	8455-00-411-0117
Presidential Unit Citation	8455-00-334-7965
Navy Unit Commendation	8455-00-334-7967
Meritorious Unit Commendation	8455-00-935-6664
Navy "E" Ribbon	8455-01-043-9711
"E" Attachment	8455-01-043-9712
Prisoner of War Medal	8455-01-251-2096
Navy Good Conduct Medal	8455-00-753-2906
Marine Corps Good Conduct	8455-00-261-4501
Naval Reserve Meritorious Service Medal	8455-00-926-6783
Selected Marine Corps Reserve Medal	8455-00-641-8968
Navy Expeditionary Medal	8455-00-820-8138
Marine Corps Expeditionary Medal	8455-00-082-5609
China Service Medal	8455-00-261-4499
Navy Occupation Service Medal	8455-00-890-2166
National Defense Service Medal	8455-00-281-3214
Korean Service Medal	8455-00-269-5771
Antarctica Service Medal	8455-00-965-1708
Armed Forces Expeditionary Medal	8455-00-082-5638
Vietnam Service Medal	8455-00-926-1664
Southwest Asia Service Medal	8455-01-334-9513
Humanitarian Service Medal	8455-01-063-4674
Armed Forces Reserve Medal	8455-00-753-2908
United Nations Service Medal	8455-00-269-5778

MEDAL	FSN
Expert Rifleman Medal	8455-00-577-5878
Expert Pistol Shot Medal	8455-00-577-5877
Gold Stars (5/16 in.)	8455-00-141-0888
Silver Stars (3/16 in.)	8455-00-261-4507
Silver Stars (5/16 in.)	8455-00-141-0889
Bronze Stars (3/16 in.)	8455-00-261-4506

DELEGATION OF AWARDING AUTHORITY:

AUTHORITY RETAINED BY THE SECRETARY OF THE NAVY

1. All awards to Flag/General Officers (including selectees)
2. All Bronze Star Medals and above
3. All unit awards
4. All awards to foreign nationals
5. All awards to members of other services
6. All awards to Naval personnel serving outside the Navy Department
7. All awards to Naval personnel serving at the Secretarial level
8. All new operations for the Combat Action Ribbon
9. All awards for terrorist related incidents

CNO AND CMC - MERITORIOUS SERVICE MEDAL AND BELOW

CNET	NCM and NAM
COMSC	NCM and NAM
COMNAVSPECWARCOM	NCM and NAM
CNAVRES	NCM and NAM
COMNAVCRUITCOM	NCM and NAM * (Only for Recruiter Productivity)
CINCPACFLT	MSM, AM, NCM and NAM
CINCLANTFLT	MSM, AM, NCM and NAM
CINCUSNAVEUR	MSM, AM, NCM and NAM

COMMANDERS DELEGATED AUTHORITY TO APPROVE NCM AND NAM

COMSEVENTHFLT	COMSECONDFLT	COMSIXTHFLT
COMTHIRDFLT	COMNAVAIRLANT	COMSUBLANT
COMNAVAIRPAC	COMNAVSURFLANT	COMUSMARDEZPAC
COMNAVSURFPAC	CG FMFLANT	COMMARCORBASEPAC
COMSUBPAC	CG FMFPAC	CG MCCDC
CG I MEF		

OPERATIONAL COMMANDERS/COMMANDING GENERALS DELEGATED AUTHORITY TO APPROVE NAVY ACHIEVEMENT MEDAL

COMCRUDESGRU 1	COMCRUDESGRU 2	COMCRUDESCRU 3
COMCRUDESGRU 5	COMCRUDESGRU 8	COMCRUDESCRU 12
COMIDEASTFOR	COMNAVSURFGRU MIDPAC	COMLOGGRU 2
COMNAVSURFGRU WESTPAC	COMPHIBGRU 2	COMSUBGRU 5/COMSUBPAC REP WESTCOAST/SUBTRA WESTCOAST
COMSUBGRU 6	COMSUBGRU 9/SUBPAC REP PAC NORWEST	COMSUBGRU 8
COMCARGRU 1	USCOMSOLANT	COMCARGRU 2
COMCARGRU 3	COMCARGRU 4	COMCARGRU 5
COMCARGRU 6	COMCARGRU 7	COMCARGRU 8
CG III MEF	CG 1ST MAW, FMF	CG 2D MARDIV FMF
CG 3RD MARDIV FMF	CG 2D MAW, FMF	CG II MEF
CG 4TH MEB	CG 1ST MARDIV FMF	CG 2D FSSG
CG COMBINED ARMS CTR	CG 3RD MAW	CG 1ST MEB
**CG 3DMEB	**CG 9TH MEB	**CG 3D FSSG
**CG 5TH MEB	**CG 6TH MEB	**CG 7TH MEB
**CG 1 FSSG		

FIRST FLAG OFFICERS IN THE CHAIN OF COMMAND DELEGATED AUTHORITY TO APPROVE NAVY ACHIEVEMENT MEDALS

SECNAV	CNO	CINCPACFLT
CHINFO	PRESINSURV	COMNAVMARIANAS
JAG	COMNAVAIRSYSCOM	COMNAVFORKOREA
	COMSPAWARSUSCOM	COMNAVFORJAPAN
	COMNAVSEASYSCOM	COMUSNAVFORPHIL
CINCLANTFLT	COMNAVSECGRUCOM	COMTRAPAC
	COMNAVSUPSYSCOM	COMASWINGPAC
COMFAIRKEFLAVIK	COMNAVFACENGCOM	COMPATWINGSPAC
USCOMEASTLANT	COMNAVCOMTELCOM	COMFITAEWINGPAC
COMOPTEVFOR	COMNAVLEGSVCCOM	COMMATVAQWINGPAC
COMTRALANT	BUPERS	COMLATWINGPAC
COMNAVACTSCARIB	COMINEWARCOM	COMFAIRWESTPAC
COMPATWINGSLANT	COMNAVDIST WASHINGTON DC	COMCBPAC
COMNAVBASE PHILADELPHIA	CHBUMED	COMCARSTRIKEFORSEVENTHFLT
	HSETC	COMNAVBASE SAN DIEGO
COMNAVBASE CHARLESTON	USNA	COMNAVBASE SEATTLE
COMNAVBASE NORFOLK	NAVWARCOL	
COMSUBGRU 10	NAVHOSP PORTSMOUTH VA	

COMHELWINGSLANT
COMTACWINGSLANT
COMSTRKFIGHTWINGLANT

COMPACMISTESTCEN
NAVSAFECEN
COMNAVAIRTESTCEN
NAVAVILOGCEN
*** COMPACNAVFACENGCOM
*** COMLANTNAVFACENGCOM
*** CO, WESTNAVFACENGCOM
*** CO, NORTHNAVFACENGCOM

COMLOGGRU 1/COMNAVBASE SAN FRANCISCO
COMNAVBASE PEARL HARBOR/ COMNAVSURFGRDMIDPAC
COMSURFGRU LONG BEACH
COMUSNAVCENT
COMANTISUBWARFORPAC

CINCUSNAVEUR

COMFAIRMED
COMARSURVRECFOR6THFLT
COMBATTLEFOR6THFLT
COMAREASWFOR6THFLT
COMSUBATTFOR6THFLT

CNET

CNTECHTRA
CNATRA
COMRTC GLAKES
NAVPGSCH
COMRTC ORLANDO
COMRTC SAN DIEGO

CMC

CG MCRD PARRIS ISLAND
CG MCRD SAN DIEGO
CG MCB CAMP LEJEUNE
CG MCB CAMP PENDLETON
CG MCLB ALBANY
CG MCLB BARSTOW
CG MCAS CHERRY POINT (COMCABEAST)
CG MCAS EL TORO (COMCABWEST)
CG MCAGCC 29 PALMS
CG CAMP S.D. BUTLER
CG FOURTH MARDIV
CG FOURTH MAW
CG LFTCPAC
CG LFTCLANT
CG 6TH MEB

CNAVRES

COMREDCOM 1 ***
COMREDCOM 2 ***
COMREDCOM 3 ***
COMREDCOM 4 ***
COMREDCOM 5 ***
COMREDCOM 6 ***
COMREDCOM 7 ***
COMREDCOM 8 ***
COMREDCOM 9 ***
COMREDCOM 10 ***
COMREDCOM 11 ***
COMREDCOM 13 ***
COMREDCOM 16 ***
COMREDCOM 18 ***
COMREDCOM 19 ***
COMREDCOM 20 ***
COMREDCOM 22 ***
COMRECF
COMNAVAIRRESFOR
COMNAVSURFRESFOR
DNRIP

** WHEN ACTIVATED FOR OPERATIONS
*** WHEN BILLETS FILLED BY FLAG OFFICER

NOTE: Awards for members of immediate personal staff are to be forwarded to next higher awarding authority for appropriate action.

THERE ARE NO QUOTAS for those commands listed above.

AUTHORITY TO APPROVE NAVY ACHIEVEMENT MEDAL

DELEGATED TO COMMANDERS/COMMANDING OFFICERS UNDER A QUOTA SYSTEM

NAVY

Commanders/commanding officers eligible to wear the Command at Sea or Command Ashore device.

MARINE CORPS

Commanding Officers and Unit Commanders of the Marine Corps organizations authorized to convene Special Courts-Martial.

POLICY AND QUOTAS

NAM may only be awarded to junior officers and enlisted men (LCDR/MAJ or below.)

Navy commanders/Marine commanding officers may award to both officer and enlisted personnel of the Navy and Marine Corps.

Under this delegation the NAM must be for special achievement and not for a person's tour.

NAM may be awarded to Reserve personnel.

QUOTAS

Quotas based on number of billets authorized in the unit's Manpower Authorization Document or Table of Organization and are computed separately for officers and enlisted personnel.

Navy: Units with 100 or less billets (Officers and enlisted counted separately) four per fiscal year per group. Units with between 101 and 650 billets - two per each 50 billets or fraction thereof per group. Units with greater than 650 billets - two NAM's per 75 billets for any fractions over 650.

Marine Corps: One per each 25 billets per fiscal year.

4407 Programs Injured during escape

Appendix C to Chapter 1

PRECEDENCE OF AWARDS

1. The precedence of U.S. military and non-military decorations, medals, ribbons and badges authorized for personnel of the Navy and Marine Corps is as follows:

a. Military Decorations

(1) Medal of Honor
(2) Navy Cross
(3) Defense Distinguished Service Medal
(4) Distinguished Service Medal
(5) Silver Star
(6) Defense Superior Service Medal
(7) Legion of Merit
(8) Distinguished Flying Cross
(9) Navy and Marine Corps Medal
(10) Bronze Star Medal
(11) Purple Heart
(12) Defense Meritorious Service Medal
(13) Meritorious Service Medal
(14) Air Medal
(15) Joint Service Commendation Medal
(16) Navy Commendation Medal
(17) Joint Service Achievement Medal
(18) Navy Achievement Medal
(19) Combat Action Ribbon

b. Unit Awards. Listed below are the Unit Awards in their order of precedence which are authorized for wear after all military decorations.

(1) Presidential Unit Citation
(2) Joint Meritorious Unit Award
(3) Navy Unit Commendation
(4) Meritorious Unit Commendation
(5) Navy "E" Ribbon

c. Non-Military U.S. Decorations. Listed below, not necessarily in order of precedence, are certain Non-Military decorations worn after all unit awards. When an individual is authorized to wear more than one non-military decoration, they will be

worn in the order of acceptance date, except that when two or more decorations from the same agency are worn, the order of precedence will be established by the awarding agency regardless of acceptance date.

(1) Presidential Medal of Freedom
(2) National Security Medal
(3) National Sciences Medal
(4) Gold Life Saving Medal
(5) Silver Life Saving Medal
(6) Medal for Merit
(7) National Intelligence Distinguished Service Medal
(8) National Intelligence Medal of Achievement
(9) Navy Distinguished Civilian Service Award
(10) Navy Award for Distinguished Achievement in Science
(11) President's Distinguished Federal Civilian Service Medal
(12) Department of Defense Distinguished Civilian Service Medal
(13) Navy Distinguished Public Service Award
(14) National Aeronautics and Space Administration Distinguished Service Medal
(15) National Aeronautics and Space Administration Flight Medal
(16) National Aeronautics and Space Administration Medal for Exceptional Bravery
(17) National Aeronautics and Space Administration Medal for Exceptional Service
(18) Merchant Marine Distinguished Service Medal
(19) Merchant Marine Meritorious Service Medal
(20) Merchant Marine Mariners Medal
(21) Selective Service Distinguished Service Award
(22) Selective Service Exceptional Service Award
(23) Selective Service Meritorious Service Award
(24) Congressional Space Medal of Honor

d. Campaign and Service Medals. Listed below in order of precedence are the Campaign and Service Medals which are worn after all non-military decorations.

(1) Prisoner of War Medal
(2) Good Conduct Medals (Navy and Marine Corps)
(3) Naval Reserve Meritorious Service Medal
(4) Selected Marine Corps Reserve Medal
(5) Navy Fleet Marine Force Ribbon
(6) Expeditionary Medals (Navy and Marine Corps)
(7) China Service Medal

Defective security equipment

(8) American Defense Service Medal
(9) American Campaign Medal
(10) European-African-Middle Eastern Campaign Medal
(11) Asiatic-Pacific Campaign Medal
(12) World War II Victory Medal
(13) Navy Occupation Service Medal
(14) Medal for Humane Action
(15) National Defense Service Medal
(16) Korean Service Medal
(17) Antarctic Service Medal
(18) Armed Forces Expeditionary Medal
(19) Vietnam Service Medal
(20) Southwest Asia Service Medal
(21) Humanitarian Service Medal
(22) Sea Service Deployment Ribbon
(23) Navy Arctic Service Ribbon
(24) Naval Reserve Sea Service Ribbon
(25) Navy and Marine Corps Overseas Service Ribbon
(26) Navy Recruiting Service Ribbon
(27) Armed Forces Reserve Medal
(28) Naval Reserve Medal
(29) Marine Corps Reserve Ribbon

e. Non-Military Service Awards. Listed below in order of precedence are the non-military service awards which are worn after all campaign and service awards.

(1) Merchant Marine Gallant Ship Unit Citation
(2) Merchant Marine Defense Bar
(3) Merchant Marine Combat Bar
(4) Merchant Marine War Zone Bars (worn in order earned)
  (a) Atlantic War Zone
  (b) Mediterranean-Middle East War Zone
  (c) Pacific War Zone
(5) Merchant Marine WWII Victory Medal
(6) Merchant Marine Korean Service Bar
(7) Merchant Marine Vietnam Service Bar

f. Foreign Military Decorations

(1) Foreign Unit Awards (NO MEDALS AUTHORIZED)

(a) Philippine Presidential Unit Citation
(b) Korean Presidential Unit Citation
(c) Vietnam Presidential Unit Citation

(d) Republic of Vietnam Meritorious Unit Citation (Gallantry Cross Medal Color with Palm)
(e) Republic of Vietnam Meritorious Unit Citation (Civil Actions Medal First Class Color with Palm)

(2) Non-U.S. Military Service Awards

(a) Philippine Defense Ribbon
(b) Philippine Liberation Ribbon
(c) Philippine Independence Ribbon
(d) United Nations Service Medal
(e) United Nations Medal
(f) Multinational Force and Observers Medal
(g) Inter-American Defense Board Medal

(3) Foreign Service Medal

(a) Republic of Vietnam Campaign Medal

g. Marksmanship Awards

(1) Navy Marksmanship Awards:

(a) U.S. Distinguished International Shooter Badge
(b) Distinguished Marksman Badge
(c) Distinguished Pistol Shot Badge
(d) National Trophy Match Rifleman Excellence in Competition Badge (Gold)
(e) National Trophy Match Pistol Shot Excellence in Competition Badge (Gold)
(f) Interservice Rifleman Excellence in Competition Badge (Gold)
(g) Interservice Pistol Shot Excellence in Competition Badge (Gold)
(h) Navy Rifleman Excellence in Competition Badge (Gold)
(i) Navy Pistol Shot Excellence in Competition Badge (Gold)
(j) Fleet Rifleman Excellence in Competition Badge (Gold)
(k) Fleet Pistol Shot Excellence in Competition Badge (Gold) (National, Interservice, Navy and Fleet Badges in silver and bronze continue in the above order with silver taking precedence over bronze)

(l) Rifle Qualification Awards
  (1) Expert Rifleman Medal
  (2) Navy Rifle Marksmanship Ribbon
(m) Pistol Qualification Awards
  (1) Expert Pistol Shot Medal
  (2) Navy Pistol Marksmanship Ribbon
(n) President's Hundred Award. Rifle (enlisted personnel only)
(o) President's Hundred Award. Pistol (enlisted personnel only)

(2) Marine Corps Marksmanship Awards:

(a) U.S. Distinguished International Shooter Badge
(b) Distinguished Marksmanship Badge
(c) Distinguished Pistol Shot Badge
(d) Lauchheimer Trophy Badge (Gold, Silver and Bronze)
(e) Marine Corps Rifle Championship Badge (McDougal Trophy Badge)
(f) Marine Corps Pistol Championship Badge (Walsh Trophy Badge)
(g) Marine Corps Rifle Competition Badge (Gold)
(h) Marine Corps Pistol Competition Badge (Gold)
(i) Marine Corps Rifle Competition Badge (Silver)
(j) Marine Corps Pistol Competition Badge (Silver)
(k) Marine Corps Rifle Competition Badge (Bronze)
(l) Marine Corps Pistol Competition Badge (Bronze)
(m) Annual Rifle Squad Combat Practice Competition Badge (Gold, Silver, Bronze)
(n) Interdivision Rifle Competition Badge (Gold)
(o) Interdivision Pistol Competition Badge (Gold)
(p) Fleet Marine Force Combat Infantry Trophy Match Badge (Bronze)
(q) Division Rifle Competition Badge (Gold)
(r) Division Pistol Competition Badge (Gold)
(s) Division Rifle Competition Badge (Silver)
(t) Division Pistol Competition Badge (Silver)
(u) Division Rifle Competition Badge (Bronze)
(v) Division Pistol Competition Badge (Bronze)
(w) Elliott, Wirgman, Lloyd and Smith Trophy Rifle Team Match badges (Gold)
(x) Holcomb, Edson, Shively and Pacific Trophy Pistol Team Match Badges (Gold)

(y) Rifle Qualification Badges
  (1) Expert (with last requalification bar)
  (2) Sharpshooter
  (3) Marksman
(z) Pistol Qualification Badges
  (1) Expert (with last requalification bar)
  (2) Sharpshooter
  (3) Marksman

REQUESTS FOR INFORMATION AND PROCUREMENT INFORMATION

a. REQUESTS FOR VERIFICATION AND PROCUREMENT OF AWARDS FROM ACTIVE AND RESERVE NAVY MEMBERS

TYPE AWARD	VERIFICATION OF ELIGIBILITY	PROCUREMENT LOCATION	REPLACEMENT/INITIAL ISSUE (NO COST)	REPLACEMENT ISSUE OF AWARD (CHARGE)
Personal Decorations	BUPERS (PERS-312)	Obtained from DPSC, Philadelphia, PA by awarding authorities	BUPERS (PERS-312)	BUPERS (PERS-312) Check or money order payable to Treasurer of the United States.
Armed Forces Reserve Medal and Naval Reserve Medals	Officers - BUPERS (PERS-312) (1) Enlisted - Commanding Officer (2)	Standard MILSTRIP Requisition submitted direct to DPSC, Philadelphia, PA. Letter requests are not acceptable.	Standard MILSTRIP Requisition submitted direct to DPSC, Philadelphia, PA. Letter requests are not acceptable.	Same as above
All other Campaign and Service Medals	Commanding Officer	Same as above	Same as above	Same as above
Unit Awards	CO/BUPERS (PERS-312)	Same as above	Same as above	Same as above
Marksmanship Awards	Commanding Officer	Same as above	Same as above	Same as above

(1) - Apply by letter and if on other than continuous active duty forward via COMNAVRESPERSCOM (Code 20).

(2) - If unable to determine, forward letter request to BUPERS (PERS-312) and if on other than continuous active duty, date of enlistment in the Reserve, all periods of broken service, and the retirement points earned during current enlistment.

*See Appendix A for stock number.

b. REQUESTS FOR VERIFICATION AND PROCUREMENT OF AWARDS FROM ACTIVE AND RESERVE MARINES

TYPE AWARD	VERIFICATION OF ELIGIBILITY	PROCUREMENT LOCATION	REPLACEMENT/ INITIAL ISSUE	REPLACEMENT ISSUE OF AWARD (CHARGE)
Personal Decoration	Unit Level (1)	DPSC (DPSC-TSKR) Philadelphia, PA by awarding authorities	Unit Level (2)	CMC (MHM-1) Check or money order payable to Treasurer of the United States
Armed Forces Reserve and Selected Marine Corps Reserve Medal	Unit Level (1) Dir, MCRSC Overland Park, KS	Same as above	Same as above (2)	Same as above
All other Campaign and Service Medals	Unit Level (1)	Same as above	Same as above (2)	Same as above
Unit Awards	Same as above (1)	Same as above	Same as above (2)	Same as above
Marksmanship Awards	Same as above (1)	Same as above	Same as above (2)	Same as above

(1) If unable to determine eligibility of awards, forward letter via Commanding Officer to CMC (MHM-1) in accordance with MCO 1650.19D.
(2) Commanders, as appropriate are authorized to stock and issue awards as directed in MCO 1650.19D, paragraph 9b.

c. REQUESTS FOR VERIFICATION AND PROCUREMENT OF AWARDS FROM RETIRED AND FORMER PERSONNEL

Requests from retired and former Navy and Marine Corp personnel shall be directed to the National Personnel Records Center, ATTN: Military Personnel Records, 9700 Page Boulevard, St. Louis, MO 63132.

Chapter 2. - MILITARY DECORATIONS

Section 1. - GENERAL

210. DEFINITION: A military decoration is an award bestowed on an individual for a specific act or acts of gallantry or meritorious service.

211. ENGRAVING AT GOVERNMENT EXPENSE

1. The Medal of Honor will be engraved for all recipients showing grade, name, branch of service and the words, "For action above and beyond the call of duty in (area) on (date)."

2. Other military decorations are not engraved for living recipients. In posthumous cases, if there is sufficient space on the back of the medal it may be engraved with the recipient's grade, name, and branch of service. A number of personal decorations cannot be engraved, due to the limited space available.

212. INCREASE IN RETAINER PAY FOR EXTRAORDINARY HEROISM. 10 U.S.C. 6330 provides that each enlisted member who is transferred to the Fleet Reserve or Fleet Marine Corps Reserve who has been credited by SECNAV with extraordinary heroism in the line of duty is entitled to an increase of 10 percent in his retainer pay.

Section 2. - ADMINISTRATIVE PROCEDURES

220. PREPARATION OF RECOMMENDATIONS

1. Initiation. A recommendation for an award may be submitted by any commissioned officer, senior to the individual being recommended, having knowledge of any act, achievement, or service which may warrant such award. A recommendation originated by other than the commanding officer of the individual concerned must be forwarded to the commanding officer for endorsement.

2. Timeliness

a. A timely recommendation is essential to a successful awards system. A recommendation must be submitted as soon as possible following the act, achievement, or service upon which it is based. However, all recommendations must be appropriately justified and sufficiently detailed to allow proper evaluation and decision.

b. Submit recommendations for meritorious service when an individual's detachment is anticipated. When a reporting senior is being detached and feels that the service of a subordinate merits recognition, a recommendation form (OPNAV 1650/3) for the observed period should be completed. It should be retained within the command, pending detachment of the individual. If at that time the current reporting senior feels the latter portion of the individual's tour merits recognition, the recommendation should be combined with the earlier one; if not, the recommendation of the predecessor should be forwarded for consideration on its own merits by the awarding authority empowered to approve the award.

c. Process recommendations for an award for meritorious service terminating with retirement or separation so that presentation may be made at the individual's current duty station. Other meritorious awards may be processed for presentation at the individual's new duty station. A minimum of 2 months from date of mailing by originator should be allowed for administrative processing of award recommendations.

d. Appendix A to this chapter lists the time limits for the submission/awarding of military decorations.

3. Preparation

a. Format. Prepare recommendations for personal decorations on the Personal Award Recommendation Form (OPNAV 1650/3). Guidance for completing this form is contained in Appendix B to this chapter. When additional space is required, add sheets of

standard size paper. Use a separate form for each award being recommended.

b. Summary of Action. Since each award recommendation is evaluated on the merits of the justification, this part of the recommendation is required in all cases. Avoid generalities and excessive use of superlatives. Present an objective summary giving specific examples of the performance and manner of accomplishing it together with the results and benefits derived. The amount of detail and supporting documentation required will depend upon the circumstances and the nature of the award being recommended, but, in general, a single page will suffice.

c. Citation. A proposed citation, which is a condensation of the required summary of action, must accompany the recommendation. Although a citation is laudatory and formalized, it must be factual and contain no classified information. Noncombat citations are limited to 22 typewritten lines; in no case should citations exceed one typewritten page. A citation consists of three parts:

(1) Opening Sentence. The citation begins with a standard phrase describing the degree of meritorious or heroic service as specified for each award, the duty assignment of the individual, the inclusive dates of service on which the recommendation is based, and if desired, a description of operations of the unit to which the individual is attached. The opening phrases for specific decorations are:

Medal of Honor. -- "For conspicuous gallantry and intrepidity at the risk of his life above and beyond the call of duty ***"

Navy Cross. -- "For extraordinary heroism ***"

Distinguished Service Medal. -- "For exceptionally meritorious service to the Government of the United States in a duty of great responsibility ***"

Silver Star. -- "For conspicuous gallantry and intrepidity in action ***"

Legion of Merit. -- "For exceptionally meritorious conduct in the performance of outstanding service ***"

Distinguished Flying Cross. -- "For heroism (or extraordinary achievement) while participating in aerial flight ***"

Navy and Marine Corps Medal. -- "For heroism ***"

Bronze Star Medal. -- "For heroic achievement (or meritorious achievement) (or meritorious service) (or heroic service) in connection with operations against the enemy (or operations involving conflict with an opposing foreign force) ***"

Meritorious Service Medal. -- "For outstanding meritorious achievement/service ***"

Air Medal. -- "For heroic (or meritorious) achievement in aerial flight ***"

Navy Commendation Medal. -- "For heroic achievement (or meritorious achievement) (or heroic service) (or meritorious service) while serving as ***"

Navy Achievement Medal. -- "For leadership (or professional) achievement in the superior performance of his duties while serving as ***"

(2) Statement of Heroic/Meritorious Achievement or Service. The second part of the citation identifies the recipient by name, describes specific duty assignments, his/her accomplishments and the outstanding personal attributes displayed. The description of the individual's achievements must show clearly that they were sufficient to justify the award recommended. Value of results of achievements may also be included. If duty was performed in actual combat, the citation should so state. No classified information may be included in the proposed citation.

(3) Commendatory Remarks. The third part of the citation states that the outstanding attributes, mentioned or implied in the second part, "reflected great credit upon himself and were in keeping with the highest traditions of the United States Naval Service". (In the case of Marines, "of the Marine Corps and the United States Naval Service".)

(4) Combat Distinguishing Device. If approved, the citation must contain the statement ... "The Combat Distinguishing Device is authorized".

(5) See Section 4 of this chapter for additional information on citations.

221. <u>SUBMISSION OF RECOMMENDATIONS</u>

1. Two months should be allowed for the administrative processing of award recommendations. Allow 3 months (90 days) if the recommendation is submitted through a lengthy chain of command or during the summer months (late May through August).

2. Classified recommendations can be submitted, however, the highest classification which can be routinely handled is SECRET. If information classified higher than SECRET is essential for proper adjudication, submit it separately.

3. For members of the Army, Air Force, or Coast Guard, the CNO or CMC, as appropriate, will obtain concurrence of the parent service.

4. In lifesaving or attempted lifesaving incidents where multiple awards are recommended, all of the recommendations will be forwarded for final action by SECNAV even if only one of the recommendations would normally be for SECNAV approval.

5. Recommendations may be sent by message or telefax only in the most unusual circumstances when the importance of a timely presentation justifies special handling.

6. Address recommendations directly to the awarding authority having jurisdiction over the individual at the time of the act or service. A list of awarding authorities is provided in Appendix B to Chapter 1. Provide copies of the recommendation to commanders of intermediate echelons as they may make comments, if desired, to the awarding authority within 2 weeks. Such comments need only be made if there is disagreement with the award recommended. In the absence of comments, concurrence with the recommendation as written shall be presumed. (Note: Delegated authorities may require submission via the chain of command but recommendations should not be stopped at any level below the final decision-making authority.)

222. ACTIONS BY AWARDING AUTHORITIES

1. Awarding authorities listed in Appendix B to Chapter 1 may take one of the following actions:

a. Approve the award.

b. Approve a lower award.

c. Disapprove the award.

d. Approve a higher award, if empowered to do so, or recommend a higher award to the appropriate awarding authority.

e. Return the recommendation for further clarification or justification.

2. Extraordinary Heroism. The awarding authority, in recommending that an award recipient be accorded the benefits of extraordinary heroism (See section 212), should compare the act (or acts) with other acts of heroism and believe that it stands out well above ordinary acts of heroism. The NDBDM will review and forward recommendations for extraordinary heroism to SECNAV, if approved, the recipient will be so advised by CNO or CMC, as applicable. The following considerations are furnished to assist in making a recommendation.

a. Individuals must have distinguished themselves even above those who have already won distinction for heroism.

b. The individual must have performed a worthwhile act or one that he would have had reason to believe was worthwhile at the time. Needless and foolish risking of life, or tempting of fate is not considered worthwhile.

c. The act must have been performed voluntarily. This requirement should not be applied so strictly that a person would be excluded from consideration, who in carrying out orders, does more on his own volition than could ordinarily be expected under the circumstances.

d. Did the individual choose not to seek cover or did he leave a place of comparative safety to perform the act without direct orders or without being forced into the more dangerous situation by circumstances over which he had no control?

e. Had the individual not performed the action cited, would there be cause for censure or blame? A person who failed to perform the duties that are expected of one of his rank and experience and for which he had been trained might be considered a candidate for censure rather than praise.

f. The act performed by the individual must not have been motivated by a desire for self-preservation.

3. Award Elements. Once the award has been approved, issue the following award elements:

a. Medal, if this is the first award for a living recipient or if the award is being made posthumously.

b. Gold or Silver Star if award is a subsequent award of a medal.

c. Citation

d. Certificate

e. Presentation folder

4. Administrative Requirements. The awarding authority will:

a. Advise the recommending command of the action taken either by copy of appropriate correspondence or separate letter.

b. Maintain a permanent file.

c. Provide the following documentation to the Navy Department Board of Decorations and Medals (NDBDM), Hoffman Bldg II, Rm 8N23, 200 Stovall St., Alexandria, VA 22332.

(1) For approved awards the original signed OPNAV 1650/3, one copy of the signed citation, (for Navy personnel type the recipient's social security number in the upper right hand corner), a copy of the signed award certificate, and transmittal letter.

(2) For awards considered but not approved, forward original OPNAV 1650/3 and proposed citation.

(3) NDBDM will provide a copy of signed citation to be entered in personnel records.

d. Chief Bureau of Naval Personnel (BUPERS), under the CNO, will provide NDBDM ADP services as necessary in support of the decorations and medals records system.

223. <u>TRANSMITTAL OF AWARDS</u>:

1. Active duty recipients:

a. For those recipients still attached to the command which recommended the award, send the award elements to that command for presentation.

b. For those recipients who have transferred to another duty station, send the award elements to the new duty station for presentation.

2. Retired, released or discharged recipients:

a. If the recipient still lives in the area of the recommending command, send the award elements to the recommending command for presentation.

b. If the recipient no longer lives in the area of the recommending command, send the award elements to the naval activity nearest to the home address of the recipient for presentation. The home address of the recipient should be included in the transmittal letter as well as the date of retirement, release, or discharge from naval service.

3. Posthumous awards

a. In peacetime, the awarding authority shall send the medal, citation and certificate to the recommending command if the next of kin is living in the area or to the naval activity closest to the next of kin (see Article 224 for information on presentation).

b. During wartime or when combat awards are made, the awarding authority should forward all citations and certificates to the CNO or CMC to ensure that all awards are sent at one time.

c. Make every effort to present posthumous awards to the next of kin within 90 days after the individual is declared dead.

4. Undeliverable awards. In those cases where the recipient or the next of kin cannot be located or refuses to accept the award, forward the entire case to CNO (OP-09B33) or CMC (Code MHM) for disposition.

224. PRESENTATION OF DECORATIONS

1. The Medal of Honor is usually presented to living recipients by the President of the United States at the White House. Posthumous awards are normally presented to the next of kin in Washington, D.C., by the President or personal representative.

2. Other United States military decorations will be presented with appropriate formality. Such ceremonies may range from presentations at formal reviews to small office ceremonies at which the citation is read and the decoration presented to the recipient. In the act of presentation, attach the decoration over the left breast pocket of the uniform or to the left side of civilian jacket.

3. Posthumous Awards. 10 U.S.C. 6250 provides that if a person who distinguishes himself dies before the presentation of an award to which he is entitled, the award may be made and the

medal, cross or bar, or associated emblem or insignia, presented to the next of kin within 5 years from the date of the act or service justifying the award. Such awards will be presented at an appropriate ceremony to the next of kin if they desire. Decorations will not be pinned on the clothing of any next of kin. The decoration should be handed to the next of kin in an opened decoration container.

Section 3. - REQUIREMENTS

230. SPECIFIC MILITARY DECORATIONS. Listed below are current military decorations authorized for wear by Navy and Marine Corps personnel which can be recommended by Navy and Marine Corps commands. Defense awards for those Navy and Marine Corps personnel assigned to certain joint assignments are addressed in DOD 1348.33-M of July 1990, Manual of Military Decorations and Awards (NOTAL).

1. Medal of Honor

a. Authorization. 10 U.S.C. 6241.

b. Eligibility Requirements

(1) Awarded by the President in the name of Congress to members of the naval service, who distinguish themselves conspicuously by gallantry and intrepidity at the risk of his/her life above and beyond the call of duty

(a) while engaged in an action against an enemy of the United States;

(b) while engaged in military operations involving conflict with an opposing foreign force; or

(c) while serving with friendly foreign forces engaged in an armed conflict against an opposing armed force in which the United States is not a belligerent party.

(2) There must be no margin of doubt or possibility of error in awarding this honor. To justify the decoration, the individual's service must clearly be rendered conspicuous above their comrades by an act so outstanding that it clearly distinguishes their gallantry beyond the call of duty from lesser forms of bravery; and it must be the type of deed which if not done would not subject the individual to any justified criticism. The deed must be without detriment to the mission of the command or to the command to which attached.

c. Special Benefits for Medal of Honor Recipients

(1) 38 U.S.C. 560 establishes a roll designated as the "Army, Navy, Air Force and Coast Guard Medal of Honor Roll" listing the name of each surviving person who has served on active duty in the Armed Forces of the United States, who has been awarded a Medal of Honor.

(2) 38 U.S.C. 561 provides that each person whose name is entered on the Medal of Honor Roll shall be furnished a certificate of service.

(3) 38 U.S.C. 562 requires the Administrator of Veterans Affairs to pay monthly to each person whose name has been entered on the Medal of Honor Roll, a special pension at the rate of $200 per month.

(4) 10 U.S.C. 4342, 6954, 9342 authorizes the appointment of children of persons who have been awarded the Medal of Honor as cadets at the U.S. Military Academy, midshipmen at the U.S. Naval Academy, or cadets at the U.S. Air Force Academy, without regard to quota requirements.

(5) Medal of Honor recipients are authorized to travel in aircraft of the armed services on a space-available basis, within the Continental United States, provided they certify that the trip is not for personal gain or remuneration.

2. Navy Cross

a. Authorization. 10 U.S.C. 6242.

b. Eligibility Requirements

(1) Awarded to a person who, while serving in any capacity with the Navy or Marine Corps, distinguishes himself by extraordinary heroism not justifying the award of the Medal of Honor

(a) while engaged in an action against an enemy of the United States;

(b) while engaged in military operations involving conflict with an opposing foreign force; or

(c) while serving with friendly foreign forces engaged in an armed conflict against an opposing armed force in which the United States is not a belligerent party.

(2) To warrant this distinctive decoration, the act or the execution of duty must be performed in the presence of great danger or at great personal risk and must be performed in such a manner as to set the individual apart from his shipmates or fellow Marines. An accumulation of minor acts of heroism does not justify the award. The high standards demanded must be borne in mind when recommending the award.

3. Distinguished Service Medal

a. Authorization. -- 10 U.S.C. 6243.

b. Eligibility Requirements. -- Awarded to a person who, while serving in any capacity with the Navy or Marine Corps, distinguishes himself by exceptionally meritorious service to the United States in a duty of great responsibility. To justify this decoration, an exceptional performance of duty, clearly above that normally expected, which has contributed materially to the success of a major command or project, is required. In general, the Distinguished Service Medal will be awarded only to those officers in principal commands at sea or in the field whose service is such as to justify the award. However, this shall not be interpreted to preclude the award of the Distinguished Service Medal to any individual whose service meets the requirements. If there is any doubt as to the degree of service involved, the Legion of Merit is the more appropriate award.

4. Silver Star

a. Authorization. 10 U.S.C. 6244.

b. Eligibility Requirements

(1) Awarded to a person who, while serving in any capacity with the Navy or Marine Corps, is cited for gallantry in action that does not warrant a Medal of Honor or Navy Cross

(a) while engaged in an action against an enemy of the United States;

(b) while engaged in military operations involving conflict with an opposing foreign force; or

(c) while serving with friendly foreign forces engaged in an armed conflict against an opposing armed force in which the United States is not a belligerent party.

(2) The heroic act(s) performed must render the individual conspicuous and well above the standard expected. An accumulation of minor acts of heroism normally does not justify the award, but unusual or exceptional cases will be decided on their merits.

5. Legion of Merit

a. Authorization. 10 U.S.C. 1121.

b. Eligibility Requirements. Awarded to a member of the Armed Forces of the United States or of a friendly foreign nation who distinguishes himself by exceptionally meritorious conduct in performing outstanding service.

(1) For U.S. Military personnel. To justify this decoration, the service rendered must have been comparable to that required for the Distinguished Service Medal but in a duty of lesser though considerable responsibility. In general, the Legion of Merit will be awarded to officers in lesser commands at sea or principal commands on shore who have performed such exceptionally meritorious service as to justify the award of the Distinguished Service Medal except as to degree of merit. However, this should not be interpreted to preclude the award of the Legion of Merit to any individual, regardless of grade or rate, whose acts or services meet the requirements. When the degree of achievement or service rendered, although meritorious, is not sufficient to warrant the award of the Legion of Merit, the Bronze Star Medal, or the Meritorious Service Medal should be considered.

(2) For Foreign Military Personnel. See Chapter 6.

c. Combat Distinguishing Device. The Combat Distinguishing Device may be authorized. (A

6. Distinguished Flying Cross

a. Authorization. 10 U.S.C. 6245.

b. Eligibility Requirements. Awarded to any person who, while serving in any capacity with the U.S. Navy or the U.S. Marine Corps, distinguishes himself by heroism or extraordinary achievement while participating in an aerial flight. To justify this decoration for heroism, an act in the face of danger, well above those actions performed by others engaged in similar flight operations, is required; for achievement, the results accomplished must be so exceptional as to render them conspicuous among those accomplished by others involved in similar circumstances. Establishment of a new aerial record does not necessarily qualify as an extraordinary achievement in aerial flight.

c. Combat Distinguishing Device. The Combat Distinguishing Device may be authorized after 4 April 1974. (D

7. Navy and Marine Corps Medal

a. Authorization. 10 U.S.C. 6246.

b. Eligibility Requirements. Awarded to any person who, while serving in any capacity with the U.S. Navy or the U.S.

Marine Corps, distinguishes himself by heroism not involving actual conflict with the enemy. For acts of life-saving, or attempted lifesaving, it is required that the action be performed at the risk of one's own life.

8. Bronze Star Medal

a. Authorization. E.O. 11046, 24 August 1962.

b. Eligibility Requirements

(1) Awarded to any person who, while serving in any capacity with the Armed Forces of the United States, distinguishes himself after 6 December 1941, by heroic or meritorious achievement or service, not involving participation in aerial flight.

(a) while engaged in an action against an enemy of the United States;

(b) while engaged in military operations involving conflict with an opposing foreign force; or

(c) while serving with friendly foreign forces engaged in an armed conflict against an opposing armed force in which the United States is not a belligerent party.

(2) To justify this decoration, accomplishment or performance of duty above that normally expected, and sufficient to distinguish the individual among those performing comparable duties, is required, although less than the requirements for the Silver Star or the Legion of Merit. Minor acts of heroism in actual combat, single acts of merit or meritorious service connection with military or naval operations may justify this award.

c. Combat Distinguishing Device. The Combat
D) Distinguishing Device may be authorized.

9. Purple Heart

a. Authorization. E.O. 11016 of 25 April 1962 as amended by 12464 of 23 February 1984 and Public Law 98-525 of 19 October 1984.

b. Eligibility Requirements. Awarded to any person who, while serving under competent authority in any capacity with an Armed Force of the United States after 5 April 1917, has been killed or wounded.

(1) In any action against an enemy of the United States.

(2) In any action with an opposing armed force of a foreign country in which the Armed Forces of the United States are or have been engaged.

(3) While serving with friendly foreign forces engaged in an armed conflict against an opposing armed force in which the United States is not a belligerent party.

(4) As the result of an act of any such enemy or opposing armed force.

(5) As the result of an act of any hostile foreign force.

(6) As the indirect result of enemy action, as for example injuries resulting from parachuting from a plane brought down by enemy or hostile fire.

(7) As the result of maltreatment inflicted by his captors while a prisoner of war.

(8) After 28 March 1973, as a result of international terrorist attack against the U.S. or a foreign nation friendly to the U.S.

(9) After 28 March 1973, as a result of military operations while serving outside the territory of the United States as part of a peacekeeping force.

(10) Additional information contained in Appendix D to Chapter 1.

c. Definition. A "wound" is defined as an injury to any part of the body from an outside force or agent, sustained while in action as described in the eligibility requirements. A physical lesion is not required, provided the concussion or other form of injury received was a result of the action engaged in. Except in the case of a prisoner of war, the wound must have required treatment by a medical officer. Only one award is authorized for more than one wound or injury received at the same instant from the same missile, force, explosion, or agent. Prisoners of war, if entitled, will be limited to a single Purple Heart covering the entire period of their captivity.

10. Meritorious Service Medal

a. Authorization. E.O. 11448, 16 January 1969 as amended by E.O. 12312 of 2 July 1981.

b. Eligibility Requirements. Awarded to any member of the Armed Forces of the United States or to any member of the armed forces of a friendly foreign nation who has distinguished himself by outstanding meritorious achievement or service to the United States. To justify this decoration, the acts or services rendered by an individual, regardless of grade or rate, must have been comparable to that required for the Legion of Merit but in a duty of lesser responsibility. The Meritorious Service Medal is the counterpart of the Bronze Star Medal for the recognition of meritorious noncombat service. When the degree of meritorious achievement or service rendered is not sufficient to warrant the award of the Meritorious Service Medal, the Navy Commendation Medal, when appropriate, should be considered.

11. Air Medal

a. Authorization. E.O. 9158, 11 May 1942, as amended by E.O. 9242-A, 11 September 1942.

b. Eligibility Requirements. The Air Medal may be awarded in two categories:

(1) Individual Award. Awarded to persons who, while serving in any capacity with the Armed Forces of the United States, distinguishes himself by heroic/meritorious achievement while participating in aerial flight. Gold stars are worn to denote individual awards of the AM.

(2) Strike/Flight Award. Awarded to persons who, while serving in any capacity with the Armed Forces of the United States, distinguish themselves by meritorious achievement while participating in sustained aerial flight operations. Bronze numerals are worn to denote total number of Strike/Flight Awards.

(a) Definitions

1. Strike. Those sorties which deliver ordnance against the enemy, land or evacuate personnel in assault or engage in Search and Rescue (SAR) operations which encounter enemy opposition.

2. Flight. Those sorties which deliver ordnance against the enemy, land or evacuate personnel in assault or engage in SAR operations which encounter no enemy opposition.

3. Direct Combat Support Mission. Those missions which include reconnaissance, target combat air patrol, ECM support, psychological warfare, patrol operations in support of coastal surveillance, etc., Which do not necessarily involve delivery of ordnance against the enemy, or landing or evacuating personnel in assault or engaging in SAR operations. However, those direct combat support missions that encounter enemy opposition equivalent to that encountered by a strike should be considered as a strike sortie. Examples are photo reconnaissance, TARCAP, and ECM aircraft that are endangered by AAA and SAMs. Administrative and logistical flights between established airbases or secure areas and/or ships are not considered qualifying as direct combat support sorties.

(b) Modifications. Awarding authorities are authorized to deviate from the above criteria, when appropriate, with due regard to hazard and exposure incurred in sustained aerial flight operations.

(c) Requirements. The award of the Air Medal on a strike/flight basis shall require 20 points.

1. 10 strikes (1 strike = 2 points), or

2. 20 flights (1 flight = 1 point), or

3. 50 missions (1 mission = .4 points), or

4. 250 flight hours in direct combat support missions that do not encounter enemy opposition (25 hours = 2 points), or

5. A combination of these, using the appropriate ratios, i.e.:

3 strikes	=	6 points
8 flights	=	8 points
10 missions	=	4 points
25 hours	=	2 points
		20 total points = 1 strike/flight air medal

(d) Special Provisions

1. Only personnel under flight orders are eligible to receive the strike/flight award of the Air Medal.

2. The individual award of an Air Medal, or other personal decoration for a particular sortie, should not

punitive discharge or dismissal unsuspended

preclude that sortie from counting toward eligibility for a strike/flight award of the Air Medal.

3. Officers of the rank of captain/colonel or above shall not be eligible for the award of the Air Medal on a strike/flight basis unless the sorties involved were actually required in the performance of their regular duties. Recommendations involving officers in this category, regardless of the current extent of delegated award authority, shall be forwarded via the chain of command to SECNAV for approval.

c. Combat Distinguishing Device. The Combat
D) Distinguishing Device may be authorized after 4 April 1974.

12. Navy Commendation Medal

a. Eligibility Requirements. Awarded to a person who, while serving in any capacity with the Navy or Marine Corps (including foreign military personnel), distinguishes himself after 6 December 1941, by heroic or meritorious achievement or service. To merit this award, the acts or services must be accomplished or performed in a manner above that normally expected and sufficient to distinguish the individual above those performing similar services, as set forth in the following:

(1) For Acts of Heroism. Worthy of special recognition, but not to the degree required for the Bronze Star Medal when combat is involved or the Navy and Marine Corps Medal when combat is not involved.

(2) For Meritorious Achievement. Outstanding and worthy of special recognition, but not to the degree required for the Bronze Star Medal or Air Medal when combat is involved or the Meritorious Service Medal or Air Medal when combat is not involved. The achievement should be such as to constitute a definite contribution to the naval service, such as an invention, or improvement in design, procedure, or organization.

(3) For Meritorious Service. Outstanding and worthy of special recognition, but not to the degree required for the Bronze Star Medal or Air Medal when combat is involved or the Meritorious Service Medal or Air Medal when combat is not involved. The award may cover an extended period of time during which a higher award may have been recommended or received for specific act(s). The criteria, however, should not be the period of service involved, but rather the circumstances and conditions under which the service was performed. The performance should be well above that usually expected of an individual commensurate

with his grade or rate, and above that degree of excellence which can be appropriately reflected in the individual's fitness report or personnel records.

b. Combat Distinguishing Device. The Combat Distinguishing Device may be authorized. (D

13. Navy Achievement Medal

a. Eligibility Requirements. Awarded to members of the Navy and Marine Corps, including members of Reserve components on active or inactive duty, of the grade of lieutenant commander/major and junior thereto, for service performed on or after 1 May 1961. The award shall be given for meritorious service or achievement in a combat or noncombat situation based on sustained performance or specific achievement of a superlative nature, and shall be of such merit as to warrant more tangible recognition than is possible by a fitness report or evaluation sheet, but which does not warrant a Navy Commendation Medal or higher. The Navy Achievement Medal may also be awarded to members of the armed forces of a friendly foreign nation consistent with the eligibility requirements specified in chapter 6.

(1) Professional achievement which merits the award must:

(a) Clearly exceed that which is normally required or expected, considering the individual's grade or rate, training, and experience; and

(b) Be an important contribution of benefit to the United States and the naval service.

(2) Leadership Achievement which merits the award must:

(a) Be noteworthy;

(b) Be sustained so as to demonstrate a high state of development or, if for a specific achievement, be of such merit as to earn singular recognition for the act(s); and

(c) Reflect most creditably on the efforts of the individual toward the accomplishment of the unit mission.

b. Limitations. The Navy Achievement Medal will not be awarded for service involving participation in aerial flight after 1 January 1969. The Air Medal is the more appropriate recognition for meritorious achievement while participating in

aerial flight. This does not preclude the award of the Navy Achievement Medal to those who meet the eligibility requirement for service during which participation in aerial flight was incidental.

c. Combat Distinguishing Device. The Combat
R) Distinguishing Device may be authorized.

14. Combat Action Ribbon

a. Eligibility Requirements

(1) Awarded to members of the Navy, Marine Corps, and Coast Guard (when the Coast Guard or units thereof operate under the control of the Navy) in the grade of captain/colonel and junior thereto, who have actively participated in ground or surface combat. Upon submission of evidence to their commanding officer, personnel who earned the Combat Infantryman Badge or Combat Medical Badge while a member of the U.S. Army may be authorized to wear the Combat Action Ribbon.

(2) The principal eligibility criterion is that the individual must have participated in a bona fide ground or surface combat fire fight or action during which he was under enemy fire and his performance while under fire was satisfactory. The following amplifying remarks are furnished as guidance.

(a) Personnel in riverine and coastal operations, assaults, patrols, sweeps, ambushes, convoys, amphibious landings, and similar activities who have participated in fire fights are eligible.

(b) Personnel assigned to areas subjected to sustained mortar, missile, and artillery attacks actively participate in retaliatory or offensive actions are eligible.

(c) Personnel in clandestine or special operations such as reconnaissance and SEAL teams are eligible when the risk of enemy fire was great and was expected to be encountered.

(d) Personnel aboard a ship are eligible when the safety of the ship and the crew were endangered by enemy attack, such as a ship hit by a mine or a ship engaged by shore, surface, air or sub-surface elements.

(e) Personnel eligible for the award of the Purple Heart would not necessarily qualify for the Combat Action Ribbon.

(f) The Combat Action Ribbon will not be awarded to personnel for aerial combat since the Strike/Flight Air Medal provides recognition for aerial combat exposure; however, a pilot or crewmember forced to escape or evade after being forced down could be eligible for the award.

b. Operations. An individual, whose eligibility has been established in combat in any of the following listed operations, is authorized the award of the Combat Action Ribbon. Only one award per operation is authorized. Subsequent awards will be indicated by the use of a Gold Star on the ribbon:

(1) Southeast Asia. From 1 March 1961 to 15 August 1973.

(2) Dominican Republic. From 28 April 1965 to 21 September 1966. (No ships qualified)

(3) USS LIBERTY (AGTR 5). 8 and 9 June 1967.

(4) USS PUEBLO (AGER 2). 23 January 1968.

(5) Operation FREQUENT WIND. (Evacuation operations, Saigon) 29 and 30 April 1975. (No ships qualified)

(6) Operation MAYAGUEZ. 15 May 1975. (No ships qualified)

(7) Grenada. 24 October 1983 - 2 November 1983. (No ships qualified)

(8) Lebanon. 20 August 1982 to 1 August 1984. (No ships qualified)

(9) Persian Gulf

(a) COMNAVSPECWAR Task Unit Tango - 22 Sep 1987

(b) USS SAMUEL B. ROBERTS (FFG 58) - 14 Apr 1988

(c) Operation PRAYING MANTIS - 18 Apr 1988

SAG BRAVO

COMDESRON NINE STAFF EMBARKED ON USS MERRILL (DD 976)
USS MERRILL (DD 976)
HSL-35 DET 1
USS LYNDE MCCORMICK (DDG 8)
USS TRENTON (LPD 14)
CONTINGENCY MAGTF 2-88
HSL 44, DET 5

SAG CHARLIE

USS WAINWRIGHT (CG 28)
USS BAGLEY (FF 1069)
HSL-35, DET 7
USS SIMPSON (FFG 56)
HSL-42, DET 10
COMMANDER, NAVAL SPECIAL WARFARE TASK GROUP MIDDLE EAST FORCE
SEAL TEAM TWO, THIRD PLATOON

SAG DELTA

COMDESRON TWENTY-TWO
USS JACK WILLIAMS (FFG 24)
HSL-32, DET 2
USS JOSEPH STRAUSS (DDG 16)
USS O'BRIEN (DD 975)
HSL-33, DET 2
CO, SPEC BOAT UNIT TWELVE
SEAL TEAM 5, PLATOON C

(d) USS ELMER MONTGOMERY (FF 1082) AND USS VINCENNES (CG 49) - 3 Jul 1988

(10) Operation JUST CAUSE (Panama). 20 December 1989 - 31 January 1990.

(11) Operation DESERT STORM. 17 January 1991 - TBD

c. Administrative Procedures. SECNAV determines which operations meet the criteria for this award. Requests for determination of eligibility of individuals for operations subsequent to 1975 should be sent to SECNAV via the chain of command, CNO or CMC, as appropriate.

Section 4. - CITATIONS

240. FORMAT AND COMPOSITION OF CITATIONS

See Appendix C, this Chapter for sample citations.

241. REQUIRED SIGNATURES FOR CITATIONS AND CERTIFICATES

Citations and certificates are signed as indicated in the following table:

Award	Citation	Certificate
Medal of Honor	President in the name of Congress	President and SECNAV
Navy Cross Distinguished Service Medal, Silver Star Legion of Merit, Distinguished Flying Cross, Navy & Marine Corps Medal, Bronze Star Medal	Approving (awarding) authority in the name of the President	SECNAV
Purple Heart	No citation issued	CMC or BUPERS (as appropriate) in the name of the President
Meritorious Service Medal	Approving (awarding) authority in the name of the President	Awarding Authority
Navy Commendation Medal; Navy Achievement Medal	Approving (awarding) authority in the name of the Secretary of the Navy	Awarding Authority

UNITED STATES MILITARY DECORATIONS

(IN ORDER OF PRECEDENCE) DECORATIONS	AWARDED FOR: HEROISM	MERITORIOUS ACHIEVEMENT OR SERVICE	AWARDED TO: UNITED STATES PERSONNEL MILITARY	INACTIVE RESERVE	CIVILIAN	FOREIGN PERSONNEL MILITARY	CIVILIAN	TIME LIMITS FOR SUBMISSION OF RECOMMENDATIONS
MEDAL OF HONOR	Combat		War (1)					3 Years from date of act. Award must be made within 5 years of date of act. (5)
NAVY CROSS	Combat		War		War (3)	War	War (3)	3 Years from date of act. Award must be made within 5 years of date of act. (5)
DISTINGUISHED SERVICE MEDAL		War Peace	War Peace	War Peace	War (3)	War (3)	War (3)	3 Years from terminal date of service. Award must be made within 5 years from date of service (5)
SILVER STAR	Combat		War		War (2)	War	War (2)	3 Years from date of act. Award must be made within 5 years of date of act.(5)
LEGION OF MERIT		War Peace	War Peace	Peace		War Peace (4)		3 Years from terminal date of service.
DISTINGUISHED FLYING CROSS	Combat(3) Non-Combat	War Peace	War Peace	Peace	Peace	War		2 Years from date of act.
NAVY & MARINE CORPS MEDAL	Non-Combat		War Peace		Peace	War Peace		3 Years from date of act. Award must be made with 5 years of date of act. (5)
BRONZE STAR MEDAL	Combat (3)	War Peace	War Peace		War (2) Peace (2)	War Peace	War (2) Peace (2)	3 Years from date act or service.
PURPLE HEART	Wounds received in combat or as result of international terrorist acts.		War Peace		War Peace			No Time Limit

UNITED STATES MILITARY DECORATIONS

(IN ORDER OF PRECEDENCE) DECORATIONS	AWARDED FOR: HEROISM	MERITORIOUS ACHIEVEMENT OR SERVICE	AWARDED TO: UNITED STATES PERSONNEL MILITARY	RESERVE	CIVILIAN	FOREIGN PERSONNEL MILITARY	CIVILIAN	TIME LIMITS FOR SUBMISSION OF RECOMMENDATIONS
MERITORIOUS SERVICE MEDAL		Peace	Peace	Peace		Peace		3 Years from date of service.
AIR MEDAL	Combat (3) Non-Combat	War Peace	War Peace	War Peace	War (2)	War	War (2)	3 Years from date of service.
NAVY COMMENDATION MEDAL	Combat (3) Non-Combat	War Peace	War Peace	War Peace	Peace	War Peace (3)		3 Years from date of service.
NAVY ACHIEVEMENT MEDAL	Combat (3) Non-Combat	War Peace	War Peace	War Peace		War Peace		3 Years from date of service.
COMBAT ACTION RIBBON	Active participation in ground or surface combat.		War					3 Years from date of act.

NOTES:

1. The Medal of Honor is awarded only to Navy and Marine Corps personnel and Coast Guard if part of Navy Department.
2. Not usually awarded to these personnel.
3. Awarded with Bronze "V" device for valor in combat.
4. Awarded to foreign military personnel in one of the four degrees.
5. Time limit may be extended if the Secretary of the Navy determines that
   (1) a statement setting forth the act or distinguished service and recommending official recognition of it was made by the person's superior through official channels within three years from the date of that act or service and was supported by sufficient evidence within that time; and
   (2) no award was made because the statement was lost or through inadvertence the recommendation was not acted on.

BLOCK BY BLOCK INSTRUCTIONS FOR FILLING OUT
OPNAV 1650/3 Personal Award Recommendation

FROM: Include command long and short titles of the originator listed in block 22.
TO: Proper awarding authority (see appendix B, chapter 1).

1. SOCIAL SECURITY NUMBER: Social Security Number of the person who is being recommended for an award.

2. Type the person's LAST name first (ALL CAPITAL LETTERS), followed by a comma (,), then type first name, middle initial and any suffixes, i.e., Jr., Sr., II, III etc. If no middle name, use NMN.

3. COMPONENT: As shown on the form, either USN, USNR, USNR (TAR), USNR-R, USMC, or USMCR.

4. GRADE/RATE: For the person being recommended use the authorized abbreviation, i.e., CAPT, CDR, LCDR, LT, LTJG, ENS, CW04, YNCM, YNC(AW), or DPSA. (Do not use E7, E5 etc.)

5. DESIG/NEC/MOS:

a. DESIG is for officer designator, such as 1630, 1100, etc.

b. NEC is Navy Enlisted Classification Code. The primary NEC should be used. If the person has no code, enter 0000 (four zeros) in this block.

c. MOS: This is a the USMC Military Occupational Standard.

6. HOME STATE: Of the person being recommended.

7. BUIC/RUIC: This is the Unit Identification Code (UIC) to which the person was/is assigned during the period of recommended award.

8. RECOMMENDED AWARD: Name of award, such as LEGION OF MERIT, MERITORIOUS SERVICE MEDAL, NAVY COMMENDATION MEDAL etc.

9. COMBAT "V": For combat use only.

10. BLANK BOXES: Self-explanatory. The majority of peacetime awards will be "meritorious".

11. NUMBER OF AWARD OF THIS MEDAL: If the person being recommended has never received one of the recommended awards, then type in "FIRST". If this will be second or third in kind,

then type in "FIRST". If this will be second or third in kind, then so indicate, e.g., "SECOND", "THIRD", etc.

12. ACTION DATE/MERITORIOUS PERIOD: This block asks for the start and stop dates of period covered for the recommended award.

13. AREA OF ACTION/SERVICE: e.g. CONUS, WESTPAC, EUROPE, MED, CARIBBEAN.

14. EXP. OF ACTIVE DUTY: For officers, this is usually "INDEFINITE", unless the officer is retiring or otherwise leaving the Naval Service, in which case, type in retirement date, or last day of active duty.

For enlisted personnel, type in EAOS (expiration of active obligated service).

15. EST. DETACHMENT DATE: The date the person is scheduled to depart the command, whether departing for PCS or terminal leave. Include exact date if known.

16. NEW DUTY STATION: Type in the SNDL authorized short title of the new duty station and full mailing address, including ZIP code.

If the person is retiring or leaving the service, type in their next full HOME address, including ZIP code.(This is of utmost importance.)

17. UNIT AT TIME OF ACTION/SERVICE: The unit to which the individual being recommended was assigned during the period covered by the proposed award.

18. DUTY ASSIGNMENT: Type in a one or two word general description of what the person was doing during the period the award is recommended for, e.g., Commanding Officer, OPS officer, Flight Instructor, Flag Writer, Command Master Chief, etc.

19. PREVIOUS PERSONAL DECORATIONS AND PERIOD RECOGNIZED: This block causes much confusion. A PERSONAL decoration is one that is listed in Chapter 2. Good Conduct Medals are not considered personal decorations. NUCs, MUCs, and similar unit awards will not be listed. Ensure the period covered for each personal award is included.

20. PERSONAL AWARDS RECOMMENDED - NOT YET APPROVED: Normally, "NONE". Usually used for combat situations.

21. OTHER PERSONNEL BEING RECOMMENDED FOR SAME ACTION: Normally, "NONE". For life-saving events/actions when a group is recommended for the same action.

22. NAME, GRADE, TITLE OF ORIGINATOR: For example, John P. Jones, RADM, Director of Naval Intelligence.

The originator must sign and date the form as well as check one of the two boxes above signature block.

23. FORWARDING ENDORSEMENTS: As required by the chain of command. For MSM and above, the recommendation must be endorsed by the chain of command

24. LEAVE BLANK.

25. SUMMARY OF ACTION: This must be submitted for every award recommendation. Specific information/accomplishments are essential to the narrative summary. Ensure that the dates in Block 12 match exactly with the dates in block 25, as well the proposed citation.

FOR NONCOMBAT AWARDS

- o BREVITY IS ENCOURAGED
- o OUTLINE OR BULLET FORMAT LIMITED TO ONE PAGE IS SUFFICIENT IN MAJORITY OF CASES
- o EMPHASIS SHOULD BE ON SPECIFIC ACCOMPLISHMENTS OF INDIVIDUAL THAT SET THAT PERSON APART FROM HIS/HER PEERS

COMBAT AWARDS

- o MUST BE FULLY JUSTIFIED
- o EYEWITNESS STATEMENT (AT LEAST TWO IF PRACTICABLE)
- o FOR MEDAL OF HONOR ALSO INCLUDE A SUMMARY OF THE RECOMMENDATION IN THE FOLLOWING FORMAT:

Name: _____
Rate or rank at time of action: _____
Organization: _____
Next of kin: _____
Person who assisted: _____

Conditions Under Which Act Performed

Location: _____
Date: _____
Terrain: _____
Weather: _____
Enemy condition: _____
Friendly condition: _____

Narrative Description of Gallant Conduct

_____
_____
_____

FOR LIFE SAVING/ATTEMPTED LIFE SAVING AWARDS

If practicable, include statements of at least two eyewitnesses. Such statements should furnish accounts of the incident, including opinions as to whether the person for whom the award is sought imperiled his life. Police reports and newspaper accounts can also be submitted.

The precise locality of the rescue or attempted rescue, or heroic action.

The date, time of day, nature of weather, including force of the wind, condition and temperature of the water if applicable, and amount and source of light if at night.

The names of all persons rendering assistance and the nature of the assistance.

A freehand sketch of the scene, including distances, location of assistance, and heights of piers or vessels from which rescue efforts were started, as applicable.

A statement as to the swimming qualifications of the rescuer if applicable. (See art. 6610120, MILPERS Manual for Navy personnel; and Marine Corps Order 1510.2 for Marine Corps personnel.)

An account of the cooperation or lack thereof on the part of the person being rescued.

A rescue from burning should be described in great detail, including the aid received by the rescuer, the extent of the burns, and a description of the outer clothing of the rescuer. It is emphasized that recommendations should include the above, but should not necessarily be limited to that information.

IN ALL CASES AN UNCLASSIFIED PROPOSED CITATION WILL BE SUBMITTED.

The President of the United States takes pleasure in presenting the MEDAL OF HONOR to

BOATSWAIN'S MATE FIRST CLASS
JOHN DOE
UNITED STATES NAVY

for service as set forth in the following

CITATION:

For conspicuous gallantry and intrepidity at the risk of his life above and beyond the call of duty as a member of River Section 531 during combat operations on the Mekong River in the Republic of Vietnam. On 31 October 1966, Petty Officer Doe was serving as Boat Captain and Patrol Officer aboard River Patrol Boat (PBR) 105 accompanied by another Patrol Boat when the Patrol was suddenly taken under enemy fire by two enemy sampans. He immediately ordered the fire returned, killing the crew of one enemy boat and causing the other sampan to take refuge in a nearby River inlet. Pursuing the fleeing sampan, the U.S. Patrol encountered a heavy volume of small-arms fire from enemy forces, at close range, occupying well-concealed positions along the River bank. Maneuvering through this fire, the Patrol confronted a numerically superior enemy force aboard two enemy junks and eight sampans augmented by heavy automatic weapons fire from ashore. In the savage battle that ensued, Petty Officer Doe, with utter disregard for his own safety, exposed himself to the withering hail of enemy fire to direct counter-fire and inspire the actions of his Patrol. Recognizing the overwhelming strength of the enemy force, Petty Officer Doe deployed his Patrol to await the arrival of armed helicopters. In the course of this movement, he discovered an even larger concentration of enemy boats. Not waiting for the arrival of the armed helicopters, he displayed great initiative and boldly led the Patrol through the intense enemy fire and damaged or destroyed fifty enemy sampans and seven junks. With this phase of the action completed and with the arrival of the armed helicopters, Petty Officer Doe directed the attack on the remaining enemy force. Now virtually dark, and although Petty Officer Doe was aware that his boats would become even better targets, he ordered the Patrol Boats' search lights turned on to better illuminate the area and moved the Patrol perilously close to shore to press the attack. Despite a waning supply of ammunitions, the Patrol successfully engaged the enemy ashore and completed the rout of the enemy force. Under the leadership and indomitable courage throughout the three-hour battle, the Patrol accounted for the destruction or loss of sixty-five enemy boats and inflicted numerous casualties on the enemy personnel. By his extraordinary heroism and exemplary fighting spirit in the face of grave risks, Petty Officer Doe inspired the efforts of his men to defeat a larger enemy force; reflecting great credit upon himself and upholding the highest traditions of the United States Naval Service.

The President of the United States takes pleasure in presenting the NAVY CROSS to

BOATSWAIN'S MATE FIRST CLASS
JOHN DOE
UNITED STATES NAVY

for service as set forth in the following

CITATION:

For extraordinary heroism while serving with River Section 531 and friendly foreign forces during combat operations against communist insurgent (Viet Cong) forces on the Mekong River in the Republic of Vietnam on 15 January 1967. As a Patrol Officer of combat River Patrol Boat (PBR) patrol, Petty Officer Doe interdicted a major enemy supply movement across the Nam Thon branch of the Mekong River. He directed his units to the suspected crossing area, and was immediately taken under intense hostile fire from fortified positions along the River banks. After coordinating Vietnamese artillery support and U.S. Air Force air strikes, Petty Officer Doe courageously led his three PBRs back into the hazardous river to investigate and destroy the enemy sampans and supplies. Blistering fire was again unleashed upon his forces. Frequently exposing himself to enemy fire, he directed his units in silencing several automatic weapons positions, and directed one PBR to investigate several sampans which could be seen, while the other PBRs provided cover fire. Almost immediately, the enemy renewed their fire in an effort to force the PBRs away from the sampans. Petty Officer Doe ordered the destruction of the sampans and the extraction of all his units. During the fierce firefight following the temporary immobilization of one of the units, Petty Officer Doe was wounded. Despite his painful injuries, he was able to lead his patrol back through the heavy enemy fire. His patrol successfully interdicted a crossing attempt of three heavy-weapons companies totalling nearly four hundred men, accounted for sixteen enemy killed in action, twenty wounded, the destruction of nine enemy sampans and junks, seven enemy structures, and 2,400 pounds of enemy rice. By his outstanding display of decisive leadership, unlimited courage in the face of heavy enemy fire, and utmost devotion to duty, Petty Officer Doe reflected great credit upon himself and upheld the highest traditions of the United States Naval Service.

For the President

Secretary of the Navy

The President of the United States takes pleasure in presenting the DISTINGUISHED SERVICE MEDAL to

REAR ADMIRAL JANE H. DOE
UNITED STATES NAVY

for service as set forth in the following

CITATION:

For exceptionally meritorious service to the Government of the United States in a duty of great responsibility while serving as Commander Naval Forces, Atlantic, Norfolk, Virginia from June 1981 through June 1984.

The success enjoyed by Rear Admiral Doe was a testament to exceptional personal integrity, extraordinary initiative, and absolutely outstanding professional performance. Under her leadership, Naval Forces, Atlantic instituted major programs and underwent significant changes. These actions increased the overall effectiveness and survivability of United States Military Forces. She represents the higher caliber of naval officer who left a lasting mark in her service to our nation.

Rear Admiral Doe's superb leadership skills, distinctive achievements, and unselfish devotions to duty reflected great credit upon herself and were in keeping with the highest traditions of the United States Naval Service.

For the President

Secretary of the Navy

The President of the United States takes pleasure in presenting the SILVER STAR MEDAL to

BOATSWAIN'S MATE FIRST CLASS
JOHN DOE
UNITED STATES NAVY

for service as set forth in the following

CITATION:

For conspicuous gallantry and intrepidity in action in connection with operations against the Viet Cong while serving as Patrol Officer for River Patrol Boats (PBRs) 101 and 105 on the Mekong River in the Republic of Vietnam on 22 August 1966. During the early evening hours, Petty officer Doe's patrol came under heavy enemy fire on four occasions from nearly one hundred Viet Cong gun emplacements on both banks of the River. He courageously directed suppressive fire against the enemy and neutralized a number of the automatic-weapons emplacements. During the height of the battle, Petty Officer Doe detected and intercepted a motorized sampan with two high-ranking Viet Cong passengers. He directed PBR 101 to cover his south flank, while PBR 105 engaged the north bank and he salvaged the contents of the sampan. Although wounded in the face during the salvage operation, he courageously continued in complete command, directing suppressive fire while withdrawing with the sampan from the kill zone. Petty Officer Doe's aggressiveness and calmness under fire were an inspiration to all his patrol. His determination and daring, despite overwhelming enemy fire, directly resulted in the capture of thirty-one Viet Cong top secret, twelve secret, and fifty-eight confidential documents. By his initiative, courageous actions, and complete dedication to duty, Petty Officer Doe reflected great credit upon himself and upheld the highest traditions of the Unites States Naval Service.

For the President

Secretary of the Navy

The President of the United States takes pleasure in presenting the LEGION OF MERIT to

CAPTAIN JOHN DOE
MEDICAL SERVICE CORPS
UNITED STATES NAVY

for the service as set forth in the following

CITATION:

For exceptionally meritorious conduct in the performance of outstanding service as Commanding Officer of the Naval Biosciences Laboratory, Oakland, California from September 1984 through September 1987. Captain Doe brought to his command a wealth of scientific and managerial expertise, and displayed exceptional levels of leadership and diplomacy required by the extraordinary circumstances of the past three years. When the decision was made to disestablish the Laboratory in September 1985, he was placed in the position of directing ongoing scientific research and bringing it to an orderly conclusion while directing the cessation of Laboratory operations and the closure of the facility. Maintaining the highest standards of leadership, Captain Doe not only made significant scientific contributions, but closed the laboratory on schedule, well under budget, and with no tasks undone. By his outstanding leadership, commendable innovation, and inspiring dedication to duty, Captain Doe reflected great credit upon himself and upheld the highest traditions of the United States Naval Service.

For the President

Secretary of the Navy

The President of the United States takes pleasure in presenting the DISTINGUISHED FLYING CROSS to

CAPTAIN JOHN DOE
UNITED STATES MARINE CORPS

for service as set forth in the following

CITATION:

For extraordinary achievement in aerial flight as Pilot with Marine Bombing Squadron, Marine Air Group 16 during combat operations against enemy Vietnamese forces from June 1966 to December 1966. In the successful completion of these missions, Captain Doe contributed materially to the success of U.S. operations. By his airmanship, courage under fire, and steadfast devotion to duty, Captain Doe reflected great credit upon himself and upheld the highest traditions of the Marine Corps and the United States Naval Service.

For the President,

Secretary of the Navy

The President of the United States takes pleasure in presenting the NAVY AND MARINE CORPS MEDAL to

MACHINIST'S MATE SECOND CLASS
JANE DOE
UNITED STATES NAVY

for service as set forth in the following

CITATION:

For heroism while serving at the Naval Diving and Salvage Training Center, Panama City, Florida on 15 August 1985. While charging oxygen from a delivery truck to the command's storage tanks, the oxygen charging lead ruptured with a violent explosion, and an oxygen fire ensued. Of the six personnel present, Petty Officer Doe had the presence of mind to remain and secure the delivery truck's main oxygen supply valve despite being burned and hit at least twice by the whipping charging lead. She did not leave the charging station until the valve was closed and the situation safe. By her courageous and prompt actions in the face of great personal risk, Petty Officer Doe prevented a explosion with great destructive potential and loss of life, thereby reflecting great credit upon herself and upholding the highest traditions of the United States Naval Service.

For the President,

Secretary of the Navy

The President of the United States takes pleasure in presenting the BRONZE STAR MEDAL to

BOATSWAIN'S MATE FIRST CLASS
JOHN DOE
UNITED STATES NAVY

for service as set forth in the following

CITATION:

For heroic achievement in connection with operations against the enemy while serving as Boat Captain of a River Patrol Boat (PBR) of River Squadron FIVE on 1 July 1966. When an enemy sampan was detected in the early morning darkness in enemy dominated territory on the Mekong River in the Republic of Vietnam, Petty Officer Doe courageously pursued the sampan to within dangerously close proximity of the hostile shore. Upon being illuminated at close range, the enemy crew opened fire on the Patrol Boat. Displaying masterful seamanship and brilliant tactical use of his Patrol Boat's superior speed and maneuverability, Petty Officer Doe evaded the enemy fire, disrupted his aim and, taking the enemy under fire, killed five of the nine occupants, forcing the remainder to abandon their sampan in order to seek refuge ashore. Still within enemy gun range from the shore, he captured the enemy sampan along with documents of significant intelligence value. Petty Officer Doe's courage under fire, initiative, and complete dedication to duty reflected great credit upon himself and were in keeping with the highest traditions of the United States Naval Service.

The Combat Distinguishing Device is authorized.

For the President,

Secretary of the Navy

The President of the United States takes pleasure in presenting the MERITORIOUS SERVICE MEDAL (Gold Star in lieu of the Second Award) to

COMMANDER JANE D. DOE
UNITED STATES NAVY

for service as set forth in the following

CITATION:

For outstanding meritorious service as Director of the Navy Office of Information, New England from June 1985 to October 1986. Commander Doe displayed exceptional public affairs expertise and unparalleled resourcefulness while managing intense and highly visible projects such as the first and second expeditions to explore the TITANIC; the commissioning of USS BUNKER HILL (CG 52); and the visit of five North Atlantic Treaty Organization frigates to Boston. Her liaison with the New England community was superb and she revitalized and established significant contacts with regional civic leaders. Commander Doe provided important support to the fleet during more than twenty port visits to Boston and managed media contacts for key military members such as the Secretary of the Navy, and the Commander in Chief, Atlantic Fleet. By her exceptional professional ability, personal initiative, and total dedication to duty, Commander Doe reflected great credit upon herself and upheld the highest traditions of the United States Naval Service.

For the President,

The President of the United States takes pleasure in presenting the AIR MEDAL (with Gold Star in lieu of second award) to

LIEUTENANT COMMANDER JOHN J. DOE
UNITED STATES NAVY

for service as set forth in the following

CITATION:

For heroic achievement while participating in aerial flight on 15 April 1986 as Pilot of an A-6E Intruder aircraft while attached to Attack Squadron 55 embarked in USS CORAL SEA (CV 43). In the early morning hours, Lieutenant Commander Doe launched as the alternate flight leader of the second division of A-6 Intruders on a highly defended Benina Airfield, near Benghazi, Libya. Flying at extremely low altitude and high airspeed to avoid two observed surface-to-air missiles and four surface-to-air missile radar locks, he expertly maneuvered his aircraft to the target precisely on planned heading and time. Discovering that his aircraft apron aimpoint was vacant, he smoothly executed a visual attack on a lucrative alternate aimpoint. This altered attack achieved superb hits on parked aircraft and buildings and produced several large secondary explosions. His expert low altitude night airmanship ensured a safe high speed egress from the target area through additional surface-to-air missile envelopes. Lieutenant Commander Doe's professional airmanship, aggressiveness, and exemplary devotion to duty in the face of personal risk reflected great credit upon himself and were in keeping with the highest traditions of the United States Naval Service.

The Combat Distinguishing Device is authorized.

For the President,

Secretary of the Navy

The President of the United States takes pleasure in presenting the AIR MEDAL (First through Nineteenth Strike/Flight Awards) to

FIRST LIEUTENANT JOHN DOE
UNITED STATES MARINE CORPS

for service as set forth in the following

CITATION:

For meritorious achievement in aerial flight as a designated Naval Aviator with Marine Helicopter Squadron 265 during combat missions in support of the Republic of Vietnam against insurgent communist (Viet Cong) forces from 20 April 1969 to 3 July 1969. He contributed materially to the success of his Squadron. By his courage, skill, and loyal devotion to duty in the face of hazardous flying conditions, First Lieutenant Doe reflected great credit upon himself and upheld the highest traditions of the Marine Corps and the United States Naval Service.

The Bronze Numeral "19" to represent nineteen Strike/Flight awards is authorized.

For the President,

Secretary of the Navy

The Secretary of the Navy takes pleasure in presenting the NAVY COMMENDATION MEDAL to

HOSPITAL CORPSMAN THIRD CLASS
JOHN DOE
UNITED STATES NAVY

for the service set forth in the following

CITATION:

For meritorious service while serving as a Transplantation Technician at Naval Hospital, San Diego, California from January 1983 to March 1987. During his assignment to the Tissue Bank, Petty Officer Doe was responsible for designing and implementing a transportation network for the collection of human tissue and organs. His total dedication was reflected in his thorough training of transplant technicians in the proper procedures for harvesting and processing human tissues and organs. Such efforts have ensured that all military recipients will receive the highest quality of allograft materials to produce viable grafts. In addition, Petty Officer Doe designed and developed a machine to quickly produce allograft material of a uniform size and exceptionally high quality. His innovative actions have contributed meaningfully to the enhancement of military health care delivery and the well being of patients. Petty Officer Doe's distinctive accomplishments, unrelenting perseverance, and steadfast devotion to duty reflected credit upon himself and were in keeping with the highest traditions of the United States Naval Service.

For the Secretary,

The Secretary of the Navy takes pleasure in presenting the NAVY ACHIEVEMENT MEDAL to

SENIOR CHIEF AVIATION MACHINIST'S MATE
JOHN W. DOE
UNITED STATES NAVY

for service as set forth in the following

CITATION:

For professional achievement in the superior performance of his duties while serving as Maintenance Control Chief Petty Officer for Helicopter Antisubmarine Squadron Light FORTY-TWO from March 1985 to August 1988. Senior Chief Petty Officer Doe's unsurpassed dedication and steadfast commitment to excellence has had far reaching effects on the successful introduction of LAMPS MK III to the fleet. He was instrumental in developing a responsive, thorough, and fully knowledgeable Maintenance Control Team that prepared and totally supported over 15 detachments deployed worldwide from the Persian Gulf to the South Pacific. He employed exceptional personal initiative in assisting detachments during preparations for demanding pre and post cruise Corrosion Inspections. Senior Chief Petty Officer Doe's technical expertise and superb managerial skills proved invaluable. A pivotal member of the command, his outstanding support of tasked operations resulted in high praise for Squadron performance in CHALLENGER and LIBYAN Operations. Senior Chief Petty Officer Doe's managerial ability, personal initiative, and unswerving devotion to duty reflected credit upon himself and were in keeping with the highest traditions of the United States Naval Service.

For the Secretary,

Chapter 3. - UNIT AWARDS

Section 1. - GENERAL

310. DEFINITION: Unit. Any ship, aircraft, squadron, or military organizational element composed of military personnel under control of a military command and charged with carrying out a military mission or function.

311. POLICY CONSIDERATIONS

1. Unit awards recognize entire organizations for outstanding heroism or achievement performed during periods of war, international tension, national emergencies, or extraordinary situations that involve national interests. They are not intended to recognize individual actions, but to acknowledge the combined efforts of the organization.

2. See Chapter 6 for information concerning unit awards to units of friendly foreign nations.

3. The Navy Unit Commendation and Meritorious Unit Commendation may be awarded to units of the Army, Air Force or Coast Guard with concurrence of the parent service.

4. Foreign unit awards tendered to units of the naval service by friendly foreign nations will be forwarded to SECNAV for approval of acceptance. (See Chapter 7 for those awards whose acceptance has been authorized.)

5. Personnel of the naval service may participate in unit awards tendered by the U.S. Army, U.S. Air Force, or U.S. Coast Guard, providing such awards have been concurred in by SECNAV. Requests for Secretarial concurrence should be addressed to SECNAV (NDBDM) via CNO or CMC.

6. Participation of Civilians in Military Unit Awards. Subsequent to 16 March 1969, civilian U.S. citizen employees of the Department of the Navy, assigned to a unit recommended for a Presidential Unit Citation (PUC), Navy Unit Commendation (NUC) or Meritorious Unit Commendation (MUC) may be nominated for participation in the award provided the officer recommending the award certifies that they played a key role in the achievement for which the award is recommended.

312. ELIGIBILITY TO WEAR UNIT AWARDS. When a unit award is issued, component, reinforcing or supporting units, which are authorized to participate in the award will be designated. The

criteria for personnel assigned to those units to wear the unit award is as follows:

1. Presidential Unit Citation, Navy Unit Commendation, and Meritorious Unit Commendation

a. Military personnel

(1) All personnel permanently assigned or attached to the cited unit who were actually present and participated in the action or actions for which the unit was cited are authorized to wear the ribbon permanently.

(2) Transient, active duty for training and temporary duty personnel assigned to the cited unit are normally not eligible. Exceptions may be made for individuals because of an outstanding need for the skills possessed which were not adequately available within the unit. Such personnel will be authorized participation by CNO/CMC as appropriate upon receipt of a certification from the cited unit's commanding officer that the individual made a direct, recognizable contribution to the performance of the services which qualified the unit for the award.

b. Civilian personnel, when specifically authorized by SECNAV, may wear the designated lapel device. Naval reservists who receive unit awards as civilians, are not eligible to wear ribbon bars on their naval uniforms.

2. Navy "E" Ribbon

a. Navy personnel permanently attached to and serving with cited ships and units during the competitive cycle for which the award was given, or any part thereof, are entitled to the award.

b. Marine Corps personnel who are serving as a part of the ship's detachment or otherwise designated as "ship's company" are eligible.

c. All selected Reserve personnel permanently attached to and serving with the mobilization augmentation Naval Reserve unit(s) during the competitive cycle for which the award was given, or any part thereof, are entitled to the award provided that the individuals concerned performed active duty for training aboard the unit during that competitive cycle.

d. Reservists performing active duty for training aboard units awarded the "E", but not members of the dedicated Reserve

unit(s) and Reservists who were members of the dedicated Reserve unit(s) but who did not perform active duty for training aboard, shall not be eligible for the award.

e. Transients, temporary duty personnel, and those assigned to the cited ships and squadrons for active duty for training are not eligible for this award.

f. Civilian personnel are not eligible for the Navy "E" Award.

Section 2. - ADMINISTRATIVE PROCEDURES

320. PREPARATION OF RECOMMENDATIONS

1. Recommendations for the Presidential Unit Citation (PUC), Navy Unit Commendation (NUC) and Meritorious Unit Commendation (MUC) shall be prepared in letter form and will include the following:

a. A narrative justification containing sufficient data, in light of the eligibility criteria, to enable the reviewing and approving authorities to consider them adequately.

b. A complete list of all units recommended for participation, including staffs when appropriate, with dates of attachment to the unit recommended for citation. Previous unit awards which have been approved or recommended for any units on the list should be noted. If there have been no previous unit awards for the period of the recommendation, a statement to this effect should be included.

c. An estimate of the total number of personnel who would be eligible to participate in the award should it be approved.

d. An unclassified proposed citation not to exceed one page in length.

e. For Presidential Unit Citation recommendations only include an unclassified summary of the recommendation in narrative form, no more than three pages in length, and provide a concise summarization of the justification for the award, including figures on friendly and enemy casualties, numbers of personal awards issued as a result of the action, and a description of damage incurred by both sides.

f. On recommendations which nominate civilians for participation, a list of those civilians nominated along with appropriate justification and a statement that those civilian U.S. citizens are employees of DON.

321. SUBMISSION OF RECOMMENDATIONS

1. Recommendations for all PUC, NUC and MUC awards shall be forwarded to SECNAV (NDBDM) through the following chain of command: operational commander, type commander (when

appropriate), fleet commander in chief, CMC or CNO as appropriate.

2. In the event the recommended unit has operated under a joint commander for any portion of the time included in the recommendation, the recommendation should also be forwarded via the joint commander.

3. For Naval Reserve Units, include the regular Navy commander which the unit supports, under whom the service or act took place, or to whom the unit will report upon mobilization.

4. For any units commanded by a staff corps officer who reports for primary or additional duty to a line commander, that commander must be included as a via addressee.

5. Presidential Unit Citation. All recommendations for this award shall, in addition to the chain of command set forth above, be processed via the commander in chief of the appropriate unified or specified command.

6. Awards to Units of other U.S. Armed Forces. Recommendations which include the participation of units of the Army or Air Force shall be forwarded via the Awards Branch (DAPCALA), Department of the Army, 200 Stovall Street, Alexandria, Virginia 22332 or U.S. Air Force Military Personnel Center, (MPCASA1) Randolph AFB, Texas 78150 as appropriate, for concurrence.

7. Awards to Units of Friendly Foreign Nations. Recommendations including the participation of units of friendly foreign nations require the specific concurrence of the American Ambassador and the Defense Attache to the country of the recipient. (See Chapter 6 for additional information.)

322. <u>LIMITATIONS</u>

1. No unit or part thereof may be awarded more than one unit award, regardless of type, for the same act or service.

2. Recommendations for PUC, NUC and MUC must be submitted within 3 years from the date of the action or service and the award must be made within 5 years thereof. When a recommendation has been initiated and placed in official channels within the time limits prescribed and has become lost, a certified copy of the original recommendation may be resubmitted. If a copy is not available, a statement may be submitted by the originator and the case will be considered on its merits.

323. AWARD ELEMENTS AND ATTACHMENTS

1. Ribbon bars and accompanying citation facsimiles to represent PUC, NUC, and MUC are issued to eligible military personnel. Civilian personnel will be issued a 9/16-inch triangular lapel device and accompanying citation facsimile. There are no medals authorized for these awards.

2. Navy "E" Ribbons are issued to eligible military personnel. There is no medal, citation or certificate to accompany this award.

324. INSIGNIA FOR SHIPS AND UNITS

1. Each separate activity which was part of or attached to a cited unit and participated in one or more of the actions for which the unit was cited, is authorized to display insignia as follows:

a. Pennant. May be flown from the fore truck of a ship from sunrise to sunset when not underway. Shore commands or commands based ashore may fly the pennant from such standard as the commanding officer may designate. The flagship of the cited unit is entitled to fly the pennant irrespective of whether the flagship was a part of the unit and participated in any of the actions for which the unit was cited. A replica of this pennant may be painted in a suitable place on individual ships, planes, tanks, etc., in accordance with type commander instructions.

b. Streamer. Authorized for display under current CNO/CMC directives.

2. Disposition. Ships and units being decommissioned will turn over all streamers and pennants to the Curator of the Navy, Office of the Chief of Naval Operations (OP-09BH) or to Director, Marine Corps History and Museum (HO), Building 58, Washington Navy Yard, Washington, D.C. 20374, as appropriate. A reactivated or recommissioned unit previously cited is authorized to obtain and display appropriate pennants or streamers.

325. LISTS OF CITED SHIPS AND UNITS. A consolidated listing of those ships and units awarded the PUC, Joint MUC Award, NUC, MUC and Navy "E" Ribbon is maintained by CNO for Navy units and by CMC for Marine units.

Section 3. - REQUIREMENTS

330. SPECIFIC UNIT AWARDS. Listed below are current unit awards authorized for wear by Navy and Marine Corps personnel which can be recommended by Navy and Marine Corps commands. Specific information regarding the Joint Meritorious Unit Award is contained in DOD 1348.33-M of July 1990, Manual of Military Decorations and Awards (NOTAL).

1. PRESIDENTIAL UNIT CITATION

a. Authorization. E.O. 10694, 10 January 1957.

b. Eligibility Requirements. Awarded in the name of the President of the United States to units of the Armed Forces of the United States and cobelligerent nations for extraordinary heroism in action against an armed enemy. The unit must have displayed such gallantry, determination, and esprit de corps in accomplishing its mission under extremely difficult and hazardous conditions to have set it apart and above other units participating in the same campaign. The degree of heroism required is the same as that which would be required for award of a Navy Cross to an individual.

2. NAVY UNIT COMMENDATION

Awarded by SECNAV to any unit of the Navy or Marine Corps which has distinguished itself by outstanding heroism in action against the enemy, but not sufficient to justify the award of the Presidential Unit Citation; or to any such unit which has distinguished itself by extremely meritorious service not involving combat but in support of military operations, rendering the unit outstanding compared to other units performing similar service. This award may also be conferred upon units of the other branches of the Armed Forces of the United States, and of armed forces of friendly foreign nations serving with the Armed Forces of the United States, provided that such units shall meet the standards established for Navy and Marine Corps units. To justify this award, the unit must have performed service of a character comparable to that which would merit the award of a Silver Star Medal for heroism or a Legion of Merit for meritorious service to an individual. Normal performance of duty or participation in a large number of combat missions does not in itself justify the award. An award will not be made to a unit for actions of one or more of its component parts, unless the unit performed uniformly as a team in a manner justifying collective recognition.

3. MERITORIOUS UNIT COMMENDATION

Awarded by SECNAV to any unit of the Navy or Marine Corps which has distinguished itself, under combat or noncombat conditions, by either valorous or meritorious achievement which renders the unit outstanding compared to other units performing similar service, but not sufficient to justify the award of the Navy Unit Commendation. This award may also be conferred upon units of the other branches of the Armed Forces of the United States and of friendly foreign nations serving with the Armed Forces of the United States, provided that such units shall meet the standards established for Navy and Marine Corps units. To justify this award, the unit must have performed service of a character comparable to that which would merit the award of a Bronze Star Medal, or achievement of like caliber in a noncombat situation, to an individual. Normal performance of duty or participation in a large number of combat missions does not in itself justify the award. An award will not be made to a unit for actions of one or more of its component parts, unless the unit performed uniformly as a team in a manner fully justifying collective recognition.

4. NAVY "E" RIBBON

This ribbon denotes permanent duty on ships or in squadrons that won the battle efficiency competitions after July 1, 1974.

Figure 3-1. - SAMPLE PROPOSED CITATION

By virtue of the authority vested in me as President of the United States and as Commander in Chief of the Armed Force, I have today awarded

THE PRESIDENTIAL UNIT CITATION (NAVY)

FOR EXTRAORDINARY HEROISM TO

_____
(Name of Unit or Units)

For extraordinary heroism and outstanding performance of duty in action against enemy forces in the Republic of Vietnam from _____ to _____. Throughout this period, _____, operating in the THIRD and FOURTH Military Regions of the Republic of Vietnam, successfully executed its primary mission of providing quick reaction, close air support and combat logistic support for United States and Vietnamese military forces on the rivers and coast of the Vietnam Delta Region. Additionally, the squadron flew countless missions in support of Vietnamese units and earned an excellent reputation and respect among the Vietnamese ground forces. The support provided by _____ ____ gunship helicopters with their quick reaction capability and logistic helicopters with their completion of innumerable medical evacuation, logistic support and troop insertion missions, contributed substantially to the morale and combat effectiveness of the ground units. The squadron's operations were consistently characterized by sensible tactics and meticulous adherence to the rules of engagement, ensuring maximum deterrence of the enemy with minimum risk to friendly troops and civilians. By their outstanding courage, resourcefulness and aggressive fighting spirit in combat against a frequently well-equipped, well-trained, and often numerically superior enemy, the officers and men of _____ reflected great credit upon themselves and upheld the highest traditions of the United States Naval Service.

Figure 3-2. - SAMPLE PROPOSED CITATION

The Secretary of the Navy takes pleasure in presenting the NAVY UNIT COMMENDATION to

_____
(Name of Unit or Units)

for service as set forth in the following

CITATION:

For exceptionally meritorious service during assigned missions from _____ to _____ the personnel of _____ consistently demonstrated unparalleled success in providing direct technical and repair support to the operating forces of the United States Navy. This outstanding performance resulted in significantly improved ship material readiness and increased operational availability to the fleet. _____, a proven leader in the areas of quality of work life and productivity excellence, also achieved cost avoidance savings to the Navy in excess of $18.5 million. The obvious desire to excel in meeting the needs of the fleet was reflected in the actions of each individual assigned and culminated in a cohesive, dynamic, and responsive unit which is unsurpassed in its capability and demonstrated accomplishments. By their truly distinctive achievements, extensive enthusiasm, and unfailing devotion to duty, the officers, enlisted personnel, and civilian employees of the _____reflected great credit upon themselves and upheld the highest traditions of the United States Naval Service.

Secretary of the Navy

_____

Figure 3-3. - SAMPLE PROPOSED CITATION

The Secretary of the Navy takes pleasure in presenting the MERITORIOUS UNIT COMMENDATION to

_____
(Name of Unit or Units)

for service as set forth in the following

CITATION:

For meritorious service from _____ to _____ _____. During this period, the personnel of _____ conducted ASW operations of major significance to the national defense of the United States. At the same time, these same personnel exercised a great deal of imagination and resourcefulness to achieve significant energy savings, improve the material condition and appearance of the base, increase retention, and enhance the Navy's image with the civilian community in _____. The superior record of _____ attests to the outstanding technical ability and team spirit of its entire staff. By their unrelenting determination, perseverance, and steadfast devotion to duty, the officers and enlisted personnel of _____ reflected credit upon themselves and upheld the highest traditions of the United States Naval Service.

Secretary of the Navy

_____

Chapter 4 - CAMPAIGN AND SERVICE AWARDS

SECTION 1. - GENERAL

410. DEFINITION: A campaign or service award is an award issued to an individual to denote participation in a campaign, war, national emergency or expedition, or to denote service requirements fulfilled in a creditable manner.

SECTION 2. - ADMINISTRATIVE PROCEDURES

420. DISTRIBUTION:

1. Distribution of a particular campaign or service medal will be accomplished under instructions issued by CNO or CMC, as appropriate. When the medal is available for initial distribution, instructions will be issued by each branch of the service to inform commanding officers of the method of procurement.

2. Commanding officers shall make appropriate service record entries concerning campaign/service awards which have been earned and which have been received by each individual under their command.

421. LIMITATIONS. Issuance of Medals. No more than one of any specific campaign/service medal shall be issued to an individual. An appropriate attachment shall be issued in lieu of each subsequent medal earned.

422. APPLICATIONS. See Appendix D to Chapter 1 for instructions concerning the method of application and procurement.

SECTION 3. - REQUIREMENTS

430. SPECIFIC CAMPAIGN AND SERVICE AWARDS. The authorization, eligibility requirements, and special provisions for campaign/service awards are as shown in the following numbered paragraphs. Unit commanders, members of their staffs, and personnel attached to air or other units automatically derive their eligibility for service medals and engagement stars in the same manner as personnel regularly assigned to the ship or unit to which they are attached.

1. Prisoner of War Medal

a. Authorization. 10 U.S.C. 1128

b. Eligibility Requirements. Awarded to any person who, while serving in any capacity with the Armed Forces of the United States, was taken prisoner and held captive after 5 April 1917.

(1) Civilians and Foreign Nationals. The Prisoner of War Medal will be issued only to U.S. and foreign civilians who have received credit for U.S. military service as determined by the Department of Defense Civilian/Military Service Review Board and Advisory Panel (DOD Directive 1000.20 of 11 September 1989 (NOTAL)). The period of creditable military service must include the period of captivity from date of capture through date of release.

(2) Missing in Action (MIA). The Prisoner of War Medal will only be issued to the legal next of kin of military personnel or civilians who have received credit for U.S. military service and whose status as prisoners of war has been officially confirmed and recognized as such by the Military Departments and DOD. The next of kin of persons listed as missing but for whom there is no evidence of having been a prisoner of war will not be issued the medal. Return of remains, in and of itself, does not constitute evidence of prisoner of war status. The next of kin of prisoners who die in captivity may be issued the medal irrespective of the length of the period of captivity.

(3) Hostages, Detainees and Internees. The medal will be issued only to those taken prisoner by an enemy during armed conflict. For the purpose of this medal, armed conflicts are defined as World Wars I and II, Korean conflict, Vietnam Conflict, and Desert Storm. Hostages of terrorists and persons detained by governments with which the United States is not

actively engaged in armed conflict are not eligible for the medal.

c. Character of Service. Any person convicted by a U.S. military tribunal of misconduct or a criminal charge or whose discharge is less than honorable based upon actions while a prisoner of war is ineligible for the medal. Further, prisoners of war whose conduct was not in accord with the Code of Conduct and whose actions are documented by U.S. military records are ineligible for the medal. Resolution of questionable cases will be the responsibility of SECNAV.

d. Subsequent Awards. No more than one Prisoner of War Medal shall be awarded. For subsequent acts justifying award of the medal, 3/16 inch bronze stars shall be awarded and worn on the suspension and service ribbon of the medal. A period of captivity terminates upon return to U.S. military control. Escapees who do not return to U.S. military control and are subsequently recaptured by an enemy do not begin a new period of captivity for the purpose of a subsequent award of the medal.

e. Posthumous Award. The Prisoner of War Medal may be awarded posthumously.

2. Good Conduct Medals

a. Navy Good Conduct Medal

(1) Authorization. The Navy Good Conduct Medal was established by SECNAV on 26 April 1869, to recognize the "all-around" good Navy enlisted person, well qualified in all phases of conduct and performance. Effective 1 February 1971, commanding officers were delegated authority to award the Good Conduct Medal and subsequent awards and to issue medals and certificates.

(2) Eligibility Requirements

(a) Service. After 1 November 1963 any 4 years of continuous active service as an enlisted person in the Regular Navy or Naval Reserve. For first enlistments this requirement may be fulfilled by.

1. Continuous active service during a minority enlistment provided the member concerned served on active duty to the day preceding his 21st birthday even though he extended his enlistment and remained on active duty; or

2. Continuous active service during a minority enlistment provided the member concerned served on active duty within 3 months of the day preceding his 21st birthday; or

3. Continuous active service during a first enlistment for 4 years from which the member concerned has been discharged or released to inactive duty within 3 months of the date of expiration of enlistment. (This does not apply to those members who are discharged for the purpose of immediate reenlistment.)

(b) Conduct

1. Within the required period of active service, the individual must have a clear record (no convictions by courts-martial, no nonjudicial punishments, no sick-misconduct, no civil convictions for offenses involving moral turpitude).

a. If confinement as result of conviction by any courts-martial (general, special, or summary) is involved, a new 4 year period shall begin with date of restoration to duty on a probationary basis. If confinement is not included in approved sentence of the courts-martial, a new 4 year period shall begin with date of convening authority action.

b. If the service record contains a nonjudicial punishment, a new 4 year period shall begin with next date following the date of the offense.

c. If convicted by civil authorities for an offense involving moral turpitude, a new 4 year period shall begin with date of return to active duty status.

d. If the record contains a disqualifying mark which is not the result of a non-judicial punishment, the new 4 year period shall begin with the next date following the date of the mark.

(c) Performance marks required during period of eligibility.

1. Subsequent to 31 August 1983 no mark below 3.0 in Military Knowledge/Performance, Rating Knowledge/ Performance, Reliability, Military Bearing, Personal Behavior and Directing.

2. Prior to 31 August 1983.

a. E-4 and below. No Mark below 3.0 in any trait.

b. E-5 and E-6. No Mark below EEL (Typically Effective-Lower) in Directing, Individual Productivity, Reliability, or Conduct.

c. E-7, E-8, and E-9. No Mark below the bottom 50 percent in Performance, Reliability, Conduct or Directing.

If an individual receives a disqualifying trait mark, a new period of eligibility would begin on the day following the ending date of the performance evaluation report which contains the disqualifying trait mark.

(3) Subsequent to 17 May 1974, for the first award only, the Good Conduct Medal may be awarded in the following cases provided conduct and performance requirements are met:

(a) For those individuals who are killed in combat action against an opposing armed force, or die as a direct result of wounds received in combat action against an opposing armed force, the award may be presented posthumously to the next of kin.

(b) For those individuals who are separated from the naval service for physical disability as a result of wounds incurred in combat action against an opposing armed force, or in the line of duty where such wounds were directly related to action against the enemy.

(c) For those individuals who die while in a Prisoner of War (POW) status, the Good Conduct Medal may be presented posthumously to the next of kin, provided it has been determined that conduct while in a POW status was acceptable.

(4) A certificate shall be prepared for each award, when earned. The member's rate, name, branch of service and the number of the award shall be centered in the appropriate spaces. The ending date of the period of service for which the award was earned shall be centered after "Awarded for service completed on". The commanding officer's name, rank, and branch of service shall be typed above "Commanding Officer," and his/her signature affixed.

(5) Attachments. A bronze star, 3/16 inch in diameter will be worn on the suspension ribbon and bar to denote subsequent awards.

NOTES

1. For personnel who are serving in a first enlistment of 4 years or a minority enlistment and who have met the eligibility requirements except for length of service, the Good Conduct Medal may be presented 3 months prior to the eligibility date. In the event that the member fails to fulfill the requirements during the remaining 3 months of the eligibility period, the commanding officer may revoke the award.

2. A member not eligible for the Good Conduct Medal under the foregoing criteria who reenlists or reports for active duty within 3 months after his/her discharge or release to inactive duty is considered to be serving under "continuous active service" conditions. While the time between the date of separation and date of return to active duty is not counted as an interruption of active service, it may not be included in computing time served. A member who reenlists or reports for active duty after 3 months must begin a new 4 year period on the date of reenlistment or reporting for active duty.

3. An enlisted member appointed a temporary warrant or commissioned officer is entitled to include such temporary service upon reverting to an enlisted status for any purpose (including for discharge to accept appointment as a permanent officer). Naval Academy midshipmen who are not commissioned, but are retained in the service in an enlisted status, may include such midshipman service for the purpose of earning the Good Conduct Medal. Except as provided above, service in warrant, commissioned, or Naval Academy midshipman status may not be included in computing time served.

4. Active service in a Reserve status credited toward the Naval Reserve Meritorious Service Medal may not be credited for the Good Conduct Medal Award.

5. When the requirements have been met, but it is evident that the individual is not deserving of this award due to a repeated record of valid letters of indebtedness, or other acts which are not in keeping with the high moral standards required of all Navy personnel, the commanding officer will make appropriate recommendations to CNO (OP-09B33) stating the reasons.

6. If there is insufficient evidence in a member's service record to determine eligibility for the Good Conduct Medal or subsequent award, a copy of page 9, Enlisted Performance Record, NAVPERS 1070/609 should be requested from Chief of Naval Personnel in order to complete the service record and determine the member's eligibility for the award.

7. Effective 12 March 1969 the minority enlistment program was terminated.

b. Marine Corps Good Conduct Medal

(1) Authorization. The Marine Corps Good Conduct Medal was established by SECNAV by Special Order No. 49 of 20 July 1896, to recognize good behavior and faithful service in the Marine Corps.

(2) Eligibility Requirements

(a) Service

1. Any 3 years of continuous active service, regardless of expiration or extension of enlistments and any previous or subsequent disciplinary action except as indicated in subparagraph (b), for enlisted personnel, Regular or Reserve, including service in temporary warrant or temporary commissioned status, provided such temporary officer reverts to enlisted status. Also, if reenlisted within a period of 90 days from date of discharge, it will not be construed as an interruption of continuous service but the period between discharge and reenlistment will not be counted.

2. Provided the individual is otherwise qualified, a Good Conduct Award shall be authorized for any 3 years' enlisted service consisting of a combination of periods of active service in a war, national emergency, or armed hostilities, in which the United States is engaged. When the first period of such service terminated prior to 10 December 1945, a total of 4 years' enlisted service shall be required.

3. For first award only, the Good Conduct Medal may be awarded, provided conduct requirements are met, to the next of kin in those cases where service member is killed in combat action against an opposing armed force, or dies as a direct result of wounds received in combat action against an opposing armed force, or dies in the line of duty where such death was directly related to actions against the enemy. In addition, for the first award only, the Good Conduct Medal is

authorized for individuals who are separated from the naval service for physical disability as a result of wounds incurred in combat action against an opposing armed force, or in the line of duty where such wounds resulted directly from action against the enemy, provided conduct requirements are met. For first award only, next of kin of Prisoners of War also would be eligible to receive the Good Conduct Medal if the service member's demise occurs while in a POW status, provided it has been determined that conduct while in POW status was acceptable.

NOTE. In establishing eligibility for Good Conduct Awards under 2b(2)(a)2 service performed during World War II, and hostilities in Korea and Vietnam will not be creditable unless entry or reentry to active service occurred during the periods from 8 September 1939, to 31 December 1946, inclusive; 27 June 1950, to 27 July 1954, inclusive; and 3 July 1965, to 30 September 1975 inclusive.

(b) Conduct

1. The Good Conduct Award shall be earned for otherwise qualifying service involving no convictions by courts-martial, no non-judicial punishment under Uniform Code of Military Justice, Article 15, and no lost time by reason of sickness misconduct or injury-misconduct.

2. When a non-judicial punishment (NJP) or a courts-martial voids creditability of service, a new good conduct period shall commence effective on the date of approval of the NJP or on the date of the convening authority's action on the courts-martial, except when the offense occurred within the 3 year period and the date of approval of the NJP or of the convening authority's action is after the expiration of the 3 year period; under these circumstances, the date of the offense shall be the commencement date for the new period. Offenses committed in a previous period will not be considered when determining eligibility during the current 3 year period.

3. When sentenced to confinement as a result of conviction by any courts-martial, a new period shall begin with the date of restoration to duty even though in a probationary status. The date of approval by the convening authority on all courts-martial not involving confinement shall be the new commencement date (see also Individual Records Administration Manual (IRAM), Par. 4014).

4. In case of time lost due to sickness-misconduct or injury-misconduct, the date of return to duty shall be the new commencement date for good conduct award.

5. Where the foregoing requirements have been met, but it is evident that the individual is not deserving of this award due to a repeated record of valid letters of indebtedness, conviction by civil court for major offense or offenses or other acts which are not in keeping with the high moral standards required of all Marines, the commanding officer will make appropriate recommendations to CMC (MHM) stating the reasons.

(3) Certificates and Attachments

(a) A Good Conduct Award Certificate (NAVMC-71) will be completed by the commanding officer at the time entitlement is confirmed for presentation to the member concerned.

(b) A bronze star 3/16-inch in diameter will be worn on the suspension ribbon and the ribbon bar to denote subsequent awards.

3. Naval Reserve Meritorious Service Medal

a. Authorization. The Naval Reserve Meritorious Service Medal was authorized by SECNAV on 22 June 1964. Originally SECNAV approved a National Naval Reserve Policy Board Item in 1960 for the award as a ribbon in recognition of Naval Reservists on inactive duty for fulfilling with distinction certain stipulated requirements. The Naval Reserve Meritorious Service Medal is intended to provide Naval Reservists an award equivalent to the Good Conduct Medal.

b. Eligibility Requirements. The initial date for computation of service for this award is 1 July 1958. The medal may be awarded to an enlisted Naval Reservist who, during any 4 consecutive years subsequent to 1 July 1958, fulfills the following minimum requirements:

(1) Performs four periods of annual active duty for training of not less than 12 consecutive days each, unless any period is waived by Commander, Naval Reserve Force or his delegated authority for reasons not initiated by the individual Naval Reservist.

(2) Attends with an organized unit of the Naval Reserve a minimum of 90 percent of all scheduled drills each year for 4

consecutive years (authorized equivalent instruction or duty may be credited in lieu of drills). Assignments to Records Review of 6 months or less, for reasons not initiated by the individual reservist, may be counted towards eligibility for this award. A period of eligibility interrupted for reasons initiated by the individual reservists, or of a period in excess of 6 months (whether self-initiated or not), will result in a new 4 year period beginning with date of return to a drilling status. Situations not covered in this article should be addressed to Chief of Naval Personnel (BUPERS) (PERS-913) for resolution.

(3) When a member of the Naval Reserve is ordered to active duty, temporary active duty, or initial active duty for training in case of Ready Mariner/Sea and Air Mariner (SAM) personnel, such period(s) will be credited toward fulfillment of the requirements prescribed in paragraphs 3b(1) and (2) of this article under the following conditions:

(a) The active duty consists of at least 30 days duration.

(b) The member must have earned some credit toward an award while in an inactive duty drilling status, except for personnel enlisted in reserve programs with no drilling obligation prior to reporting to active duty, e.g., Active Mariner, Ready Mariner, SAM, or TAR enlisted program (TEP). Personnel enlisted in the Active Mariner, Ready Mariner, SAM, or TEP programs may receive credit towards the Naval Reserve Meritorious Service Medal for periods of active duty/active duty for training (ACDUTRA) performed provided such a period is less than 4 years.

(c) Upon completion of the 4 year eligibility requirement for the award while on continuous active duty, the member may not qualify for subsequent awards without returning to an inactive duty drill status. Continuous active duty may be applied toward the award of a Navy Good Conduct Medal.

(4) Active duty time credited toward the award of the Navy Good Conduct Medal may not be credited toward eligibility for the Naval Reserve Meritorious Service Medal. Active duty time not credited toward award of the Navy Good Conduct Medal may be credited toward the Naval Reserve Meritorious Service Medal provided the member affiliates with the Selected Reserve within 90 days of Discharge/Release from active duty and has met all other requirements for the Good Conduct Medal.

(5) Conduct and Performance

(a) Member must have a clear record for the period of eligibility (no convictions by courts-martial or non-judicial punishment). If the service record contains a record of courts-martial or non-judicial punishment, the 4 year period shall begin with the date of completion of the courts-martial sentence or non-judicial punishment.

(b) No enlisted performance evaluation mark below 3.0 (or equivalent when other than numerical values are assigned) in any trait.

c. Attachment

A bronze star 3/16-inch in diameter is worn on the suspension ribbon and ribbon bar to denote each subsequent award.

d. Certificate. A certificate shall be prepared for each award earned. The member's rate, name, branch of service, and the number of the award shall be centered in the appropriate spaces. The ending date of the period of the service for which the award was earned shall be centered after "Awarded for service completed on". The commanding officer's name, rank, and branch of service shall be typed above "Commanding Officer", and his/her signature affixed.

4. Selected Marine Corps Reserve Medal

a. Authorization. The Selected Marine Corps Reserve Medal was established by a SECNAV directive of 19 February 1939.

b. Eligibility Requirements. Awarded to members of the Marine Corps Reserve who, subsequent to 1 July 1925, have fulfilled certain designated service requirements within any 4 year period of service in the Organized Marine Corps Reserve. The following are specific requirements of eligibility for this medal:

(1) Attendance with a Selected Marine Corps Reserve (SMCR) unit to include duty in an Individual Mobilization Augmentee (IMA) billet in training category A, at four consecutive annual field training periods. A period of active duty for training which has been authorized to be performed in lieu of a regular annual field training period will fulfill this requirement.

(2) Effective 24 April 1961, attendance with an SMCR unit, to include duty in an IMA billet in training category A, of 90 percent of all scheduled drills each year for 4 consecutive years. Eligibility for the medal prior to that date is based on 80 percent attendance of all scheduled drills. (Appropriate duty or equivalent instruction-or-duty may be credited in lieu of drills.)

(3) In the case of officers and noncommissioned officers (sergeant or above), it is the responsibility of the commanding officer (or the Director, Marine Corps Reserve Support Center (MCRSC) in the case of IMA category A) to determine that the individual's service and performance of duty warrant the award. Enlisted personnel in grade corporal and below must have obtained for the first 4 year period a combined average of conduct and proficiency markings of 4.0 or above. For subsequent 4 year periods, enlisted personnel must have obtained a combined average of conduct and proficiency markings of 4.5 or above. When it is evident that the individual who otherwise fulfills the eligibility criteria is not deserving of this award because of a repeated record of indebtedness or other acts which are not in keeping with the high moral standards required of all Marines, commanding officers (or the Director of MCRSC in the case of IMA category A) will make appropriate recommendations to CMC (MHM) stating the reasons.

(4) Members of the Selected Marine Corps Reserve, including IMA category A, when called to active duty in time of war or national emergency may be credited while on active duty with the annual field training and required drill attendance when they have served not less than one month on active duty during each qualification year. Such active service may be credited only for the purpose of qualification for the medal or bronze star toward which the reservist is working at the time of mobilization. When the reservist's 4 year period is completed, active duty subsequently performed may not be credited toward the issuance of a medal or star. If the period of active duty is of such duration that the reservist is ordered to inactive status prior to completion of the reservist's 4 year period, the time spent on active duty may be credited toward the award of medal or star, but credit for active duty will not be allowed for any 4 year period which began with the reservist on active duty. Once a medal or star is earned after mobilization, the reservist must return to drill and training status in the SMCR (including IMA category A) before a new qualification period begins.

(5) When a member of the Selected Marine Corps Reserve is unable to attend drills due to absence from the place of drill,

or for causes beyond his/her control, exclusive of sickness, the reservist should request a leave of absence for such period, in order that the absence from the regular drill period will not count against the record of attendance for eligibility for the Selected Marine Corps Reserve Medal.

(6) Retroactive to 12 January 1961, the medal will also be awarded to those officers prohibited by the rotation system, due to the lack of billets, from serving in the SMCR (including service as an IMA category A) for a 4 year period, provided they have met the following criteria: Completed any continuous 5 anniversary years of satisfactory Federal service in the Marine Corps Reserve (including IMA training categories A, B, C, and D) as defined by regulations, which includes a minimum of 4 consecutive years of satisfactory participation as a member of an SMCR unit, or as an IMA category A, during which attendance at drills and periods of annual field training meets the requirements cited in paragraphs 1b(1) through 1b(3).

(7) Any period of qualifying service beginning with SMCR membership interrupted by duty with the Full-Time Support (FTS) Program shall not be considered a break in the said period of 4 consecutive years for eligibility. Furthermore, any such period of active duty may be credited with the annual field training and required drill attendance for the purpose of completing qualification only for the medal or bronze star toward which the reservist was working at the time of active duty in the FTS Program.

c. Certificate and Attachments

(1) A Selected Marine Corps Reserve Certificate (MAVMC 10592) will be completed by the commanding officer at the time entitlement is confirmed for presentation to the member concerned.

(2) A bronze star 3/16-inch in diameter is worn on the suspension ribbon and ribbon bar to denote subsequent awards.

5. <u>Navy Fleet Marine Force Ribbon</u>

a. Eligibility Requirements

(1) General. Qualification for the Navy Fleet Marine Force Ribbon signifies acquisition of specific professional skills, knowledge and military experience that result in qualifications above those normally required of Navy personnel serving with the Fleet Marine Force (FMF). This qualification must be obtained through a formal qualification program and successful

completion of the written test prescribed below. Personnel must:

(a) Be assigned to a FMF unit. Only those personnel assigned to Type II or Type IV sea duty are eligible.

(b) Successfully complete the following sections of MCIO P1500.44C (NOTAL):

Section	Unit	Officer	Enlisted
1	All	X	X
2	All	X	X
3	All		X
4	04.02-04.06		X
5	All		X
6	All	X	X
7	07.07-07.08		X
	07.10-07.13		X
8	All	X	X
9	02.01-02.03	X	X
	02.15-02.17		X
10	03.01		X
	03.06		X
	03.12		X
11	All	X	X
12	All		X
13	None		
14	07.01		X
	07.08-07.10		X
15	All	X	X
16	All	X	X
17	All	X	X
18	11.05-11.07	X	X
19	None		
20	None		
21	14.02-14.04		X
	14.06		X
	14.09-14.10		X
	14.12-14.13		X
22	None		
23	All	X	X
24	17.01	X	X
25	All	X	X

(Testing of sections 10, 18, and 25 above is optional, depending upon availability of equipment/resources.

(c) Satisfactorily pass the USMC Physical Fitness Test (PFT). All applicants, regardless of age, must successfully complete this requirement. Those individuals over 45 years of age, if physically qualified by a medical officer, shall take the Marine Corps PFT under the age category 39-45.

(d) Be recommended for the award by the Marine Corps battalion/squadron commanding officer.

(2) Specific.

(a) Enlisted active duty members of the Navy must:

1. Serve a minimum of 12 months duty with FMF after 1 August 1983.

2. Graduate from a Field Medical Service School (FMSS) and obtain the appropriate Navy Enlisted Classification (NEC) (HM 8404/DT 8707) or a School of Infantry (SOI), and obtain NEC (RP 2401).

3. Have an overall evaluation of 3.6 or above as reflected in block 39 of the Enlisted Performance Evaluation Report, NAVPERS 1616/24, for the last 2 evaluation periods and no mark below 3.0 in these two evaluation periods.

4. Satisfactorily complete Marine Corps Essential Subjects Test.

(b) Enlisted members in Navy Reserve FMF units must:

1. Serve a minimum 24 months in a Naval Reserve FMF unit with satisfactory drill attendance.

2. Obtain the appropriate NEC (HM 8404/DT 8707/RP 2401) for their billet. Personnel in the RP rating must attend required training for FMF duty.

3. Complete a 2 week Active Duty Training (ACDUTRA) period in support of a Marine Corps Field Training exercise.

4. Have an overall evaluation of 3.6 or above as reflected in block 39 of the Enlisted Performance Evaluation Report, NAVPERS 1616/24, for the last two evaluation periods and no mark below 3.0 during this period.

(c) Navy Active Duty Officers must:

1. Serve a minimum of 12 months duty with FMF.

(d) Navy Reserve Officers must:

1. Serve a minimum of 24 months in a Naval Reserve FMF unit with satisfactory drill attendance.

(3) The above requirements may be waived by the awarding authority in cases where Navy personnel demonstrate exceptional skill, knowledge and leadership while providing support to the Marine Corps in a combat environment (while receiving hazardous duty pay). No waivers are authorized for Selected Reserve (SELRES) personnel.

b. Awarding Authority. Marine Corps battalion/squadron commanding officers may award the Navy Fleet Marine Force Ribbon. There are no subsequent awards and no citation or certificate will be issued. Commanding officers shall make appropriate service record entries for enlisted personnel, and issue letters of eligibility for officer personnel. Award of the ribbon shall be noted in the member's next evaluation or report of fitness.

(e) **Advancement Credit.** The award of this ribbon shall entitle enlisted recipients to one point toward advancement under BUPERSINST 1430.16D.

6. Expeditionary Medals

a. Navy Expeditionary Medal

(1) Authorization. N.D.G.O. No. 84 of 5 August 1936.

(2) Eligibility Requirements. Awarded to U.S. Navy servicemembers who have actually landed on foreign territory and engaged in operations against armed opposition, or operated under circumstances deemed to merit special recognition and for which service no campaign medal has been awarded. Only personnel who were attached to one of the ships/units listed in the notice/instruction at some time during the respective periods shown, and

who actually participated in the given operation, are eligible for the Navy Expeditionary Medal. This includes personnel attached to a squadron or unit embarked in a ship during the period for which that ship is listed as eligible. Members of rear echelons, transients, observers, and personnel assigned for short periods of temporarily assigned duty (TAD) or training duty are normally not eligible for the award. However, consideration will be given in those instances where the local commander certifies to a particular and significant contribution by an individual. Such certification should be submitted to the CNO/CMC via the fleet commander who exercised operational control in the area involved. CNO maintains a list of eligible ships/units.

(3) The following are the most recently authorized expeditions:

CUBA	3 Jan 1961 - 23 Oct 1962
THAILAND	16 May 1962 - 10 Aug 1962
INDIAN OCEAN/IRAN/YEMEN	8 Dec 1978 - 6 Jun 79
IRAN/INDIAN OCEAN	21 Nov 1979 - 20 Oct 81
LEBANON	20 Aug 1982 - 31 May 83
LIBYA	20 Jan 1986 - 27 Jun 86
PERSIAN GULF	1 Feb 1987 - 23 Jul 87

(4) Commanding officers shall make appropriate service record entries for eligible enlisted personnel and issue letters of eligibility for eligible officer personnel. No citation or certificate will be issued.

b. Marine Corps Expeditionary Medal

(1) Authorization. M.C.G.O. No. 33 of 8 May 1919.

(2) Eligibility Requirements. Awarded to U.S. Marine Corps servicemembers who fulfill the same service requirements as would qualify U.S. Navy personnel for the Navy Expeditionary Medal. CMC maintains listings of eligible units.

7. China Service Medal

a. Authorization. N.D.G.O. No. 135 of 23 August 1940; ALNAV 59 of 6 March 1947; N.D.G.O. No. 255 of 28 January 1948.

b. Eligibility Requirements

(1) For the period 7 July 1937 to 7 September 1939. Under N.D.G.O. No. 135 it is awarded to personnel of the Navy and

Marine Corps who served on shore in China or who were attached to any of the vessels which operated in support of the operations in China during the period 7 July 1937 to 7 September 1939.

(2) For the period 2 September 1945 to 1 April 1957.

(a) General. The China Service Medal was extended by ALNAV 59 to include the services performed by personnel of the Navy, Marine Corps, and Coast Guard during operations in China between 2 September 1945 and 1 April 1957. SECNAV may also tender this award to personnel of other Armed Forces of the United States for services performed in China for any of the periods of time for which the medal is authorized.

(b) Specific

1. To establish eligibility, the individual shall have been attached to, present, or serving on permanent duty with an organization of the United States credited by SECNAV with having participated in operations in China.

2. Service in a passenger status, or as an observer, visitor, courier, escort, inspector, or other similar status when not permanently attached to an eligible unit, is not creditable toward eligibility for the medal.

3. Services performed in the Asiatic-Pacific area between 2 September 1945 and 2 March 1946, inclusive, shall not be credited toward individual eligibility for the China Service Medal unless the individual is already eligible for the Asiatic-Pacific Campaign Medal for service performed prior to 2 September 1945.

4. Organizations will, consistent with the above dates, be credited with qualifying service for operations performed on shore in China and such adjacent islands and territories as are recognized to be Chinese. Eligibility also includes ships operating in such territorial waters or contiguous ocean areas, or aircraft based upon and operating from such territories or ships.

c. Issuance of Medals. Not more than one award of the China Service Medal will be given to any individual. Personnel who previously earned the China Service Medal for the period 1937-1939, will be issued a bronze star in lieu of a second award for qualifying service during the extended period of 1945-1957.

8. Navy Occupation Service Medal

a. Authorization. N.D.G.O. No. 10 of 28 January 1948.

b. Eligibility Requirements

(1) General. Awarded to personnel in the naval service who participated in the occupation of the territories of the enemies of the United States during World War II and subsequent to the surrender of these enemies.

(2) Specific

(a) To establish eligibility, the individual shall have been attached to, present, and serving on permanent duty with an organization in the naval service of the United States during those periods of time when such organization has been credited by SECNAV or by a delegated fleet command with having performed duty in the occupation of enemy or former enemy national territory.

(b) Service in a passenger status or an observer, visitor, courier, escort, inspector, or other similar status when not permanently attached to an eligible unit is not creditable toward this award.

(c) Occupation duty in the European-African-Middle Eastern area may be credited to organizations for duty performed on and subsequent to 8 May 1945. Terminal dates for eligibility periods and occupation territories in this area are as follows:

Italy.....15 December 1947.
Trieste.....25 October 1954.
Germany (except Berlin*).....5 May 1955.
Austria.....25 October 1955.
Berlin.....2 October 1990

(d) Occupation duty in the Asiatic-Pacific area may be credited to organizations for duty performed between 2 September 1945, and 27 April 1952. Occupation territory in the Asiatic-Pacific area includes Japan and such territories recognized as sovereign to Japan, and such parts of Korea and such adjacent islands as are recognized to be Korean, but exclusive of all the mandated territory formerly administered by Japan, as are under the governmental control of the United States, or of an ally of the United States, during World War II. Eligibility also includes ships operating in such home or territorial waters or

contiguous ocean areas in direct support of occupation or aircraft based upon and operating from such territories or ships.

(e) Units performing service in the Korean area during the period 27 June 1950 to 27 April 1952, inclusive, and eligible for the Korean Service Medal will not be credited with eligibility for the Navy Occupation Service Medal for the same period.

c. Issuance of Medals. Not more than one award of the Navy Occupation Service Medal will be given to any individual.

d. Clasps. Appropriate clasps marked "Europe" and "Asia" are authorized to be attached to the suspension ribbon of the large medal only to denote service in Europe and Asia respectively. No distinctive device to denote possession of these clasps is authorized for wear on the ribbon bar. If earned, both clasps may be worn.

e. Army of Occupation Service Medal. Individuals who have been tendered the Army of Occupation Service Medal, and who become eligible for the Navy Occupation Service Medal are not entitled to both, but they may elect which one to accept.

f. Lists of eligible ships and units are maintained by CNO and CMC. If a ship or unit is not on the list prior to 1 January 1958, entitlement to the medal will be denied.

9. <u>National Defense Service Medal</u>

a. Eligibility Requirements

(1) Honorable active service as a member of the Armed Forces for any period after 26 June 1950 and before 28 July 1954, after 31 December 1960 and before 15 August 1974 or after 1 August 1990 to a date yet to be determined.

For the purpose of this award, the following persons shall not be considered as performing active service:

(a) Guard and Reserve forces personnel on short tours of active duty to fulfill training obligations under an inactive duty training program.

(b) Any person on temporary active duty to serve on boards, courts, commissions, and like organizations.

(c) Any person on active duty for the sole purpose of undergoing a physical examination.

(d) Any person on active duty for purposes other than for extended active duty.

(2) Subparagraphs (1)(a) through (1)(d) above, shall not bar the award of the National Defense Service Medal to any member of the Guard or Reserve forces, who, after 31 December 1960, becomes eligible for the award of the Armed Forces Expeditionary Medal or the Vietnam Service Medal who serve for 30 days or more on temporary active duty. Such persons shall be considered to be performing active service for the purpose of eligibility for the National Defense Service Medal.

(3) Midshipmen attending the Naval Academy during the above periods are eligible for this medal.

(4) NROTC Midshipmen are only eligible if their summer cruise was in an area which qualified for a campaign medal.

b. Subsequent Award. A bronze star 3/16-inch in diameter shall be worn two points down on the suspension ribbon of the medal and on the ribbon bar by personnel who earned the medal for active duty after 26 June 1950 and before 28 July 1954, after 31 December 1960 and before 15 August 1974, and again after 1 August 1990 to a date to be determined.

10. Korean Service Medal

a. Authorization. E.O. 10179, 8 November 1950.

b. Eligibility Requirements

(1) General. Awarded to all members of the Armed Forces of the United States who participated in the operations in the Korean area during the period between 27 June 1950 and 27 July 1954.

(2) Specific

(a) Sea Duty. Service for 1 or more days in the designated area while attached to and serving on board a naval vessel.

(b) Shore Duty. Attached to and regularly serving on shore in the designated area for 1 or more days with an

organization that is participating in combat operations or in direct support of combat missions.

(c) Temporary Additional Duty. Service of 30 consecutive days or 60 nonconsecutive days in the prescribed area unless the personnel participate in actual combat, in which case the time limit is waived.

(d) Passengers. No individual in a purely passenger status shall become eligible unless the unit in which embarked engages in actual combat. Patients in a hospital ship are not considered passengers, but as attached to the ship.

c. Engagement Stars

(1) A bronze star 3/16-inch in diameter indicative of actual combat in an operation or an engagement as authorized by SECNAV will be worn two points down on the suspension ribbon of the medal and on the ribbon bar. Participation in combat operations during the following operations will establish eligibility for one bronze star for each separate operation listed:

North Korean aggression.....	27 June to 2 November 1950.
Communist China aggression.....	3 November 1950 to 24 January 1951.
Inchon landing.....	13-17 September 1950.
1st U.N. counteroffensive.....	25 January to 21 April 1951.
Communist China spring offensive..	22 April to 8 July 1951.
United Nations summer-fall offensive.....	9 July to 27 November 1951.
2nd Korean winter.....	28 November 1951 to 30 April 1952.
Korean defense, summer-fall 1952	1 May to 30 November 1952.
3rd Korean winter.....	1 December 1952 to 30 April 1953.
Korea, summer 1953.....	1 May 1953 to 27 July 1953.

Ships and units considered to have participated in combat operations are those which:

(a) Engaged the enemy.

(b) Participated in ground action.

(c) Engaged in aerial flights over enemy territory.

(d) Took part in shore bombardment, minesweeping or amphibious assault.

(e) Engaged in or launched commando-type raids or other operations behind enemy lines.

(f) Engaged in redeployment under enemy fire.

(g) Engaged in blockade of Korean waters.

(h) Operated as part of carrier task groups from which offensive airstrikes were launched.

(i) Were part of mobile logistic support forces in combat areas. (Presence in combat zone primarily for training or transit does not qualify.)

The prerequisite to the wearing of a star on the Korean Service Medal ribbon shall be service in a ship, aircraft unit, or shore-based force at the time it participated in actual combat with the enemy for which a star was authorized, or participated in duty considered by CNO as being equally hazardous.

(2) A silver star will be worn two points down in lieu of five bronze stars.

11. Antarctica Service Medal

a. Authorization. 74 Stat. 337.

b. Eligibility Requirements. Each person who, during the period subsequent to 1 January 1946 and prior to a date to be ultimately established by the Secretary of Defense, meets the qualifications of any of the subparagraphs set forth below, shall be eligible to receive the medal. For the purpose of this paragraph, Antarctica is defined as the area south of latitude 60°S.

(1) Any member of the Armed Forces of the United States or civilian citizen, national, or resident alien of the United States who, as a member of a U.S. expedition, participates in or has participated in scientific, direct support, or exploration operations in Antarctica.

(2) Any member of the Armed Forces of the United States or civilian citizen, national, or resident alien of the United States who participates in or has participated in a foreign Antarctic expedition in Antarctica in coordination with a U.S. Antarctic expedition and who is or was under the sponsorship and approval of competent U.S. Government authority.

(3) Any member of the U.S. Armed Forces who participates in or has participated in flights as a member of the crew of an aircraft flying to or from the Antarctic Continent in support of operations in Antarctica.

(4) Any member of the Armed Forces of the United States or civilian citizen, national, or resident alien of the United States who serves or has served in a United States ship operating south of latitude 60°S. in support of United States programs in Antarctica.

(5) Any person, including citizens of foreign nations, not fulfilling the qualifications under subparagraphs (1) through (4) above or the following paragraphs establishing the time limits of participation, but who participates in, or has participated in a U.S. Antarctic expedition in Antarctica at the invitation of a participating U.S. agency may be given the award by the Secretary of the Department under whose cognizance the expedition falls, provided the commander of the military support force as senior U.S. representative in Antarctica considers that the individual performed outstanding and exceptional service and shared the hardships and hazards of the expedition.

No minimum time limits of participation under the foregoing guidelines are required for eligibility for this medal prior to 1 June 1973. Subsequent to 1 June 1973, minimum time limits for the award are 30 days under competent orders to duty at sea or shore, south of latitude 60° S. Each day of duty under competent orders at any outlying station on the Antarctic Continent will count as 2 days when determining award eligibility. Flight crews of aircraft providing logistics support from outside the Antarctic Area will receive no more than 1 day's credit for flights in and out during any 24 hour period. Days do not have to be consecutive. Flight personnel may earn the medal based on 15 flights into the area. The award may be made posthumously. No person is authorized to receive more than one award of the medal. The list of eligible ships and units is maintained by CNO.

c. Devices

(1) Clasps. Personnel who stay or have stayed on the Antarctic Continent during the winter months shall be eligible to wear a bronze clasp with the words "Wintered Over" on the suspension ribbon of the large medal only. A gold clasp is authorized for the second wintering over period, and a silver clasp is worn to denote the third or subsequent wintering over period. Not more than one clasp shall be worn on the suspension ribbon of the medal. (The winter period is from mid-March to early October. The summer period is from early October to mid-March.)

(2) Disks. The first wintering over eligibility will be denoted by a bronze disk of 5/16-inch diameter with an outline of the Antarctic Continent inscribed thereon fastened on the miniature medal suspension ribbon or ribbon bar representing the medal. (Disk is worn with peninsula pointing up.) A gold disk will represent the second wintering over period. A silver disk will represent the third or subsequent wintering over period. Not more than one disk shall be worn on the ribbon bar.

d. Awarding Authority. Commander Antarctic Support Force.

12. Armed Forces Expeditionary Medal

a. Authorization. E.O. 10977, 4 December 1961.

b. Eligibility Requirements

(1) Personnel Eligibility. Awarded to personnel of the Armed Forces of the United States who after 1 July 1958:

(a) Participate, or have participated, as members of U.S. military units in a U.S. military operation in which, in the opinion of the Joint Chiefs of Staff, personnel of any military department participate in significant numbers.

(b) Encounter, during such participation, foreign armed opposition, or are otherwise placed, or have been placed, in such position that, in the opinion of the Joint Chiefs of Staff, hostile action by foreign armed forces was imminent even though it did not materialize.

(2) Categories of Operations. The Armed Forces Expeditionary Medal may be authorized for three categories of operations:

(a) U.S. military operations.

(b) U.S. operations in direct support of the United Nations.

(c) U.S. operations of assistance to friendly foreign nations.

(3) Definitions

(a) The "Area of Operations" is defined as:

1. The foreign territory upon which U.S. Armed Forces have actually landed or are present and specifically deployed for the direct support of the designated military operation.

2. Adjacent water areas in which U.S. ships are operating, patrolling, or providing direct support of operations.

3. The airspace above and adjacent to the area in which operations are being conducted. (Ships and units which are present in an area merely for training purposes are not eligible for the award.)

(b) "Direct Support" is defined as the supply by ground units, ships, and aircraft, of services and/or supplies and equipment to combat forces in the area of operations, provided such support involves actually entering the designated area, and furnishing fire, patrol, guard, reconnaissance, or other military support.

(4) Degree of Participation. Personnel must be bonafide members of a unit engaged in the operation (see note below), or meet one or more of the following criteria:

(a) Serve not less than 30 consecutive days in the area of operations.

(b) Engage in direct support of the operation for 30 consecutive days or 60 nonconsecutive days, provided such support involves entering the area of operations.

(c) Serve for the full period when an operation is of less than 30 days duration.

(d) Engage in actual combat, or duty which is equally as hazardous as combat duty, during an operation against armed opposition, regardless of time in the area.

(e) Participate as a regularly assigned crew member of an aircraft flying into, out of, within, or over the area in support of the military operation.

(f) Be recommended, or attached to a unit recommended, by CNO or the commander of a unified or specified command for award of the medal, although the criteria above may not have been fulfilled.

(g) Personnel are entitled to the award if they were attached to or serving on board a ship/unit for 1 day or more during the period(s) for which that ship/unit is listed as eligible. This includes personnel attached to a squadron or unit embarked in a ship during the period(s) for which that ship is listed as eligible. Members of rear echelons, transients, observers, and personnel assigned for short periods of TAD and training duty are normally not eligible for the award. However, consideration will be given in those instances where the cognizant commander certified to a particular and significant contribution by an individual. Such certification should be submitted to CNO/CMC (MHM) via the fleet commander who exercised operational control in the area involved.

(5) Operations. The following operations have been designated by the Joint Chiefs of Staff as qualifying for award of the Armed Forces Expeditionary Medal: (A 3/16-inch bronze star is worn on the suspension ribbon of the medal and on the ribbon bar for participation in each subsequent operation; i.e., Lebanon, Taiwan, Cuba, etc. Participation in two or more engagements within the same operation does not qualify for the bronze star.)

(a) U.S. Military Operation

1. Berlin.....14 Aug 61 to 1 Jun 63.
City of West Berlin.

2. Cuba.....24 Oct 62 to 1 Jun 63.

NOTE. Although terminal date of Cuban operations was established by Joint Chiefs of Staff as 1 June 1963, no Navy/Marine Corps ships/units are considered to be eligible after 31 December 1962. Water area between 12° N. and 28° N. latitudes, and 66° W. and 84° W. longitudes.

3. Dominican Republic.....28 Apr 65 to
21 Sep 66.

Contiguous water and airspace within the following boundaries: From 17° N., 75° W., eastward to 17° N., 67° 45'W.; thence northward to 20° 25'N., 73° 35'W.; thence southwestward to 18° 40'N. 75° W.; thence south to initial point at 17° N. 75° W.

4. Lebanon.....1 Jul 58 to 1 Nov 58. Adjacent water area defined as that portion of the Mediterranean Sea east of 31° E. longitude.

5. Quemoy and Matsu Islands...23 Aug 58 to 1 Jun 63. Water area from 21° N. to 26° N. between 116° E. and 121° E.

6. Taiwan Straits.....23 Aug 58 to 1 Jan 59. Water area from 19° N. to 28° N. between 117° E. and 123° E.

7. Korea.....1 Oct 66 to 30 Jun 74. The entire land mass of the Republic of Korea and the waters and air space enclosed by the following boundaries: From a point located at 32° N. on the Coast of China east to 32° N. by 129° 20'E.; thence northeastward to 36° N. by 134° E.; thence north to the Coast of USSR; thence along the coastline of the USSR, Korea and China to the initial point.

8. Cambodia Evacuation (Operation EAGLE PULL).....11-13 Apr 75.

9. Vietnam Evacuation (Operation FREQUENT WIND)..29-30 Apr 75.

10. Mayaguez Operation.....15 May 1975.

11. Grenada Operation.....23 Oct 83 - 21 Nov 83.

The island nation of Grenada, including Grenada, Carriacou, Green, Hog, Calivigny, other outlying islands and the territorial seas of Grenada; waters adjacent to Grenada in which Atlantic Fleet ships operated in direct support of operations in Grenada; the airspace above Grenada and the adjacent sea areas where the operations were conducted; and the Grantley Adams International Airport, Barbados.

12. Libya Operation.....12-17 Apr 86

The four air refueling routes used by Air Force Planes were:

Route	From	To
1	Coast of England	49° N. 08° W.
2	45° N. 10° W.	37° N. 10° W.
3	36° N. 05° W.	37.2° N. 01° E.
4	38.3° N. 08° E.	36° N. 15.3° E.

The area of operations where U.S. forces were employed is bounded by the following coordinates:

37° N. 11° E. to 37° N. 21° E. to 34° N. 25° E. to 23° N. 25° E. to 23° N. 11° E. to 37° N. 11° E.

13. Operation Just Cause (Panama).....20 Dec 89 - 31 Jan 90

The total land area of Panama, including internal waters, territorial seas, and airspace thereover.

(b) U.S. Operations in Direct Support of the United Nations.

1. Congo.....14 Jul 60 to 1 Sep 62.

2. Congo.....23-27 Nov 64.

NOTE. These are separate operations and a bronze star is authorized for individuals who participated in both Congo operations. Water area from 3° S. to 9° S. between 9° E. and the mainland of Africa.

(c) U.S. Operations Assisting Friendly Foreign Nations.

1. Laos.....19 Apr 61 to 7 Oct 62.

2. Vietnam.....1 Jul 58 to 3 Jul 65.

Water areas from a point on the east coast of Vietnam at the juncture of Vietnam with China southeastward to 21° N. latitude, 108° 15'E. longitude; thence southward to 18° N. latitude, 108° 15'E. longitude; thence southeastward to 17° 30'N. latitude, 111° E. longitude; thence southward to 11° N. latitude, 111° E. longitude; thence southwestward to 7° N. latitude, 105° E. longitude; thence westward to 7° N. latitude, 103° E. longitude; thence northward to 9° 30'N. latitude, 103° E. longitude; thence

northeastward to 10° 15'N. latitude, 104° 27'E. longitude; thence northward to a point on the west coast of Vietnam at the juncture of Vietnam with Cambodia. In addition, the area has been extended to include the land mass encompassing Thailand.

3. Cambodia.....29 Mar 73 to 15 Aug 73.

4. Thailand.....29 Mar 73 to 15 Aug 73. (Only those in direct support of Cambodia operations.)

5. Lebanon.....1 Jun 83 to 1 Dec 1987.

NOTE. Although terminal date of Lebanon operations was established by Joint Chief of Staff as 1 Dec 1987 no Navy ships/units are considered to be eligible after 1 Aug 1984. Marine Security Guard personnel or other personnel serving "in country" Lebanon may be awarded medal for the entire period.

6. Persian Gulf....24 Jul 87 - 1 Aug 90
(Operation Ernest Will)

The area of operation is from 20 degrees North latitude northward to 30 degrees, 30 minutes, North latitude and from 46 degrees, 36 minutes, East longitude eastward to 63 degrees east longitude.

(6) Eligible Ships and Units. Ships and units which are present in an area merely for training purposes are not eligible for the award. Squadrons or units embarked in a ship during the period for which that ship is listed as eligible are automatically eligible for the medal.

(7) Limitation of Medal. The medal shall be awarded only for operations for which no other U.S. campaign medal is approved, and shall not be issued for service in Vietnam after 3 July 1965. (See art. 431.16b(8) concerning election of Armed Forces Expeditionary Medal/Vietnam Service Medal for service in Vietnam prior to 3 July 1965.) For operations in which personnel of only one military department participate, the medal shall be awarded only if there is no other suitable award available to that department.

(8) Election of Armed Forces Expeditionary Medal/Vietnam Service Medal. Personnel who have earned the Armed Forces Expeditionary Medal for service in Vietnam during the period 1 July 1958, to 3 July 1965, inclusive, may elect to receive the Vietnam Service Medal in lieu of the Armed Forces Expeditionary Medal. No individual may be issued both medals for service in Vietnam during the period 1 July 1958 to 28 March 1973.

(9) Election of Armed Forces Expeditionary Medal/Navy or Marine Corps Expeditionary Medal. Members of the Naval service may elect one expeditionary medal for the following operations:

Lebanon
Libya
Persian Gulf

c. Approval of Operations. The Joint Chiefs of Staff shall designate operations which qualify for the Armed Forces Expeditionary Medal (AFEM). Recommendations for Military Operations to be designated shall be submitted through joint channels to the JCS.

13. Vietnam Service Medal

a. Authorization. E.O. 11231, 8 July 1965.

b. Eligibility Requirements

(1) General

(a) Awarded to all members of the Armed Forces of the United States serving at anytime between 4 July 1965 and 28 March 1973 in the area defined under the Armed Forces Expeditionary Medal for Vietnam.

(b) Awarded to all members of the Armed Forces of the United States in Thailand, Laos or Cambodia or the air space thereover, between 4 July 1965 and 28 March 1973 and serving in direct support of operations in Vietnam.

(c) Members qualified for the Armed Forces Expeditionary Medal by reason of service between 1 July 1958 and 3 July 1965 (inclusive) in an area for which the Vietnam Service Medal was subsequently authorized shall remain qualified for that medal. Upon application, any such member may be awarded the Vietnam Service Medal in lieu of the Armed Forces Expeditionary Medal for such service. However, no person shall be entitled to both awards for service in an area for which the Vietnam Service Medal has been authorized.

(2) Specific

(a) Personnel Eligible

1. Shore Duty. Attached to or regularly serving for one (1) or more days with an organization participating in or directly supporting military operations.

2. Sea Duty. Attached to or regularly serving for one (1) or more days aboard a naval vessel directly supporting military operations.

3. Air Duty. Actual participation as a crew member in one (1) or more aerial flights directly supporting military operations.

4. Temporary Duty. Service for thirty consecutive or sixty non-consecutive days, except that the time limit may be waived for personnel participating in actual combat operations.

NOTE. Only personnel who were attached to ships/units and who actually participated in the given operation, are eligible for the Vietnam Service Medal. This includes personnel attached to a squadron or unit embarked in a ship during the period for which that ship is listed as eligible. Members of rear echelons, transients, observers, and personnel assigned for short periods or TAD and training duty are normally not eligible for the award. However, consideration will be given in those instances where the local commander certifies a particular and significant contribution by an individual. Such certification should be submitted to CNO/CMC via the fleet commander who exercised operational control in the area involved.

(b) Eligible Ships and Units. Ships and units present in the area merely for training purposes are not eligible for the award. Squadrons or units embarked in a ship during the period for which that ship is listed as eligible are automatically eligible for the medal.

(c) Limitation of Medals. The medal shall be awarded only for operations for which no other U.S. campaign medal is approved. No person may be issued both the Vietnam Service Medal and the Armed Forces Expeditionary Medal for service in Vietnam (see Art. 431.16b(8) concerning election), and no person shall be entitled to more than one award of the Vietnam Service Medal.

(d) Stars. A bronze star 3/16-inch in diameter is authorized to be worn on the suspension ribbon and ribbon bar of the Vietnam Service Medal for each of the following campaigns:

I.	Vietnam Advisory Campaign.....	15 March 1962 to 7 March 1965.
II.	Vietnam Defense Campaign.....	8 March 1965 to 24 December 1965.
III.	Vietnam Counter-offensive Campaign.....	25 December 1965 to 30 June 1966.
IV.	Vietnam Counter-offensive Phase II.....	1 July 1966 to 31 May 1967.
V.	Vietnam Counter-offensive Phase III.....	1 June 1967 to 29 January 1968.
VI.	Tet Counteroffensive.....	30 January 1968 to 1 April 1968.
VII.	Vietnam Counter-offensive Phase IV.....	2 April 1968 to 30 June 1968.
VIII.	Vietnam Counter-offensive Phase V.....	1 July 1968 to 1 November 1968.
IX.	Vietnam Counteroffensive Operation Phase VI.....	2 November 1968 to 22 February 1969.
X.	Tet 69 Counteroffensive.....	23 February 1969 to 8 June 1969.
XI.	Vietnam, Summer-Fall 1969.....	9 June 1969 to 31 October 1969.
XII.	Vietnam Winter-Spring 1970.....	1 November 1969 to 30 April 1970.
XIII.	Sanctuary Counter-offensive.....	1 May 1970 to

		30 June 1970.
XIV.	Vietnam Counteroffensive Phase VII.....	1 July 1970 to 30 June 1971.
XV.	Consolidation I.....	1 July 1971 to 30 November 1971.
XVI.	Consolidation II.....	1 December 1971 to 29 March 1972.
XVII.	Vietnam Ceasefire Campaign.....	30 March 1972 to 28 January 1973.

14. Southwest Asia Service Medal

a. Eligibility Requirements

(1) Awarded to members of the Armed Forces of the United States who participated in or directly supported military operations in Southwest Asia or in surrounding areas between 2 August 1990 and a date to be determined (Operations Desert Shield and Desert Storm).

(2) Individuals authorized this award must have served in one or more of the following areas between 2 August 1990, and a date to be determined: The Persian Gulf, Red Sea, Gulf of Oman, Gulf of Aden, that portion of the Arabian Sea that lines north of 10° N. latitude and west of 68° E. longitude, as well as the total land areas of Iraq, Kuwait, Saudi Arabia, Oman, Bahrain, Qatar and United Arab Emirates.

(3) Individuals serving in Israel, Egypt, Turkey, Syria and Jordan (including the airspace and territorial waters), between 17 January 1991, and a date to be determined shall also be eligible for award of this medal. They must have directly supported combat operations. For instance, Embassy guards would not be eligible.

b. Specific eligibility criteria for award of the Southwest Asia Service Medal require that a service member must be:

(1) attached to or regularly serving for one or more days with an organization participating in ground/shore (military) operations.

(2) Attached to or regularly serving for one or more days aboard a naval vessel directly supporting military operations.

(3) Actually participating as a crew member in one or more aerial flights directly supporting military operations in the areas designated above.

c. Serving on temporary duty for 30 consecutive days or 60 nonconsecutive days. These time limitations may be waived by commanding officers for people participating in actual combat operations.

d. Awarding Authority. Commanding officers are authorized to award the Southwest Asia Service Medal.

e. Stars. A bronze service star shall be worn on the suspension and service ribbon of the Southwest Asia Service Medal for participation in each campaign period. The first campaign period is designate as the Defense of Saudi Arabia with corresponding dates of August 2, 1990 through January 16, 1991. The second and final campaign is designated Liberation and Defense of Kuwait from January 17, 1991 to the date of a Presidential proclamation terminating the Persian Gulf conflict. Eligibility for the Southwest Asia Service Medal without campaign stars will continue after the Presidential proclamation until the last combat forces participating in a security role (as defined by the Director, Joint Staff) leave the theater of operations.

15. Humanitarian Service Medal

a. Authorization. Established by E.O. 11965 of 19 January 1977. Implemented by Department of Defense Directive 1348.25 of 23 June 1977 (NOTAL) and DOD 1348.33-M July 1990 (NOTAL).

b. Eligibility Requirements

(1) Awarded to members of the Armed Forces of the United States and their Reserve components who, subsequent to 1 April 1975, distinguished themselves as individuals or as members of U.S. military units or ships by meritorious, direct, nonroutine

participation in a significant military act or operation of a humanitarian nature. Direct participation is defined as "hands-on" activity at the site or sites of the military act or operation. Specifically excluded from eligibility for this medal are service members or elements remaining at geographically separated military headquarters. Award of the Humanitarian Service Medal does not preclude or conflict with other medals or ribbons awarded on the basis of unit achievement, or of individual valor, achievement or meritorious service. No service member shall be entitled to more than one award of the Humanitarian Service Medal for participation in the same military act or operation of a humanitarian nature.

(2) The following types of military acts or operations may qualify for award of the Humanitarian Service Medal:

(a) Significant assistance in the event of national or international disasters, natural or man-made, such as, but not limited to, earthquakes, floods, hurricanes, typhoons, or conflagrations.

(b) Relief to a starvation area.

(c) Evacuation of personnel from an area threatened by a hostile force.

(d) Support or resettlement of refugees or evacuees.

(e) Other significant military activities, directly related to humanitarian service as designated in Military Service regulations.

(f) Acts or operations of a similar nature, as determined by the Secretary of Defense, the Secretary of Transportation, or the Commandant, U.S. Coast Guard.

(3) Guidelines. Services rendered in the act or operation being considered must meet the following criteria:

(a) Be above and beyond normal duties, and of a major significance.

(b) Provide immediate relief, relieve human suffering, and should save lives (property may be a factor).

(c) Must have affected the outcome of the situation (nonaction could produce definite consequences).

(d) Must have specific dates.

(e) Must have evidence that the emergency assistance was:

1. Requested by the President of the United States for assistance within the United States (such as Presidential Emergency Declaration or established contingency plans issued under Presidential authority).

2. Requested by the Department of State for overseas areas.

(4) This medal shall not be awarded for participation in domestic disturbances involving law enforcement, equal rights to citizens, or protection of properties.

(5) This medal shall not be awarded for those military acts or operations which are of a routine, day to day nature. Specifically, such routine operations as helicopter or destroyer plane guard duty, routine Sea Air Rescue (SAR) missions and emergency transportation of civilian or military medical patients would not qualify. Routine rescues at sea would not qualify unless there was extreme danger to those being rescued and those performing the rescue. Generally speaking, the act or operation must be a direct humanitarian performance by the individuals or unit, at the scene. In those cases of doubt as to whether or not an act or operation qualifies, submission to SECNAV via the chain of command is recommended.

(6) For participation in subsequent operations stars will be worn as prescribed in section 122.1.

(7) The medal may be awarded posthumously.

c. Submission of Recommendation. Recommendations for this award will be submitted to SECNAV. Recommendations must be entered administratively into command channels within 2 years of the military act or operation to be recognized. Those military acts or operations which meet the eligibility criteria will be forwarded to the Secretary of the Defense for approval. SECNAV has authority to disapprove recommendations not meeting the criteria for the award.

(1) Preparation of Recommendation

(a) A written justification fully explaining the humanitarian aspects of the services rendered by service members

in the act or operation being recommended. The specific eligibility requirements must be addressed.

(b) A listing of ships or units that participated directly in the act or operation, including dates of involvement and locations.

(c) A listing of service members detailing full name, rank/rate, social security number, branch of Service, and permanent unit at the time of the act or operation.

(d) Concurrence by the Departments concerned when multiservice participation is involved. The originating activity shall, prior to submission of the recommendation to the approving authority, obtain the concurrence of the Departments concerned, to include the Commandant, U.S. Coast Guard when service members of the U.S. Coast Guard are involved. Such concurrence shall include verification of their service member's participation and the specific recommendations for approval or disapproval.

(e) Forwarding endorsements that make specific recommendations for approval or disapproval.

16. Sea Service Deployment Ribbon

a. Eligibility Requirements

(1) General. Awarded to officer and enlisted personnel of the United States Navy and Marine Corps.

(2) Specific

(a) For Navy and Marine Corps personnel assigned to U.S. (including Hawaii and Alaska) homeported ships/deploying units or Fleet Marine Force (FMF) commands, 12 months accumulated sea duty or duty with FMF which includes at least one 90 consecutive day deployment. The 12 month accumulated sea duty requirement is waived for those Navy and Marine personnel who were called to sea duty or deployed for operations Desert Shield or Desert Storm to qualify for this initial award. This waiver does not affect second and subsequent awards of this award. Second and subsequent awards will be earned for each additional 12 months of qualifying service in which a 90 consecutive day deployment occurs.

(b) For Navy and Marine Corps personnel assigned to overseas homeported ships/deploying units or FMF commands, 12 months accumulated sea duty or duty with the FMF. Second and

subsequent awards will be earned for each additional 12-month period of qualifying service.

(c) The Sea Service Deployment Ribbon will be awarded retroactive to 15 August 1974. Only one award may be earned for the period 15 August 1974 to 1 January 1979 regardless of the number of years of sea duty or number of deployments made.

b. Definitions

(1) Sea Duty. Duty performed in commissioned vessels or units which operate away from their homeport/homebase for extended periods.

(2) Deployable Units. A ship (USN, USNS), aircraft squadron, detachment, battalion or other unit which operates away from its assigned homeport/homebase for a period of at least 90 consecutive days.

(3) Deployment. A period of at least 90 consecutive days with a deployed unit. No waiver of this requirement will be made.

c. Examples of Qualifying and Disqualifying Service

(1) A person who serves in TAD status with a U.S. homeported ship/deploying unit or FMF commands may qualify upon accumulation of 12 months sea duty or duty with FMF commands. Such duty must include at least one 90 consecutive day deployment.

(2) A person who serves in TAD status with an overseas homeported ship/deploying unit or FMF command may qualify upon accumulation of 12 months duty with such ships or units.

(3) A person who reported to a ship homeported in Norfolk on 1 July 1978, completed a deployment on 1 December 1978 will establish eligibility on 1 July 1979.

(4) A person who served on a ship or deploying unit homeported overseas from 1 January 1975 to 1 January 1979 will only be eligible for one award.

(5) A person who served on a ship or deployed unit homeported overseas from 30 June 1977 to 30 June 1980 will be eligible for two awards, i.e., the initial award for the period ending 1 January 1979 and a second award for service ending 1 January 1980.

(6) A person who is attached to a U.S. homebased Marine unit which goes on one rotational deployment for 6 months and remains with that unit for 2 years will rate only one award because of the single deployment.

(7) A person who is transferred to the 3d Marine Division, completes first 1 year tour and extends for 12 months will be eligible for two awards -- one for the first tour and one for the 12 month extension.

(8) A person who is attached to a U.S. homeported ship for 1 year subsequent to 1 January 1979 but does not deploy for 90 consecutive days is not eligible. The same person is then given Permanent Change Station (PCS) orders to another U.S. homeported ship and immediately goes on a deployment. This person will be eligible upon the completion of the 90 day deployment.

(9) A person having served 12 months on a ship homeported in Newport, Rhode Island during which time the ship deployed for 30 days and immediately proceeded to Portsmouth, Virginia for an overhaul of 185 days duration and then returns to Newport does not qualify.

(10) A person assigned on PCS orders to the Naval Air Station, Guam serving on shore duty that counts as sea duty will not be eligible for the ribbon regardless of the length of time assigned.

(11) A person who is assigned to Marine Corps Base (MCB), Camp Lejeune, goes TAD to 2d Marine Division for 5 months, completes a 90 consecutive day deployment and returns to MCB Camp Lejeune upon completion of the deployment will not be eligible because 1 year was not spent with a FMF unit. Upon completion of an additional 7 months FMF duty, the person will qualify for the award.

(12) A person who is assigned to 2d Marine Division for a 3 year tour of duty but never completes a 90 consecutive day deployment will not be eligible.

(13) A Marine who is assigned to a Marine Detachment aboard a U.S. homeported ship which does not make a 90 consecutive day deployment will not be eligible.

(14) A person who is assigned to MCB Camp Butler, Okinawa will not be eligible since it is not an FMF unit.

(15) A Marine who is attached to a Marine Detachment aboard a ship homeported overseas will be eligible upon completion of 12 months sea duty.

(16) A person assigned to a 36 months accompanied tour overseas with the FMF will be eligible for three awards.

(17) A Marine whose 12 months overseas FMF tour is terminated early but who receives full credit for his tour in under Marine Corps Order P1070.12F (NOTAL) is eligible for the award.

d. Awarding Authority. Commanding officers determine eligibility from service records, affidavits or upon completion of eligibility requirements at current command and make appropriate service record entries for enlisted personnel and issue letters of eligibility for officer personnel. No citation or certificate will be issued.

17. Navy Arctic Service Ribbon

a. Authorization. Established by SECNAV on 8 May 1986

b. Eligibility Requirements

(1) General. Awarded to officers and enlisted personnel of the U.S. Navy, U.S. Marine Corps or civilian citizens, national or resident aliens of the U.S.

(2) Specific. 28 days - consecutive or non-consecutive above the Arctic Circle. For personnel working at remote ice camps and divers working under the ice, each day of duty will count as 2 days when determining award eligibility. No more than 1 day's credit for flights in or out during any 24-hour period.

c. Subsequent Award. None.

d. Awarding Authority. Commanding officers of ships/units whose operations are above Arctic Circle. Certification data, to include dates of eligibility, will be forwarded to CNO (OP-09B33) for naval personnel and CMC(MHM) for Marine Corps personnel.

e. Retroactive Award. Type commanders and commanding officers of Navy Laboratories will determine and certify retroactive eligibility. CNO/CMC will maintain a listing of eligible ships/units or individuals.

18. Naval Reserve Sea Service Ribbon

a. Authorization. SECNAV Note 5420 of 28 May 1986

b. Eligibility Requirements

(1) General. Awarded to officer and enlisted personnel of the U.S. Navy and Naval Reserve.

(2) Specific. Active duty, Selected Reserve, or any combination of active or Selected Reserve service after 15 August 1974 aboard a Naval Reserve ship or its Reserve unit or an embarked active or Reserve staff, for a cumulative total of 24 months. Periods of Selected Reserve service to be creditable for the ribbon must have been satisfactory service as defined in BUPERSINST 5400.42F (NOTAL), i.e., 90 percent attendance at scheduled drills with annual active duty for training (ACDUTRA) performed for each period of 12 months Selected Reserve duty. Qualifying ship duty includes duty in a self-propelled Naval Reserve ship, boat, or craft operated under the operational control of fleet or type commanders. Selected Reserve duty with staffs which regularly embark in such Naval Reserve ships, craft, or boats, is also qualifying provided at least 50 percent of the drills performed for each creditable period have been underway drills. The individual's certification that such underway drills were performed will be considered acceptable verification.

(3) Initial and Subsequent Awards. Qualifying service performed between 15 August 1974 and 1 January 1979 will be credited only toward the initial award of the ribbon. Subsequent to 1 January 1979 one award is earned for each qualifying period. A 3/16 inch bronze star will denote subsequent awards.

(4) Restrictions and Waivers. An individual cannot receive the Sea Service Deployment Ribbon and the Naval Reserve Sea Service Ribbon for the same service. CNO may waive the requirements in posthumous cases on a case by case basis.

c. Awarding Authority. Commanding officers.

19. Navy and Marine Corps Overseas Service Ribbon

a. Authorization. SECNAV ltr Ser NDBM, Ser 886 of 17 Sep 1986 (NOTAL).

b. Eligibility Requirements

(1) General. Awarded to officers and enlisted personnel of the United States Navy, United States Naval Reserve, United States Marine Corps and United States Marine Corps Reserve.

(2) Specific. Active Duty Personnel: 12 months consecutive or accumulated duty at overseas shore base duty station.

Inactive Reservists: 30 consecutive days or 45 cumulative days of ACDUTRA or TAD at overseas duty stations, including deployed units and units homeported overseas.

"Overseas" is defined as duty outside the United States (Mainland Alaska and Hawaii are not eligible duty stations) at shore base commands. Service in Adak, Alaska does qualify. Duty on board ships, squadrons/deploying units or with the FMF does not qualify.

(3) Initial and subsequent awards. Qualifying service performed between 15 August 1974 and 1 January 1979 will be credited only toward the initial award of the ribbon. Subsequent to 1 January 1979, one award for each qualifying period.

(4) Restrictions and Waivers. An individual cannot receive the Sea Service Deployment Ribbon and Overseas Service Ribbon for the same period. In addition, the same period of time cannot be used to earn eligibility for both the Naval Reserve Sea Service Ribbon and the Overseas Service Ribbon.

For active duty personnel not more than 14 days may be waived.

For inactive reservists - no waiver.

Posthumous Awards - The time requirements may be waived by CNO/CMC in posthumous cases on a case by case basis.

(5) Awarding Authority. Commanding officers.

(6) Subsequent Awards. A 3/16 inch bronze star will denote subsequent awards.

20. <u>Navy Recruiting Service Ribbon</u>

a. Authorization. Established by SECNAV on 2 February 1989.

b. Eligibility Requirements

(1) General. Awarded to officer and enlisted personnel of the United States Navy and Naval Reserve, to include Active Duty for Special Work (ADSW) personnel (formally TEMAC) in support of recruiting and Naval Reserve personnel assigned to those activities listed below.

Navy Recruiting Command, Washington, DC
Navy Recruiting Area ONE, Scotia, NY
- Navy Recruiting District, Albany
- Navy Recruiting District, Boston
- Navy Recruiting District, Buffalo
- Navy Recruiting District, Harrisburg
- Navy Recruiting District, New Jersey (formerly Iselin)
- Navy Recruiting District, New York
- Navy Recruiting District, Philadelphia
- Navy Recruiting District, Pittsburgh

Navy Recruiting Area THREE, Macon, GA
- Navy Recruiting District, Atlanta
- Navy Recruiting District, Columbia
- Navy Recruiting District, Jacksonville
- Navy Recruiting District, Miami
- Navy Recruiting District, Montgomery
- Navy Recruiting District, Nashville
- Navy Recruiting District, Raleigh
- Navy Recruiting District, Richmond
- Navy Recruiting District, Washington

Navy Recruiting Area FOUR, Columbus, OH (disestablished Oct 90)

Navy Recruiting Area FIVE, Great Lakes, IL
- Navy Recruiting District, Chicago
- Navy Recruiting District, Cleveland
- Navy Recruiting District, Columbus
- Navy Recruiting District, Indianapolis
- Navy Recruiting District, Kansas City
- Navy Recruiting District, Louisville
- Navy Recruiting District, Michigan (formerly Detroit)
- Navy Recruiting District, Milwaukee
- Navy Recruiting District, Minneapolis
- Navy Recruiting District, Omaha
- Navy Recruiting District, Peoria (disestablished Sep 81)
- Navy Recruiting District, St. Louis

Navy Recruiting Area SEVEN, Dallas, TX
- Navy Recruiting District, Albuquerque
- Navy Recruiting District, Dallas
- Navy Recruiting District, Denver
- Navy Recruiting District, Houston
- Navy Recruiting District, Little Rock

Navy Recruiting District, Memphis
Navy Recruiting District, New Orleans
Navy Recruiting District, San Antonio
Navy Recruiting Area EIGHT, Oakland, CA
Navy Recruiting District, Los Angeles
Navy Recruiting District, Portland
Navy Recruiting District, San Diego
Navy Recruiting District, San Francisco
Navy Recruiting District, Seattle
Navy Recruiting Exhibit Center
Navy Recruiting Orientation Unit
Navy Recruiting Standardization and Audit Team
Navy Recruiting Quality Assurance Team
Navy Recruiting Youth Program Field Representatives
Navy Recruiting, Recruit Training Center Liaison Offices
Navy Recruiting Class "A" Stations
Navy Recruiting Command Liaison Team, Federal Records Center, St. Louis, MO
Bureau of Naval Personnel (PERS-23) Navy/Naval Reserve Recruiting Liaison Representatives
Naval Reserve Recruiting Command, New Orleans, LA
Naval Reserve Recruiting Command Detachment One, Alameda, CA
Naval Reserve Recruiting Command Detachment Two, Great Lakes, IL
Naval Reserve Recruiting Command Detachment Three, Dallas, TX
Naval Reserve Recruiting Command Detachment Four, Orlando, FL
Naval Reserve Recruiting Command Detachment Five, Silver Springs, MD
Naval Reserve Recruiting Command Detachment Six, Scotia, NY
Naval Reserve Recruiting Command Detachment Seven, Denver, CO
Commander, Naval Reserve Force, Recruiting Liaison Representatives

NOTE: Prior to February 1989, most eligible Naval Reserve Recruiting personnel were assigned to Unit Identification Codes (UIC's) of Naval Reserve Readiness Commands, Naval Air Stations, Reserve Centers and Naval Air Reserve activities. Eligibility is maintained if personnel were assigned to billets specifically involving recruiting or recruiting support.

(2) Specific. Awarded to non Career Recruiting Force (CRF) and non Naval Reserve Canvasser Recruiter (CANREC) personnel upon completion of a successful tour of duty in recruiting and at the recommendation of their commanding officer or officer in charge. CRF personnel, Campus Liaison Officers and Recruiting District Assistance Council members will be eligible for the ribbon upon each completion of 3 consecutive years of recruiting duty. CANREC and ADSW recruiting personnel will also be eligible for the ribbon after completion of 3 consecutive years of combined recruiting duty provided no break in service of more than 60 days occurs during the period.

(3) Definitions. For the purpose of determining eligibility for this award, the following definitions will apply:

(a) Recruiting Duty. Duty performed at any one of, or a combination of, the Navy or Naval Reserve recruiting activities listed above.

(b) Prescribed Tour of Duty. The member's projected rotation date from recruiting as established by the Chief of Naval Personnel for officers and for enlisted, is considered the end of a qualifying tour of duty. Personnel who completed a minimum of 18 months on recruiting duty but who were transferred prior to their original projected rotation date to a non-recruiting activity may submit a waiver request to Commander, Navy Recruiting Command. In the case of Naval Reserve recruiting personnel having at least 2 consecutive years of recruiting duty who are recalled USN or TAR prior to completing 3 years of recruiting duty, a waiver request may be submitted, via the recruiting chain of command at the time of service, to Commander, Naval Reserve Recruiting Command. Personnel who were fault transferred from recruiting duty or who were not recommended for continuation and who were subsequently terminated in the case of Naval Reserve Canvasser Recruiters, are not eligible for the Navy Recruiting Service Ribbon and waivers will not be considered.

(c) Successful Tour. For the purpose of this instruction, a successful tour is defined as completing the prescribed tour of duty as outlined in (3)(b), with the exception that Naval Reserve CANREC and ADSW personnel may combine consecutive recruiting periods of either recruiting program provided that no break in service exceeding 60 days occurs during the 3 year period.

c. Precedence and Subsequent Awards. The Navy Recruiting Service Ribbon will be worn after the Overseas Service Ribbon and before the Armed Forces Reserve Medal. Second and subsequent

awards will be denoted by 3/16 inch bronze stars. A 3/16 inch silver star will be worn in lieu of a sixth award. The award consists of a ribbon bar only. No citation or certificate will be issued.

d. Awarding Authority. Commanding officers determine eligibility from service records, affidavits or upon completion of eligibility requirements at current command and make appropriate service record entries for enlisted personnel and issue letters of eligibility for officer personnel.

e. Retroactive Awards. The Navy Recruiting Service Ribbon will be awarded retroactive to 1 January 1980.

21. Armed Forces Reserve Medal

a. Authorization. E.O. 10163, 25 September 1950, as amended by E.O. 10439, 19 March 1953.

b. Eligibility Requirements. Issued to any officer or enlisted member or former member of the Reserve Components of the Armed Forces of the United States who completes or has completed a total of 10 years of honorable satisfactory service, under the following conditions:

(1) The required 10 years must have been performed within a period of 12 consecutive years.

(2) Such service shall not include service in a Regular component of the Armed Forces; however, any period of time during which Reserve service is interrupted by service in a Regular component of the Armed Forces (including Naval Academy Midshipman service) shall not be considered a break in the said period of 12 consecutive years but will not count as qualified service.

(3) Any period during which Reserve service is interrupted by one or more of the following will be excluded in computing, but will not be considered as a break in the period of 12 years:

(a) During a tenure of office as any State official chosen by the voters of the entire state, territory, or possession.

(b) During tenure of office as a member of the legislative body of the United States or of any state, territory, or possession.

(c) While serving as judge of a court of record of the United States, or of any state, territory, possession, or the District of Columbia.

(4) Service in the Retired Reserve (with or without pay), or on the Inactive Status List shall not count toward eligibility.

(5) U.S. Naval Reserve Midshipmen are not eligible, after 1 July 1950, for the medal since they are not in a position to earn 50 points per anniversary year.

(6) Reserve Aviation Cadet time is considered to fulfill the requirements for this medal subsequent to 1 July 1950, since such Reservists are on active duty and are thus earning the yearly 50 points.

(7) In order to achieve a year of honorable satisfactory service, a Reservist must accumulate during each anniversary year of service subsequent to 30 June 1949, a total of at least 50 retirement points. All honorable service prior to 1 July 1949, active or inactive, as a member of a Reserve component of the Armed Forces is qualifying service. The 50 required points may be accumulated by one of the following methods, or by any combination thereof, and the points will be credited on the basis indicated:

(a) One point for each authorized drill period in an organized or volunteer unit.

(b) One point for each period of appropriate duty, or equivalent instruction, or equivalent duty.

(c) One point for each day of training duty, served with or without pay.

(d) One point for each day of active duty.

(e) A varying number of points for completion of each correspondence course.

(f) Fifteen gratuitous points are automatically credited annually to all Naval Reservists by virtue of their membership in the Naval Reserve, regardless of their participation in any of the Naval Reserve training programs:

Provided, that they are not on active duty, the Inactive-Status or the Honorary Retired List of the Naval and Marine Corps Reserve.

(8) Naval Reserve personnel who, prior to 12 September 1958, were eligible to receive the Naval Reserve Medal, may at their election be awarded in lieu thereof the Armed Forces Reserve Medal, provided they have met the foregoing requirements; however, both medals shall not be awarded for the same period of service.

(9) Marine Corps Reserve personnel who, until 17 December 1965, are eligible to receive the Marine Corps Reserve Ribbon, may at their election be awarded in lieu thereof the Armed Forces Reserve Medal, provided they have met the foregoing requirements; however, both awards shall not be issued for the same period of service.

(10) Marine Corps Reserve personnel serving in a Full Time Support (FTS) billet may continue to count service for the award to which they were qualifying for upon entering in FTS but may not commence a new period of qualifying service.

c. Hour Glass Device. An Hour Glass Device is authorized for wear on the suspension ribbon and ribbon bar to denote each subsequent award earned. It is worn centered on the ribbon or ribbon bar.

22. Naval Reserve Medal

a. Authorization. The Naval Reserve Medal was established by a SEVNAV directive of 12 September 1938. This medal will not be awarded for any service performed after 12 September 1958. Personnel who, on or prior to 12 September 1958, were eligible to receive either the Naval Reserve Medal or the Armed Forces Reserve Medal may elect to receive either medal.

b. Eligibility Requirements. Awarded for each qualifying 10-year period terminating on or prior to 12 September 1958. Before 1 July 1950, the only requirement was honorable service, active or inactive, continuous or broken. Beginning 1 July 1950, the same regulations apply to the Naval Reserve Medal as govern the award of the Armed Forces Reserve Medal, except that:

(1) The 10-year period need not be confined within a 12-year period as provided for the Armed Forces Reserve Medal; and

(2) Service in the Army and Air Force Reserve components is not creditable.

c. Subsequent Awards. A 3/16 inch bronze star is worn to denote subsequent awards.

NOTES

1. Service in the Marine Corps Reserve is creditable provided the applicant has been appointed or enlisted in the Naval Reserve, and provided such Reservist has not been awarded a Marine Corps Reserve Medal based on any portion of the time included in his application for the Naval Reserve Medal.

2. Service in the Coast Guard Reserve is creditable for those periods of time that the Coast Guard is serving with the Navy (see eligibility requirements for Armed Forces Reserve Medal art. 431.16).

23. Marine Corps Reserve Ribbon

a. Authorization. SECNAV letter of 17 December 1945.

b. Eligibility Requirements

(1) General. Issued by CMC to any member of the Marine Corps Reserve who completes or has completed 10 years of honorable service in any class or combination of classes of the Marine Corps Reserve and whose subsequent service, if any, is satisfactory. (This ribbon will not be awarded for service performed after 17 December 1965, at which time it was superseded by the Armed Forces Reserve Medal.)

(2) Specific

(a) Service on active duty, except training duty and duty during a national emergency or war, and service by which a reservist qualifies or has qualified for the Organized Marine Corps Reserve Medal may not be counted in computing the 10 years service.

(b) No person who was a member of the Marine Corps Reserve in time of war and who did not serve on active duty during the course of the war may be eligible for this award.

Chapter 5. - UNITED STATES NON-MILITARY DECORATIONS

SECTION 1. - GENERAL

510. DEFINITION. A U.S. non-military decoration is any U.S. decoration not classified as a military decoration.

511. PRECEDENCE. U.S. non-military decorations take precedence immediately after all U.S. unit awards. They take precedence in the order earned except when more than one decoration has been established by the same agency. The precedence then is as established by the awarding agency. Appendix C to Chapter 1 contains a selective list of nonmilitary decorations awarded to members of the naval service.

Non-military awards which may have been earned by personnel prior to entrance into the naval service will be worn on the uniform following U.S. Navy and U.S. Marine Corps uniform regulations.

512. ATTACHMENTS.

1. Gold Bar. A gold bar is authorized to be worn on the suspension ribbon of the Gold Life Saving Medal to denote each subsequent award earned.

2. Silver Bar. A silver bar is authorized to be worn on the suspension ribbon of the Silver Life Saving Medal to denote each subsequent award earned.

3. Gold Compass Rose. A gold compass rose is authorized to be worn on the suspension ribbon of the medal and ribbon bar of the National Security Medal to denote each subsequent award earned.

4. Planet Symbol. A ball-shaped object symbolizing a planet, with wing configuration is authorized to be worn on the suspension ribbon of the medal and ribbon bar of the National Aeronautics and Space Administration Distinguished Service Medal to denote each subsequent award earned.

SECTION 2. - ADMINISTRATIVE PROCEDURES

520. RECOMMENDATIONS. Personnel of the naval service should be recommended for U.S. non-military decorations only in rare instances where a military decoration is considered wholly inappropriate. In such cases recommendations should be forwarded to SECNAV (NDBDM) for further transmittal to the appropriate reviewing authority.

521. ISSUANCE AND REPLACEMENT. Regulations for issue and replacement of U.S. non-military decorations are as issued by the awarding agency.

Chapter 6. - U.S. AWARDS TO FOREIGN MILITARY PERSONNEL

Section 1. - GENERAL

610. POLICY CONSIDERATIONS

1. It is DOD policy to recognize individual acts of heroism, extraordinary achievement or meritorious achievement on the part of service members of friendly foreign nations when such acts have been of significant benefit to the United States or materially contributed to the successful prosecution of a military campaign by Armed Forces of the United States. Each acts or achievements shall be recognized through the award of an individual U.S. decoration. DOD decorations, however, shall not be awarded to foreign military or civilian personnel.

2. Decorations which may be awarded to foreign personnel by the U.S. Navy are: Navy Cross, Distinguished Service Medal, Silver Star, Legion of Merit (in four degrees), Distinguished Flying Cross, Navy and Marine Corps Medal, Bronze Star Medal, Meritorious Service Medal, Air Medal, Navy Commendation Medal and Navy Achievement Medal. The Legion of Merit (in four degrees) and the Navy Commendation Medal are considered the most appropriate decorations to the awarded foreign citizens during peacetime. Foreign military personnel in ranks comparable to the grade of 0-6 and below at the time the act was performed and at the time the decoration is presented may be awarded the Silver Star, Distinguished Flying Cross, Bronze Star Medal, or Air Medal for valorous acts in actual combat in direct support of operations.

3. Limitations on Individual Awards

a. The Medal of Honor, Purple Heart and Combat Action Ribbon may not be awarded to personnel of foreign nations.

b. The Distinguished Service Medal shall be awarded to personnel of foreign nations only under the most exceptional circumstances, and only after approval by the President.

Section 2 - ADMINISTRATIVE PROCEDURES

620. RECOMMENDATIONS

1. The processing of recommendations requires coordination with the Department of State, clearance through various agencies of the DOD and, in some instances, prior concurrence of the country concerned, which cannot be requested until and unless the recommendation is approved. It cannot be emphasized too strongly that:

a. Premature disclosure must be avoided; and

b. At least 3 months must be allowed for processing.

c. Recommendations should reach DOD (when appropriate) within 6 months after completion of the period of service for which the award is being recommended.

2. All recommendations will be marked "For Official Use Only" and given appropriate handling. Recommendations for awards to individuals must be accompanied by a brief biography which shall include date and place of birth, current duty station, if applicable, address, and military or civilian affiliation of the nominee. The specific concurrence of the United States Ambassador and the Defense Attache to the country of the recipient individual/unit will be obtained by CNO/CMC as appropriate prior to forwarding to SECNAV.

3. Necessary coordination with the Department of State and clearance with the respective governments will be accomplished at administrative levels within the Navy Department.

4. In addition to the requirements of article 620.2, the content of recommendations and the chain of command through which they are submitted will be the same as specified for awards to U.S. personnel and units (see arts. 220, 221 and 321).

621. CITATIONS AND CERTIFICATES

1. Legion of Merit. When in the degree of Chief Commander, the certificate is signed by the President and the Secretary of Defense jointly. When awarded in other degrees, the certificate is signed by the Secretary of Defense and SECNAV jointly. A seal is affixed to the Citations for all degrees.

2. Other Decorations. In the case of other decorations, a citation and certificate is signed by SECNAV in his own name.

3. Unit Awards. The original citation, with copies and ribbon bars for the personnel of the cited united, are provided by CNO or CMC.

622. PRESENTATION OF AWARDS. If the recipient is in the Washington, D.C. area, presentation will be made in the name of the President by SECNAV or his personal representative. Otherwise, it will be made in the name of the President by the United States Ambassador to the country concerned or such other official as he may designate. The recipient is presented with citation, certificate and appropriate medals, standard and miniature, for each award. In those instances when the recipient is receiving a second or subsequent award of the same decoration the appropriate distinguishing devise will be attached to the suspension ribbon of the medal.

Section 3 - REQUIREMENTS

630. SPECIFIC AWARDS

1. The Legion of Merit

a. The Legion of Merit, in the degrees identified below, is awarded to individuals who distinguish themselves by "exceptional meritorious conduct in performance of outstanding service" to the United States. The second or succeeding award of this decoration must be in the same or a higher degree than the previous award.

(1) Degree of Chief Commander. Awarded by the President of the United States, upon the recommendation of the Secretary of Defense, after concurrence by the Secretary of State, to foreign chiefs of state or heads of government.

(2) Degree of Commander. Awarded by the Secretary Defense, after the concurrence of the Secretary of State, to individuals holding a rank equivalent to a U.S. Military Service Chief of Staff or higher position but not to chiefs of state.

(3) Degree of Officer. Awarded by the Secretary of Defense, after the concurrence of the Secretary of State, to individuals of the following rank or position:

(a) Officers of general or flag rank serving in positions below the equivalent of a U.S. Military Service Chief of Staff.

(b) Officers in ranks parallel with colonel or equivalent, for service in positions comparable to those normally held by general or flag officers in the Armed Forces of the United States.

(c) Foreign military attaches.

(4) Degree of Legionnaire. Awarded by the Secretary of Defense, after the concurrence of the Secretary of State, to all others eligible.

2. Meritorious Service Medal, Navy Commendation Medal and Navy Achievement Medal

a. The Meritorious Service Medal, Navy Commendation Medal or Navy Achievement Medal may be awarded to a member of the armed forces of a friendly foreign nation who distinguished himself by extraordinary achievement or meritorious service that has been of mutual benefit to a friendly nation and the United States.

b. The awarding of any of these decorations to a member of the armed forces of a friendly foreign nation shall be based upon an act or a service that would satisfy the criteria governing the award of that decoration to a member of that Military Department.

c. These decorations may be awarded by SECNAV or his designee.

d. These decorations may not be awarded to a general or flag officer of a friendly foreign nation without the approval of the Secretary of Defense.

3. Unit Awards. The Presidential Unit Citation, the Navy Unit Commendation and the Meritorious Unit Commendation may be awarded to units of the armed forces of friendly foreign nations serving with the armed forces of friendly foreign nations serving with the Armed Forces of the United States for outstanding performance in accordance with the same criteria applicable for such awards to units of the Armed Forces of the United States (see chap. 3).

4. Service Medals. Except for the Antarctica Service Medal, it is DON policy not to award service medals to foreigners.

Chapter 7 - FOREIGN AWARDS, GIFTS, AND NON-U.S. SERVICE DECORATIONS TO U.S. PERSONNEL

SECTION 1. - GENERAL

710. PURPOSE. The purpose of this section is to provide policy guidance governing the acceptance and retention of decorations and gifts from foreign governments and to establish procedures regarding the receipt and disposition of such decorations and gifts as required by DOD Directive 1005.13 of 13 October 1988 (NOTAL).

711. SCOPE. The provisions of this section shall apply to all military and civilian personnel of the U.S. Navy and the U.S. Marine Corps and the spouses (unless legally separated) and dependents of such personnel.

712. POLICY

1. Background. Article I, section 9, clause 8, of the Constitution provides that "no Person holding any Office of Profit or Trust under [the United States] shall, without the Consent of the Congress, accept of any present, Emolument, Office, or Title, of any kind whatever, from any King, Prince or foreign State." Congress, in 5 U.S.C. sec. 7342, as amended, has sanctioned acceptance of such gifts under limited circumstances, subject to approval of the recipient's employing agency.

2. General Policy. No employee shall request or otherwise encourage the offer of a gift or decoration from a foreign government. The approval authority takes all necessary action on acceptance and disposition of foreign decorations and foreign gifts. The approval authority for Navy military personnel shall be CNO (OP-09B); for U.S. Marine Corps personnel, CMC (Code MHM for foreign awards and Code JAR for foreign gifts); and for Navy civilian personnel, the Deputy Assistant Secretary of the Navy (Civilian Personnel Policy/Equal Employment Opportunity).

SECTION 2. - FOREIGN GIFTS

720. PROCEDURES GOVERNING FOREIGN GIFTS

1. Gifts of Minimal Value. Table favors, mementos, remembrances, or other tokens bestowed at official functions, and other gifts of minimal value received as souvenirs or marks of courtesy from a foreign government may be accepted and retained by the recipient. The burden of proof is upon the recipient to establish that the gift is of minimal value ($200).

2. Gifts of More than Minimal Value. When a gift of more than minimal value is tendered, the donor should be advised that statutory provisions and DOD policy prohibit employees accepting such gifts, unless the gift is in the nature of an educational scholarship or medical treatment. If it appears that refusal of a gift, other than medical or educational, would be likely to cause offense or embarrassment to the donor, or could adversely affect the foreign relations of the United States, it may be accepted as the property of the United States. The gift must be deposited with the approval authority for the employing component within 30 days, for return to the donor, for use within the component, or for disposal by the General Services Administration (GSA). A report shall accompany any gift of greater than minimal value deposited with an approval authority. Appendix A shall be used as the format for the report. When more than one tangible gift is included in a single presentation from the same donor to an employee, or jointly to an employee and spouse, the aggregate value of the gifts received at that time must not exceed the minimal value.

3. Reporting requirements for gifts of more than minimal value. An employee need only report those gifts of more than minimal value. The following information should be reported by the employee to the appropriate approval authority:

a. Name, rank/rate, social security number and position of the employee.

b. A brief description of the gift and the circumstances justifying acceptance.

c. Name and position of donor and identity of foreign government.

d. Estimated value in the United States of each gift at time of acceptance.

e. A statement indicating whether the recipient is interested in participating in any subsequent sale of the gift by the Government. There is no assurance that the Government will

sell the item or, if it is sold, that the employee will participate in the sale.

f. The format found at Appendix A may be used for reporting a foreign gift in excess of minimal value. If the value of a gift is in dispute, the format found at Appendix B may be used to request an appraisal.

4. Gifts of Travel and Travel Expenses

a. General. The policy against acceptance of gifts from foreign governments applies equally to travel or travel expenses tendered as gifts, but an employee may accept a gift of travel of more than minimal value if the following criteria are met:

(1) The travel begins and ends outside the United States and does not cross the United States, except when travel across the United States is the shortest, least expensive or only available route to the destination (example Canada to Mexico);

(2) The travel is determined by appropriate authority to be in the best interests of DON and the U.S. Government, considering all the circumstances; and

(3) The travel does not contravene other DoD or Navy regulations.

Unless these criteria are met, gifts of travel or travel expenses may not be accepted. The travel offered must be directly related to an official interest of the Navy or the U.S. Government. Travel may not be accepted for personal purposes, such as vacations.

b. Approval by an Order Issuing Authority. Acceptance of gifts of travel or travel expenses meeting the criteria set forth in subparagraph 4a may be approved by an order issuing authority instead of an approval authority. Such approval may be granted:

(1) By issuing the employee official travel orders authorizing the acceptance of travel or travel expenses which are directly related to the <u>authorized purpose</u> of travel; or

(2) By issuing the employee travel orders which specifically anticipate the acceptance of additional travel or travel expenses incident to authorized travel.

Issued orders must specifically certify that acceptance of the travel or travel expenses is in the best interests of the U.S. Government. A copy of issued orders, detailing all accepted travel and travel expenses, shall be forwarded to the appropriate approval authority by the order issuing authority.

c. Foreign Military Transportation. For the purposes of this regulation, travel on foreign military aircraft or other forms of military transportation, or travel expenses incurred at foreign military installations or facilities which meet the criteria listed in subparagraph 7a, are not considered gifts which are required to be reported.

d. Personnel Exchange Program (PEP) Personnel. PEP personnel are authorized, without further approval, to accept travel, reimbursement for travel, and advance expenses for travel directly from the host Service, when such travel is necessary for the performance of their exchange duties and is provided for in the MOA negotiated with the host Service to which they are assigned. Specific financial arrangements under the PEP may vary from country to country, as each MOA is individually negotiated. PEP personnel will comply with the particulars of the memorandum of agreement (MOA) negotiated with the host Service to which they are assigned. In no event may PEP personnel accept reimbursement for travel expenses directly from the host Service which exceeds the actual cost of the travel. To the extent payment of advance travel expenses exceeds actual expenditures, the excess payment shall be promptly refunded to the host Service.

e. Reports. Acceptance of gifts of travel or travel expenses of more than minimal value which are not exempted by subparagraphs 4b, 4c, and 4d shall be reported to the appropriate approval authority within 30 days of termination of travel. If several gifts of foreign travel are received from different foreign governments during one inclusive trip, a separate report shall be submitted for each donor country. Appendix C shall be used as format for the report.

721. COMMAND RESPONSIBILITIES

1. The Attorney General may bring a civil action in any district court of the United States against any employee who knowingly violates 5 U.S.C. sec. 7342. The court in which action is brought may assess a penalty against such employee in an amount not to exceed the retail value of the gift improperly solicited or received, plus $5,000.

2. Commanding officers should ensure employees are aware of the provisions of this chapter and the penalties which may result from violations.

3. Commanding officers will report to the appropriate approval authority any employee who is the recipient of a gift, or is the recipient of travel or travel expenses and who, through actions or circumstances within the employee's control, fails to comply with the procedures of this chapter.

SECTION 3. - FOREIGN DECORATIONS

730. POLICY AND PROCEDURES GOVERNING FOREIGN DECORATIONS

1. General Policy. Decorations which have been tendered in recognition of active field service in connection with combat operations or which have been awarded for outstanding or unusually meritorious performance may be accepted, retained and worn only upon receiving the approval of the employing component. In the absence of such approval, the decoration becomes the property of the United States and shall be deposited with the employing component for use or disposal. Approval by the employing component will be contingent upon a determination that the decoration has been tendered in recognition of active field service in connection with combat operations or for outstanding or unusually meritorious performance.

2. Non-U.S. Service Awards

a. United Nations Service Medal

b. United Nations Medal

c. Multinational Force and Observers Medal

731. ISSUE AND WEAR OF FOREIGN AWARDS. Issue of foreign awards is the responsibility of the country concerned. Authorized recipients may purchase medals and ribbons from commercial sources. Foreign awards shall be worn as prescribed in Navy and Marine Corps Uniform Regulations.

732. REQUIREMENTS AND RESTRICTIONS

1. Foreign Personal Decoration

a. In the event an individual is advised that a foreign nation has tendered an award to him and his presence is desired at a formal presentation ceremony, the individual may participate in the ceremony and receive the award. The receipt of a foreign award under such circumstances shall not constitute an acceptance of the award by the recipient.

b. Immediately upon such presentation or once an award has been tendered, the recipient shall submit a request for approval under the procedures set forth in this chapter.

2. Foreign Unit Awards. Unit awards tendered by friendly foreign nations to units of the naval service will be forwarded to the Secretary of the Navy via the chain of command for

approval of acceptance. The foreign unit awards listed below have been authorized for acceptance as indicated.

a. Philippine Republic Presidential Unit Citation

(1) World War II

(a) Authorization. Headquarters Philippine National Defense Force G.O. No. 500 of 29 October 1948, and No. 152 of 7 March 1951.

(b) Eligibility Requirements. Approved by SECNAV for wear by members of the naval service serving in units engaged in the defense of the Philippines between 7 December 1941 and 5 May 1942; serving in units which participated in the liberation campaigns during 1944 and 1945; or serving in certain submarines which had maintained physical contact with guerrilla forces during the Japanese occupation of the Philippine Islands. All ships and units which earned any of the Philippine engagement stars are entitled to this award.

(2) Disaster Relief Operations

(a) Authorization. SECNAV letter Ser 0182 of 29 April 1971 (NOTAL) approved the acceptance of the award for the following units:

Navy Disaster Task Force	1 Sep 1970 to 14 Dec 1970
Navy and Marine Corps Units of Joint United States Military Advisory Group, Philippines	1 Aug 1970 to 15 Dec 1970
Amphibious Ready Group ALPHA, U.S. SEVENTH Fleet	21 Oct 1970 to 26 Oct 1970

SECNAV letter Ser 1582 of 9 January 1973 (NOTAL) approved the acceptance of the award for Commander in Chief, Pacific Representative Philippine Disaster Task Force and U.S. Disaster Task Force Manila for the period 21 July 1972 to 15 August 1972.

(b) Eligibility Requirements. Approved by SECNAV for wear by Navy and Marine Corps personnel attached to the units listed above or any of the authorized supporting units. Listings of eligible ships and units are maintained by CNO and CMC.

(c) Attachments. Personnel who qualify for more than one award of the Philippine Republic Presidential Unit Citation are authorized to wear a bronze star for each subsequent award.

b. Korean Presidential Unit Citation

(1) Authorization. Awarded by the President of the Republic of Korea, and approved by SECNAV for wear by eligible naval service personnel.

(2) Eligibility Requirements. Authorized to be worn by personnel who served with certain commands or with units of those commands which were individually cited by the President of the Republic of Korea for service in Korea. Lists of cited ships and units are maintained by CNO and CMC.

c. Vietnam Presidential Unit Citation

(1) Authorization. Awarded by the President of the Republic of Vietnam, and approved by SECNAV for wear by eligible naval personnel.

(2) Eligibility Requirements. Authorized to be worn by personnel who served with certain units cited by the President of the Republic of Vietnam for humanitarian assistance during August and September 1954 in the evacuation of civilians from North and Central Vietnam. Lists of cited ships and units are maintained by CNO and CMC.

d. Republic of Vietnam Meritorious Unit Citation

(1) Authorization. Awarded by the Chief of the Joint General Staff, Republic of Vietnam Armed Forces in two colors: Gallantry Cross Medal Color with Palm and Civil Actions Medal, First Class Color with Palm. The Secretary of the Navy has specifically authorized certain units of the naval service to accept this award. Such authorization is required in all cases for participation.

(2) Eligibility Requirements. The ribbon bar with frame and palm are authorized for wear by personnel who served with certain cited units in Southeast Asia during the approved periods. Lists of approved ships and units which have been cited are maintained by the Chief of Naval Operations and the Commandant of the Marine Corps.

3. Non-U.S. Service Awards. All offers of medals and ribbons not listed below by multilateral organizations to individual members of the naval service, including the Coast Guard when operating as a service in the Navy, shall be forwarded to

the appropriate agency with the following information: title of award; when, where, and by whom it was offered. Requests by multilateral organizations, other than the United Nations, for inclusion of a specific service medal on the approved list will be forwarded by SECNAV to the Secretary of Defense for a determination of acceptance under Executive Order 11446. Subsequent to the approval of each multilateral award, conditions and qualifications for acceptance will be issued as a change to this instruction. The non-U.S. service awards listed below have been authorized for acceptance as indicated:

a. United Nations Service Medal

(1) Authorization. U.N. General Assembly Resolution 438(v) of 12 December 1980.

(2) Eligibility Requirements. Awarded to members of the Armed Forces of the United States who participated in the U.N. action in Korea and who are eligible for the Korean Service Medal.

b. United Nations Medal

(1) Authorization. Established by Secretary-General, United Nations Regulations dated 30 July 1959.

(2) Eligibility Requirements. Awarded to personnel of the armed forces who served with or for the United Nations in observing truce agreements or maintaining order. Personnel attached to and serving with the following organizations are eligible for the medal: U.N. Observation Group in Lebanon, U.N. Truce Supervision Organization in Palestine, and U.N. Military Observer Group in India and Pakistan.

c. Multinational Force and Observers Medal

(1) Authorization. Established by Director General, Multinational Force and Observers (MFO).

(2) Eligibility Requirements. Awarded by the Director General, MFO, to personnel of the armed forces who served with the MFO for 90 days in the Sinai. Subsequent awards will be denoted by an appropriate metallic numeral. Effective date of the award is 3 August 1981.

d. Inter-American Defense Board (IADB) Medal

(1) Authorized by Inter-American Defense Board.

(2) Eligibility Requirements. Awarded to Chairman of the Board, Delegates, Advisors, Officers of the Staff, Officers of the Secretariat and Officers of the IAD Committee who constitute the Directorate, the Department of Studies and the Department of Administration.

(3) Subsequent Awards. For each 5 years of service to the IADB a gold star will be awarded. (Star is to be worn 2 points down.)

4. Foreign Service Awards. The only foreign service award authorized is the Republic of Vietnam Campaign Medal. As a general policy, DON does not permit naval personnel to accept service medals from foreign governments.

a. Republic of Vietnam Campaign Medal. Established by Republic of Vietnam (RVN) Armed Forces Order No. 48 of 24 March 1966. The provisions of Public Law 89-257 permit acceptance of this medal to recognize service performed in Vietnam during the period 1 March 1961 to 28 March 1973, inclusive. Eligibility for the award for service prior to 1 March 1961 or subsequent to 28 March 1973 is governed by article 731.

(1) Eligibility Requirements. U.S. Armed Forces personnel qualify for the Republic of Vietnam Campaign Medal under one or more of the following conditions:

(a) Wounded or injured in hostile action.

(b) Captured by the opposing force during actions or in the line of duty, but later rescued or released.

(c) Killed in action or in line of duty.

(d) Served 6 months in South Vietnam or 6 months outside the geographical limits of South Vietnam, but contributing direct combat support to the Republic of Vietnam Armed Forces during such period. The 6 months required need not be consecutive. For personnel serving outside the geographical limits of South Vietnam, the 6 months requirement will be considered fulfilled if such personnel earn the Armed Forces Expeditionary Medal/Vietnam Service Medal, and served in the eligibility area for these two awards during each of the 6 months.

(e) Assigned in Vietnam on 28 January 1973, and either served a minimum of 60 days in Vietnam as of that date, or completed a minimum of 60 days service in Vietnam during the period from 29 January 1973 to 28 March 1973, inclusive.

(2) Determination of Eligibility and Record Entries. If eligibility cannot be determined from available records, commanding officers are authorized to accept the individual's affidavit, similar to the following:

Affidavit

> I certify that I served on board the (name of ship or unit) from (date) to (date). This affidavit is made to confirm my eligibility for the Republic of Vietnam Campaign Medal for service in the Vietnam area.

After determination of eligibility, the commanding officer shall make appropriate entries in enlisted service records and address official letters to officers, certifying eligibility for the award, authorizing the wearing of the ribbon bar with device, and indicating the date of issuance. Copies of the letters to officers shall be forwarded to BUPERS (PERS-313) or CMC (MMRB), as appropriate, for filing in the officers' records.

1650

(date)

From: Individual/Command
To: Approval Authority

Subj: REPORT OF FOREIGN GIFT OF MORE THAN MINIMAL VALUE

Ref: (a) SECNAVINST 1650.1F, Chapter 7

1. The following foreign gift of more than minimal value is forwarded under reference (a):

a. Name, rank/rate, social security number and position of recipient:

b. Description of gift (composition, size, type, brand, etc.):

c. Circumstances justifying acceptance:

d. Name and position of donor and identity of foreign government:

e. Date and place of gift acceptance:

f. Estimated retail value of gift in the U.S. at time of acceptance (a specific dollar amount is required):

g. Does employee wish to participate in sale of gift if sold by GSA?

1650

_____
(date)

From: Individual/Command
To: Approval Authority

Subj: REPORT OF AND REQUEST FOR APPRAISAL OF FOREIGN GIFT

Ref: (a) SECNAVINST 1650.1F, Chapter 7

1. The following foreign gift is forwarded under reference (a). It is requested that an appraisal be performed to determine whether the gift is of more than minimal value.

a. Name, rank/rate, social security number and position of employee recipient:

b. Description of gift:

c. Circumstances justifying acceptance:

d. Name and position of donor and identity of foreign government:

e. Date and place of gift acceptance:

f. Does employee wish to participate in sale of gift if it is determined to be of more than minimal value and sold by GSA?

1650

(date)

From: Individual/Command
To: Approval Authority

Subj: REPORT OF FOREIGN GIFT OF TRAVEL OR TRAVEL EXPENSES

Ref: (a) SECNAVINST 1650.1F, Chapter 7

1. The following foreign gift of travel or travel expenses is reported under reference (a):

a. Name, rank/rate, social security number and position of employee recipient:

b. Description of the travel or travel expenses, including dates and places:

c. Circumstances justifying acceptance:

d. Estimated value of travel or travel expenses:

e. Name and position of donor and identity of foreign government:

f. Date and place of gift acceptance:

Chapter 8. - MARKSMANSHIP AWARDS

810. DEFINITION

1. A marksmanship award is bestowed upon an individual for proficiency in a particular type of small arm.

2. A marksman, sharpshooter, or expert is a member in any rank, rate or rating who qualifies by firing the prescribed pistol or rifle over one of the service prescribed courses and has attained the minimum qualifying score.

811. PRECEDENCE. Marksmanship awards take precedence immediately after all other awards earned. The precedence of Navy and Marine Corps Marksmanship awards is listed in Appendix C to Chapter 1.

812. QUALIFYING REQUIREMENTS. Qualification requirements for Navy servicemembers are set forth in OPNAV Instruction 3591.1B (NOTAL). Requirements for Marines are set forth in Marine Corps Order 3574.2G (NOTAL).

813. ADMINISTRATIVE PROCEDURES. Administrative procedures are set forth in OPNAV Instruction 3591.1B (NOTAL) and Marine Corps Order 3574.2G (NOTAL), as appropriate.

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